

Meeting Minutes - **Slave Lake Dance Creations Society**

March 26, 2024

Location: FIX

Meeting Type: Executive

Board members in attendance: Karlene Ching, Veronica Ching, Tara Maitland, Chelsea Saluk, Karen Dana, Sable Seppola, Rachael Bellerose, April Garon(7PM)

Board members absent: Reanna Maitland, Julie Hunt

1. **Call to order:**Karen called to order at 6:35pm
2. **Adoption of February meeting minutes:** Veronica motions to accept the minutes, Chelsea 2nds
3. **Discussion Topics:**
 - a. Action List
4. **Director Updates:**
 - a. Studio
 - i. Teacher coverage for festivals - Teachers have a teacher attending doc and will make sure that all dances are covered.
 - ii. Jodis email needs to be looked into, she's been having issues.
 - iii. Dress rehearsal went well and the dancers looked great. Teachers have taken videos that will be shared and discussed during classes next week.
 - iv. Live to Dance follow up: Dancers looked amazing and worked hard during the convention. Miss Reanna will be sending out the adjudication videos next week so that dancers have time to watch and practice during spring break prior to the first competition.
 - v. Julie will update the Alternate schedules and send them to Sable.
 - vi. Dance photos - April will organize and send out, need updated class lists for photos and parent volunteers.
 - vii. Ballet Exams - info will be coming out soon.
 - viii. Recital thoughts - Changed from Friday/Saturday show to 2 shows on Saturday, combining groups and extras. This gives us more seating availability, more variety in the shows and all teachers can attend. An email will go out regarding extra numbers and how many numbers they would like to perform.
 - ix. Next year thoughts -Reanna is planning to send a google form regarding interest for next year to families.

- x. Reanna brought forward some ideas for next year and the board had a discussion regarding Jr. teachers and future assistants.
 - 1. We would like to implement Jr. Teachers, this is a great way for our dancers to grow with the studio, showcase their strengths and make some income while dancing. Jr Teachers will pay for their own courses that must be completed before they begin teaching. Then they will earn an hourly rate.
 - 2. Future assistants - Reanna would like to start talking to some dancers about helping out next year, we discussed ideas for how we can show our appreciation for our assistants.
- b. Treasurer Report
 - i. Motion to accept January and February financials - Veronica motions to accept, April 2nds.
 - ii. Income & Expenses
 - 1. January Income \$42,354.47 & Expenses \$16,739.63
 - 2. February Income \$9,626.49 & Expenses \$10,475.16
- c. Registration
 - i. Veronica sent out an email to the board with some ideas for next year.
 - ii. We have decided to bill out the total in September for tiny dancers next year, with the understanding that it can still be paid in two installments. This gives the parents a clear understanding of what they are owing for the season.
 - iii. Pre registration-. We discussed doing a draw for pre registration. It will run from May 1st until June 30th. Every dancer who has pre-registered by June 30th will go into a draw and the winner will have their festival fees and costume fee covered for 1 class up to \$255.
 - 1. Veronica motions to spend up to \$255 on the Pre-registration draw. Karen 2nds.
 - iv. Info for bylaw meeting: add a cancellation date to when refunds are no longer eligible for costumes and festival fees.
- d. Fundraising
 - i. Purdys was not as successful as it has been in the past.
 - ii. The donuts did great, we sold out.
 - iii. There will be a 50/50 happening before the recital and it will close on Saturday at the recital.
 - iv. We are hoping to get sponsorships to cover the cost of the recital this year.

- v. Recital meeting will be planned for next month. An idea for volunteer time: people drop off letters to companies for sponsorship.
 - vi. Chelsea will send an email reminding people about fundraising cheques being deposited on May 15th if their Quota has not been met.
- e. Costume/Apparel
- i. All costumes have arrived, also the final tight order has arrived.
 - ii. Waiting for duffel bags, Heartstrings by Michelle have been amazing and did the order even though we didn't reach her minimums.
 - iii. Costume credits are figured out and will be applied to the accounts in the next couple weeks.
- f. Performance
- i. Update on Heartbeat festival, no new info as of today. We will send out an email notifying parents of the change of dates.
 - ii. Recital - Saturday May 25, 2024.
 - iii. April and Reanna will do up info sheets for the festivals.
 - iv. Picture day schedule is complete. Sign up volunteer form will be attached to the email.
- g. Communications
- i. Working on a newsletter, board members have info to Sable in the next week.
- h. Vice-President
- i. Karen is caught up on the last month's items. There are many families who have not completed their time commitment as of today. Karen and Chelsea will discuss options for time commitment and fundraising at recital.
- i. Secretary -
- i. Bylaw meeting April 4, 2024, 6:30PM @ studio
 - ii. Recital meeting April 4, 2024, 5:30PM @ studio
 - iii. AGM - Wednesday June 5, 7PM @ Studio
- j. President- No report
- 5. Round Table:**
- a. Start discussion about year end wrap up party.
 - b. Start planning for our AGM, idea to draw FIX card for AGM attendees
- 6. Next meeting:** May 5, 6:00PM at the studio
- 7. Adjournment of meeting:** Meeting adjourned at 9:00PM by Karen