

BOARD OF SELECTMEN
Meeting Minutes

December 26, 2018

CALL TO ORDER: Sonny opened the Meeting at 7:30 PM with the flag salute.

SELECTMEN IN ATTENDANCE:

Roland C. LePage, Joanne L. Andrews, Gilbert S. Harris, Wendy M. Thorne, Dorothy M. Richard.

ATTENDEES:

- Bill Jones, Ed Morgan, Steve Malmude, Judy LePage, Mike Gilpatrick, Lisa, Amanda, Dean LePage

MINUTES:

- None

DEPARTMENT REPORTS:

OLD BUSINESS:

- Sonny spoke with the gentleman from Portland Glass. He said two doors with the post would be tight and more expensive but didn't think it would be that much more expensive. He wondered about the distance from the outer edges of the door to the opening. On the inside there is about a six inch board going up both sides. On the outside, the way the fascia comes around there's only about a 2 ½ to 3" board. That could come in to play. He said he would have the information by the end of the week.

NEW BUSINESS:

- Fixed Asset report – Wendy stated that we received a commitment letter from our Auditor, RH Smith, and a request for an asset verification report that we need to fill out. So we need to know all the assets in the Town, buildings, land, fire trucks, ambulances. Any type of equipment that the Town owns. Wendy said we can use the information from the insurance company to start with. Gil said this also goes along with a five year plan so we know when these assets are maturing so we can plan accordingly.
- Discuss having the Town Attorney file a Section 125 – This is for the health insurance to have it pre-tax. Gil **motioned** to have our Attorney file a Section 125. Sonny **seconded**. **All** were in favor. Dottie will send an email to the Town Attorney.

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- Discuss Carl McNally from Med-A-Vision to help reduce insurance premiums – Dottie recommended that he come in to a meeting to discuss what he can do for the Town. We'll try to get him to come to our January 7th meeting.
- Approve purchase order for CEO - a purchase by credit card that need to be approved by the Board. Joanne **motioned** that we approve the purchase order for a forestry laser tape measure for \$215.15. Sonny **seconded**. **All** were in favor.
- Schedule an Executive Session for a poverty abatement – scheduled for January 2, 2019 at 6:00 PM.
- Vote to approve Joe Parsons as Temporary Recreational Director – Dottie said it would just be from January 12th till when we do the next appointments. We'll ask that he come in on the January 7th meeting to introduce himself. Dottie made the **motion** to appoint Joe Parsons as temporary Rec Director. Gil **seconded**. **All** were in favor.
- Sign background check letter for new per diem - Joanne asked that the social security number be removed from the background check form. Dottie will modify the form. Joanne made a **motion** to send the background check for Dana Ingram for fire fighter and EMT. Wendy **seconded**. **All** were in favor.
- Gil brought up the need for workshops.

ANNOUNCEMENTS:

- Wendy read the Announcements.
- Gil announced that sand and salt is available across the street from the Fire Station for any citizen that needs it.
- Wendy asked that Department Heads submit their annual report to the Selectmens Secretary.
- The new secretary will start on January 2nd. Joanne asked if there was a job description for her. Dottie stated there is only one for the Administrative Assistant position and that it would have to be modified for the secretary position.

WARRANT:

Wendy **motioned** to approve the warrant. Joanne **seconded**. **All** were in favor.

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HEARING OF CITIZENS:

ADJOURN MEETING:

- Dottie **motioned** and Wendy **seconded** to adjourn
- **The Meeting was adjourned at 7:45 PM.**

These minutes were approved by the Limerick Board of Selectmen on: December 10, 2018

End of Broadcast

Respectfully submitted,

Dottie Richard

**FOR DETAILS OF MEETING
SEE RECORDING
"Limerick Selectmen's Meeting"
December 26, 2018**

By Scott Pomerleau