

**TOWN OF CASTOR
REGULAR COUNCIL MEETING MINUTES
TOWN OF CASTOR COUNCIL CHAMBERS
Monday, December 8th, 2025**

The regular meeting of the Council of the Town of Castor was held at the Town of Castor Council Chambers on Monday, December 8th, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trudy Kilner
Deputy Mayor Brenda Hepp
Councillor Chad Gilchrist
Councillor Gwen Kleinschroth
Councillor Don Sisson
Councillor Matthew Sumegi
Councillor Brenda Wismer

Donna Rowland, CAO

**ABSENT
CALL TO ORDER**

The meeting was called to order by Mayor Kilner at 7:00 p.m.

**ACCEPTANCE OF
AGENDA**

Res. No. 328/25

MOVED by Councillor Hepp to accept the agenda as presented.

CARRIED

**ADOPTION OF
MINUTES**

Res. No. 329/25

MOVED by Councillor Sisson that the minutes of the Regular Meeting of Council held on November 24th, 2025 be adopted as presented.

CARRIED

PUBLIC
HEARING

Mayor Kilner called the Public Hearing to order at 7:03 p.m.

Ryan Trask of the Castor Golf Club (applicant) provided a brief context of the application.

Public Submissions - no public submissions received.

Written Submissions – no written submissions received.

Council Questions of the Applicant – Councillor Gilchrist inquired if there were any drawing for the potential maintenance building. There are currently no drawings.

Closing Comments – Palliser Municipal Services provided closing comments.

Council Questions of Administration – no questions received.

Mayor Kilner adjourned the Public Hearing at 7:09 p.m.

DELEGATION

FINANCIAL REPORTS

CORRESPONDENCE

Res. No. 330/25

MOVED by Councillor Kleinschroth that the STARS request for funding be accepted as information.

CARRIED

CLOSED
SESSION

Councillor Hepp declared a pecuniary interest and exited the meeting at 7:13 p.m.

Res. No. 331/25

MOVED by Councillor Sisson that Council convene in closed session at 7:14 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 20.

CARRIED

Present: 6 – Mayor Kilner, Councillor Gilchrist, Councillor Kleinschroth, Councillor Sisson, Councillor Sumegi and Councillor Wismer.

Administration: Donna Rowland, CAO

Res. No. 332/25

MOVED by Councillor Kleinschroth that Council revert to regular meeting session at 7:41 p.m.

CARRIED

Councillor Hepp returned to the meeting at 7:42 p.m.

Res. No. 333/25

MOVED by Councillor Sisson that a cost of living adjustment of two point five percent (2.5%) be given to all permanent employees of the Town of Castor for the 2026 calendar year.

CARRIED

Councillor Hepp abstained from voting.

BUSINESS

Res. No. 334/25

MOVED by Councillor Sumegi that the 2026 Interim Operating Budget and Capital Budget be accepted as presented.

CARRIED

Res. No. 335/25

MOVED by Councillor Sisson that one public member and four members of the Town of Castor Public Works

Department are authorized for firearm use within the Town of Castor.

CARRIED

Res. No. 336/25

MOVED by Councillor Sumegi that Administration create a complete policy regarding funding provided to provincial level or higher tournaments, and approve the Gus Wetter School Senior Tigers Volleyball team request for funding in the amount of two hundred dollar (\$200.00).

CARRIED

Res. No. 337/25

Councillor Kleinschroth that administration negotiate an agreement with the East Central Eagles for the 2026 spring hockey season.

CARRIED

Res. No. 338/25

MOVED by Councillor Wismer that the facility rental for the "Golden Circle" building be waived for the Paintearth 100 Women Who Care's meeting in January 2026.

DEFEATED

Res. No. 339/25

MOVED by Councillor Gilchrist that Administration forwards the budgetary questions to the Administration of the Shirley McClellan Regional Water Services Commission.

CARRIED

BYLAW

Res. No. 340/25

MOVED by Councillor Hepp that Council give second reading to Bylaw 2025-1108, a bylaw to amend the Town of Castor Land Use Bylaw No. 1093.

CARRIED

Res. No. 341/25

MOVED by Councillor Sumegi that Council give third and final reading to Bylaw 2025-1108, a bylaw to amend the Town of Castor Land Use Bylaw No. 1093.

CARRIED

Res. No. 342/25 MOVED by Councillor Hepp that Council give first reading to Bylaw 2025-1109, a bylaw to amend the Town of Castor Land Use Bylaw No. 1093.

CARRIED

Res. No. 343/25 MOVED by Councillor Gilchrist that Council give second reading to Bylaw 2025-1109, a bylaw to amend the Town of Castor Land Use Bylaw No. 1093.

Res. No. 344/25 MOVED by Councillor Wismer that Council agrees to consider giving all three readings to Bylaw No. 1093 in one single meeting.

CARRIED UNANIMOUSLY

Res. No. 345/25 MOVED by Councillor Sisson that Council give third and final reading to Bylaw 2025-1109, a bylaw to amend the Town of Castor Land Use Bylaw No. 1093.

CARRIED

COMMITTEE REPORTS

Res. No. 346/25 MOVED by Councillor Sisson that the Administrative office be closed on December 23rd, 2025 as a paid Christmas Holiday Day; further that the Public Works Department employees will choose either December 23rd or 29th as a paid Christmas Holiday Day.

CARRIED

Res. No. 347/25 MOVED by Councillor Hepp that Administration arrange to have an in person Local Authority Elected Officials Course (Disaster Services) at a date to be determined in January.

CARRIED

Res. No. 348/25 MOVED by Councillor Hepp that the December 22nd, 2025 regular meeting of Council be cancelled.

CARRIED

Res. No. 349/25 MOVED by Councillor Wismer that the Council reports be accepted as information.

CARRIED

Res. No. 350/25 MOVED by Councillor Hepp to accept the CAO Report for information.

CARRIED

CLOSED SESSION

ADJOURNMENT

Mayor Kilner adjourned the meeting at 9:27 p.m.
These minutes approved this 12th day of January 2026.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

****These minutes are "draft" only and are subject to Council approval.*