

FINANCIAL STATEMENTS FOR YEAR ENDED 2023

ABSTRACT

The value proposition is evident that it cost less than \$70 each child per month to educate the 80 toddlers in rural Entumbil, Ghana. Secondly, OSL has offered the daycare facility to post-secondary students and volunteers in Canadian institutions the opportunity to use the facility as a placement site for students' practicum and research, virtually and in-person. So, they gain international experience.

One Step Learning Opportunities Centre (OSL)
Financial Statements for the year ended December 31, 2023

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One Step Learning Opportunities Centre (OSL)

Financial Statements for the year ended December 31, 2023

Presentation

The financial statements presented here comprise of the statement of financial position as of December 31, 2023, statements of operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management is responsible for the preparation of these financial statements in accordance with Canadian generally accepted accounting standards for non-for-profit organizations. Management maintains a system of controls satisfactory for its size and activities as management determines necessary to discharge its responsibility for the integrity of financial reporting that are free from material misstatement whether due to fraud or error. The supplementary management analysis provided is for operational evaluation purposes.

Profile

One Step Learning Opportunities Centre (OSL) is grassroots incorporated non-profit organization and a registered charity based in Edmonton, Alberta, Canada. OSL connects with Canadians and others to early childhood learning causes. OSL engages and collaborates with Canadian supporters and institutions in the communities to provide early childhood learning opportunities for children 1 – 6-year-olds in Entumbil, Ghana. Secondly, the benefit to Canadian communities is that efforts are underway in Canada to leverage the Learning Through Play daycare in Ghana to Canadian institutions to use it as a placement centre for early childhood learning students and volunteers to complete practicums and research for international experience, virtually or in-person.

Our Mission

To care for children using Learning-Through-Play and Literacy

Our Vision

Create literacy and quality of life opportunities for rural children in Ghana, relieve especially women parents, and elevate the children's talents and abilities. Secondly, offer international and multicultural experience opportunities for Canadian early childhood educators, researchers, volunteers.

Our Registered Charitable Purpose

- to advance education by establishing, operating, and maintaining a learning through play daycare centre in Entumbil, Ghana; and
- to undertake activities ancillary and incidental to the attainment of this charitable purpose.

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Statement of Financial Position

Balance Sheet as at December 31, 2023

	<u>2023</u>	<u>2,022</u>	<u>2,021</u>
<u>Current Assets</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
Cash and Bank Balances	6,883	5,513	399
Daycare Supplies Inventory	210	108	89
Accounts Receivable	0	0	0
Other Assets/Restricted Funds	0	0	0
Total Current Assets	7,093	5,621	488
<u>Fixed Assets</u>			
Leasehold Improvements (Note 3)	12,365	12,365	12,365
less: Accumulated Amortization/Depreciation	(-12,365)	(-8,244)	(-4,122)
Furniture, Minor Equipment, Electronics	17,244	9,090	3,030
less: Accumulated Amortization/Depreciation	(-9,782)	(-4,040)	(-1,010)
Restricted Assets	0	0	0
Total Fixed Assets (Note 4)	7,462	9,171	10,263
Total Current and Fixed Assets	14,555	14,792	10,751
Accumulated Deficiencies (Statement of Earnings)	(-71,504)	(-51,739)	(-43,549)
Intangible Assets /Net (Deficiencies) (Note 5)	(-56,949)	(-36,947)	(-32,798)
<u>Current Liabilities</u>			
Accounts Payable & Reimbursables	0	0	0
Deferred Revenue (Note 8)	3,220		
Total Current liabilities	3,220	0	0
<u>Long-Term Liabilities</u>			
Founders Contributions (Note 5)	53,729	36,947	32,798
Other Liabilities/Notes Payable	0	0	0
Total Liabilities	56,949	36,947	32,798

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Statement of Operations

Statement of Operations for the year ended December 31, 2023

	<u>2023</u>	<u>2,022</u>	<u>2,021</u>
<u>Revenues</u>	\$	\$	\$
Open Grants	0	0	0
Restricted Grants / Income (Note 8)	39,080	0	0
Deferred Revenue (Note 8)	(-3,220)	0	0
Total Grants income	35,860	0	0
Donations	10,343	32,219	2,300
GST rebate	612	504	209
Daily Attendance & Admission Fees (Note 6)	6,674	12,221	1,066
Miscellaneous income	0	0	0
Total Revenues	53,490	44,944	3,575
<u>Expenses</u>	\$	\$	\$
Courier & Shipping	5,452	1,507	7,624
Payroll Salaries & Wages	16,171	15,324	3,267
Rent (Note 7)	0	0	0
Marketing, Promotion, and Outreach	7,020	4,545	1,363
Computer Supplies	1,277	1,344	351
Education Materials	1,200	2,611	6,061
Food & kitchen	6,795	7,534	1,873
Bank Charges	312	394	85
Sanitation Security	1,200	240	40
Utilities	2,831	1,494	168
Maintenance, Repairs & Supplies	1,302	4,290	2,423
Professional and Consulting Services	0	0	0
ECL Sector Training & Development (Note 8)	18,879	2,475	270
Administration, licences, registrations	96	330	283
Travel	128	3,695	3,744
Garden & Teak Trees	728	199	3,239
Volunteer Cash Expenses	0	0	0
Operating Expenses before Depreciation	63,392	45,982	30,791
Add: Depreciation of Fixed assets (Notes 3 & 4)	9,863	7,152	5,132
Total Operating Expenses	73,255	53,134	35,923
Excess of expenses over revenue (loss)/Surplus	(-19,765)	(-8,190)	(-32,348)

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Statement of Retained Earnings

For the year ended December 31, 2023	<u>2,023</u>	<u>2,022</u>	<u>2,021</u>
	\$	\$	\$
Balance beginning of the year	(-51,739)	(-43,549)	(-11,201)
Net Earnings / (Losses) for the year	(-19,765)	(-8,190)	(-32,348)
Balance end of the year	<u>(-71,504)</u>	<u>(-51,739)</u>	<u>(-43,549)</u>

Statement of Cash Flows

Statement of Cash Flow for the year ended December 31, 2023

	<u>2023</u>	<u>2,022</u>	<u>2,021</u>
	\$	\$	\$
Operating Activities			
Net (Loss) / Surplus	(-19,765)	(-8,190)	(-32,348)
Depreciation	9,863	7,152	5,132
Increase/(Decrease) Deferred Revenue	3,220	0	10,733
Decrease/(Increase) in Inventory	(-102)	122	1,252
Net cash from operations	<u>(-6,784)</u>	<u>(-916)</u>	<u>(-15,231)</u>
Investing Activities			
Increase/(Decrease) in Fixed Assets	8,154	6,030	15,395
Decrease/(Increase) Amounts Payable			0
Cash Flow from Operating Activities	8,154	6,030	15,395
Financing Activities			
Loans & Notes Payable Decrease/(Increase)	0	0	0
	0	0	0
Cash Flow for financial year	<u>1,370</u>	<u>5,114</u>	<u>164</u>
Beginning Bank balance	5,513	399	235
Closing Bank and Cash Balance at year end	<u>6,883</u>	<u>5,513</u>	<u>399</u>

The financial statements have been presented, reviewed, and approved by OSL Board of Directors. The statements represent, fairly in all material respects the financial position and operating activities of OSL for the year as of December 31, 2023.

Approved on behalf of the Board.



Director



Director

Date: February 25, 2024

Date: February 25, 2024

The accompanying notes are an integral part of the financial statements.

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One Step Learning Opportunities Centre (OSL)
Financial Statements for the year ended December 31, 2023

Notes to Financial Statements

1. Nature of Operations

OSL, a registered Canadian charity, is an incorporated non-for-profit organization with head office in Edmonton Alberta. OSL's aim is to make early childhood learning affordable for impoverished children in rural town Entumbil, Ghana. Secondly, the play-based daycare facility is available to Canadian institutions and others as a placement centre for post-secondary students and volunteers to pursue practical experience for credits in early childhood learning and wellbeing. As a Canada Revenue Agency registered charity OSL issues tax receipts to donors for tax credit. Operating licences include:

Canada Revenue Agency (CRA) Charity Business Registration # 771608478 RR0001

Alberta Charitable Organization License # 354251

Alberta Corporate Access # 5122160921

Ghana Department of Social Welfare Registration # D.S.W. CR/AEEM/079/21, - Category A

Ghana Ajumako-Enyan-Essiam District Assembly Registration #s 665 and 666

The financial statements provide three years of comparative operations for the daycare that opened October 18, 2021, in Entumbil, Ghana.

2. Significant Accounting Policies

a. Basis of Accounting

The financial statements have been prepared on an accrual basis using Canadian accounting standards for not-for-profit organizations.

b. Revenue Recognition

The organization follows the deferral method of accounting for contributions. Restricted grants and contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured.

c. Contributed Volunteer Services

Volunteers contribute their time, goods, and services to assist OSL in carrying out its charitable service delivery activities. Due to the difficulty of determining their fair market value, volunteer contributed goods and services are not

One Step Learning Opportunities Centre (OSL)

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recognized in the financial statements. In 2023 there were some 3,400 volunteer hours (2022: 3,600 hours) utilized for: networking, marketing, promotion, communications, outreach, professional services, fund development, facility maintenance, children's garden upkeep, sanitation, and administration.

d. Capital Assets

Capital assets are recorded at cost. Assets with a cost of \$500 or less are written off in the year of purchase. Fixed assets acquired while on the leased property are amortized by straight-line method over a period no more than three years because of the natural tendency for children to breakages and accelerated wear and tear.

e. Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The principal estimates used in the preparation of these financial statements are the determination of estimated useful life of capital assets and foreign exchange transactions.

3. Leasehold Improvements

The fair market value of \$241,000 in free-rent of the donated facilities has not been capitalized as OSL has no ownership. The 30-year donated long-term rent-free lease amount is renewable every five years and has no specific termination date if the facilities are used for early childhood learning purposes during the 30 years.

Leasehold improvement costs when incurred by OSL are capitalized and amortized over the remaining life of the lease that is in effect at the time of acquisition or expenditure.

4. Fixed Assets

Fixed assets are amortized by straight-line method over a period no more than three years or the remaining balance of the current renewable lease term. Amortization rates are:

Leasehold Improvements	33 1/3%
Furniture Minor Equipment, Electronics	33 1/3%

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5. Related Party Transactions

The founders of OSL who own the property, donated the huge building and spaces for 30 years rent-free to make early childhood learning affordable for children in the rural town. Like every start-up organization, the founders intend to support OSL in this implementation phase until OSL can significantly stand on its feet and become sustainable by 2025. In accordance with OSL 2020 – 2024 Strategic Plan, the accumulated deficiency and amounts payable are anticipated in the short term. The current \$53k deficiency owing is within the estimated amount in the Strategic Plan. The founders will consider donating or forgive any of the amounts payable and accumulated deficiency outstanding after five years of daycare operations by December 2025. The founders intend to foot any monetary going concern issues as stated in the incorporation Memorandum of Association.

6. Foreign currency translation

Monetary assets and liabilities are translated at the average rate at the balance sheet date. Revenue and expenditures are translated at the average annual rate throughout the year. As a small organization with few immaterial trans-continental transactions, there is no recognition of translational gains and losses. The exchange rate of \$1 to one Ghana Cedi (GHC) is not stable. In OSL context, most affected item on the financial statements is Daily Attendance Fees which declined due to unfavourable exchange rate. The average exchange rate used to convert the GHC amounts for financial statement purposes at December 31, 2023 was GHC7.50 to \$1, (2022 it was GHC3.50 to \$1).

7. Donated Rent-Free Facility

The fair market value for free lease is set at \$241,000 which represents the value of rent that is forgone for the 30 years. OSL has entered into a formal renewable occupancy lease agreement with the founders that is renewable every five years over the 30-year term.



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8. Restricted Grant

In 2023 One Step Learning entered into a grant agreement and received a \$39,080 government Supporting Black Canadian Communities Initiatives (SBCCI) grant from Africa Centre. The grant is restricted to be used between April 1, 2023 and March 31, 2024 for eligible capacity building expenditure. The capacity building expenses are not stated separately in the above normal generic One Step Learning Income Statement of Operations intended for various audiences. The grant related expenditures are disclosed and summarized in the table below under this note for use by Africa Centre. As of December 31, 2023, financial statements date, \$35,861 of the SBCCI funds have been used for the following eligible capacity building expenditure:

SBCCI Grant

April 1, 2023 to December 31, 2023 Expenses

Eligible Capacity Building Expenses	April 01, 2023 – December 31, 2023	January 01, 2024 – March 31, 2023	Total
	\$	\$	\$
NorQuest Early Childhood Learning (ECL) Sector Training and Development	18,379	N/A	18,379
Electronics Equipment	6,564	N/A	6,564
Computer Supplies and Communications	1,141	N/A	1,141
Networking, Marketing, Promotions and Mileage	5,835	N/A	5,835
Minor Equipment	1,590	N/A	1,590
Other Eligible costs	2,352	N/A	2,352
Total Spent	<u>35,861</u>	N/A	<u>35,861</u>

The balance of the grant on December 31, 2023, \$3,220, has been stated as Deferred Revenue in the Balance Sheet. The \$39,080 grant will be fully utilized by the expected end date of March 31, 2024.

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Management Analysis

The supplementary information is provided for purposes of additional analysis. It is derived from underlying accounting and activity records used to prepare the financial statements.

Value Proposition

Three years financial statements attest to the responsible fiscal management that OSL has achieved with \$189,208 operating and capital expenses. The value proposition is evident that it cost less than \$70 each child per month to educate 80 toddlers in rural Entumbil, Ghana.

Daily Planned Attendance = 80 children

$(\$189,208/3/80) = \$788/\text{year} = \$66/\text{month}$ (approx. \$70 per month per child)

Impact

- Daycare started October 2021 with 11 children, and now OSL serves 80 children daily.
- Play-based Daycare facilities now available in the town and surrounding communities.
- Life changing experience for 1 – 6-year-olds nurtured through play-based daycare.
- Parents, especially women, relieved and can seek employment/careers.
- Early Childhood Literacy, especially English language skills, is flourishing.
- 14 jobs have been created for teachers, security, caterers, sanitation, and gardeners.
- Efforts are advanced to leverage the daycare facility in Ghana to Canadian institutions and organizations to use as a practicum site for their students' international experience.

Priorities

1. Focus on benefit to Canadian early childhood learning post-secondary students and volunteers networking. The benefit to Canadian communities is that efforts are underway in Canada to leverage the Learning Through Play daycare in Ghana to Canadian institutions to use it as a placement centre for early childhood learning students and volunteers to complete practicums and research for international experience, virtually or in-person. This will boost their knowledge in cultural and diversity elements being emphasized in early childhood learning programs.
2. Leverage daycare to Canadian institutions to use and gain international experience.
3. Broaden Collaborators pool and diversify revenues. Persist for limited grants available.
4. Diversify revenues to include grants, corporate donations, non-monetary partnerships like Emmanuel Foundation, Colleges, and Universities.
5. Strategic marketing through conference/event booths, digital avenues & Presentations.
6. Continue "Generosity Shines" presentation to more groups.
7. Raise \$162,000 during next two years of implementation to cover educational operations, digital capabilities, install water tanks and a playground.

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Activities and Key Performance Indicators (KPI)

1. Land 2 institutions committed to the placement of students/volunteers especially Black students of African descent in the leveraged Ghana daycare next couple of years.
2. Do six OSL “Generosity Shines” Presentations. Publish 4 Newsletters in 2024.
3. Ship and install the Canada donated playground and water tanks at the daycare to raise the facilities standards and motivate volunteers to come Entumbil, Ghana.
4. Raise the daily attendance fees.
5. Early Childhood Learning (ECL) sector training and development.
6. Look for a school van/bus.
7. Be successful at obtaining 2 grants to hire Canadian personnel positions in two years.



Affordability

Entumbil is an impoverished farming community in Ghana. Majority of the population are girls and women who are mostly illiterate and unemployed. There was no childcare facility until OSL stepped in. To enable affordability OSL charges a one-time registration fee of GHC 20 (twenty Ghana cedis, equivalent to Cdn\$3 and USD\$2), and a daily attendance fee of GHC 4 (40 cents Canadian and 27 cents USD\$). The registration and daily attendance fees collected only covers about 25% of the annual operating cost budget.

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Invitation

OSL invites you to join collaborators like Rotary Club Edmonton Downtown, Ghana Friendship Association of Edmonton, Electronic Recycle Association (ERA), Millwoods Soccer, Africa Centre, Best Edmonton Real Estate, Emmanuel Foundation, volunteers, and public donors that have already supported us. Invite us to present to your group.

Learn more: www.onesteplearning.org

Outcomes

- Early childhood literacy flourishing, children are learning about the world around them.
- Impoverished rural children will become lifelong learners of tomorrow.
- Opportunity for Canadian students to gain international placement experience.

Together we make the difference. We need you



One Step Learning
Mutual
Early Childhood
Learning
Opportunities Centre

• A Play-based charitable Daycare for toddlers and preschoolers.

• Play Elevates Talent and Abilities.

NEW ADMISSIONS ARE WELCOME

CONTACT US:
059 827 7397
054 446 8950

Learn more... www.onesteplearning.org
+1-780-717-4055

Classification: Public

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First 27 Months Data Analysis follow

The accompanying notes are an integral part of the financial statements.

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Value Proposition

Three years financial statements attest to the responsible fiscal management that OSL has achieved with \$189,208 operating and capital expenses. The value proposition is evident that it cost less than \$70 each kid per month to educate the 80 toddlers in rural Entumbil, Ghana. Employ 14 staff; implement a sustainable daycare and literacy. It's good value for money when 80 happy children have undergone life changing experience in literacy, nurturing, learning through play, and humanity. Parents are relieved; community development started...

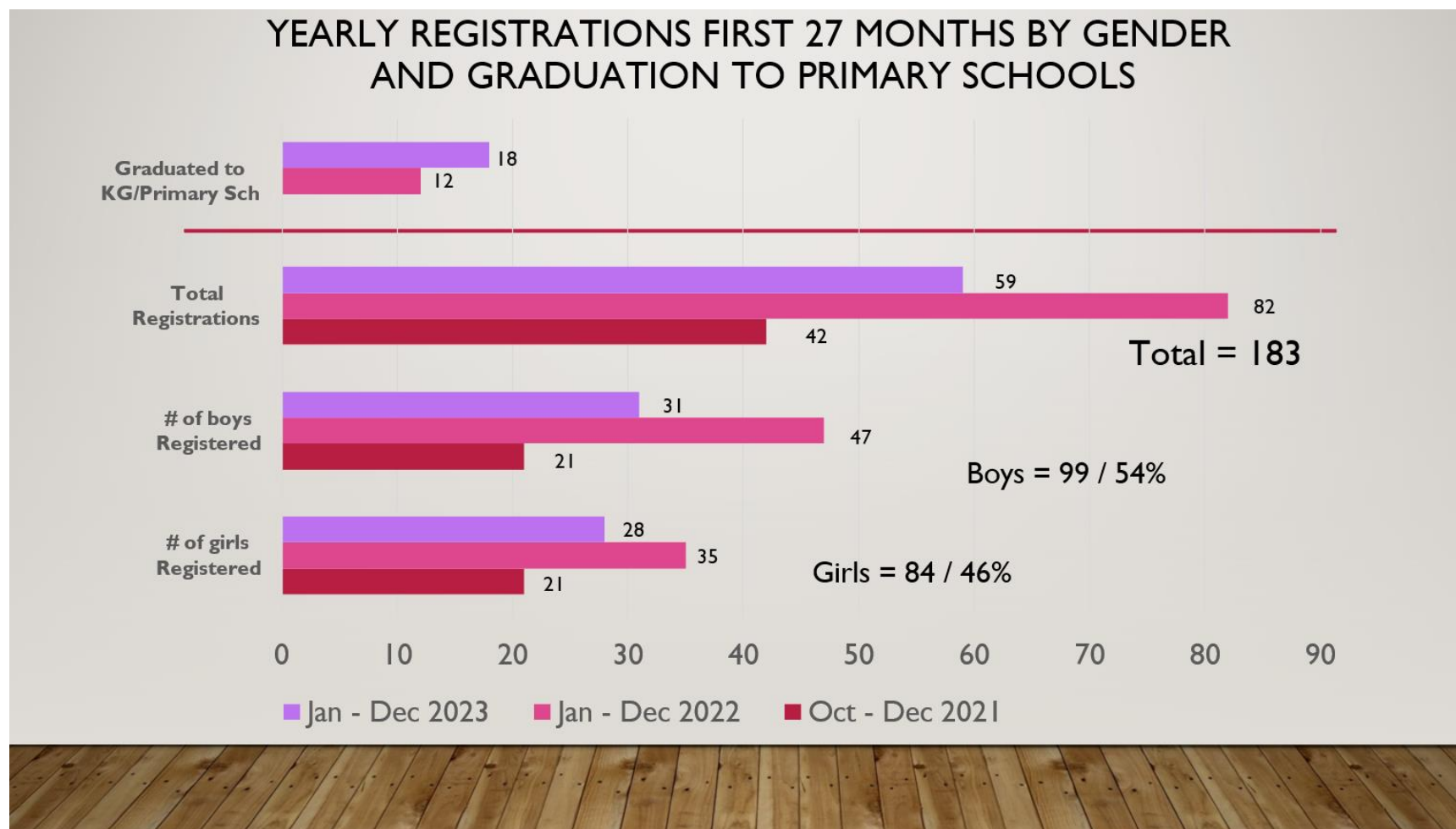
Value Proposition Data

Year	Operating Costs incl Depreciation	Net of Items Capitalized	Total Costs Incurred to operate daycare
2021	35,923	10,263	46,186
2022	53,134	9,171	62,305
2023	73,255	7,462	80,717
3 Years	<u>\$162,312</u>	<u>\$26,896</u>	<u>\$189,208</u>

Year	Avg Daily Attendance	# of School Days	Total Actual Attendance
2021	25	47	1,195
2022	63	200	12,507
2023	59	206	12,225
3 Years		<u>453</u>	<u>25,927</u>

Daily Planned Attendance = 80 children
 $(\$189,208/3/80) = 789/\text{year} = \$66/\text{month}$ (approx. \$70 per month per child)

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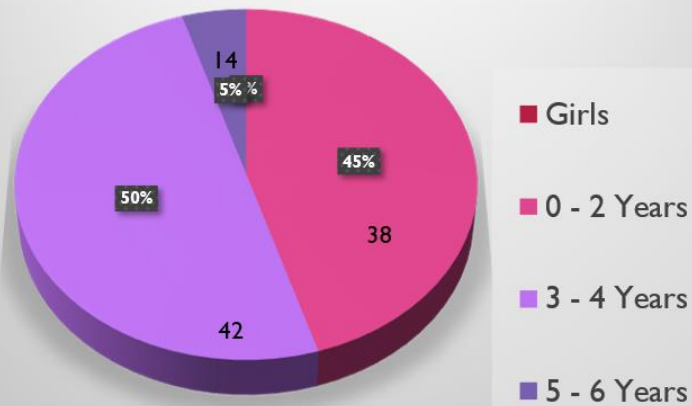


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GENDER AGE GROUP ANALYSIS

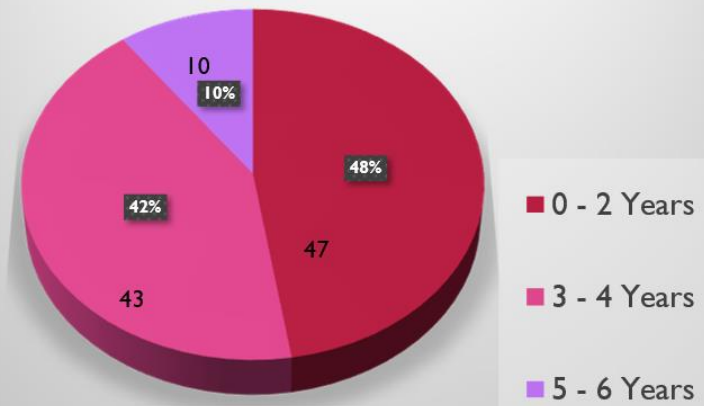
Girls Registration First 27 Months by Age

Total = 84 Girls



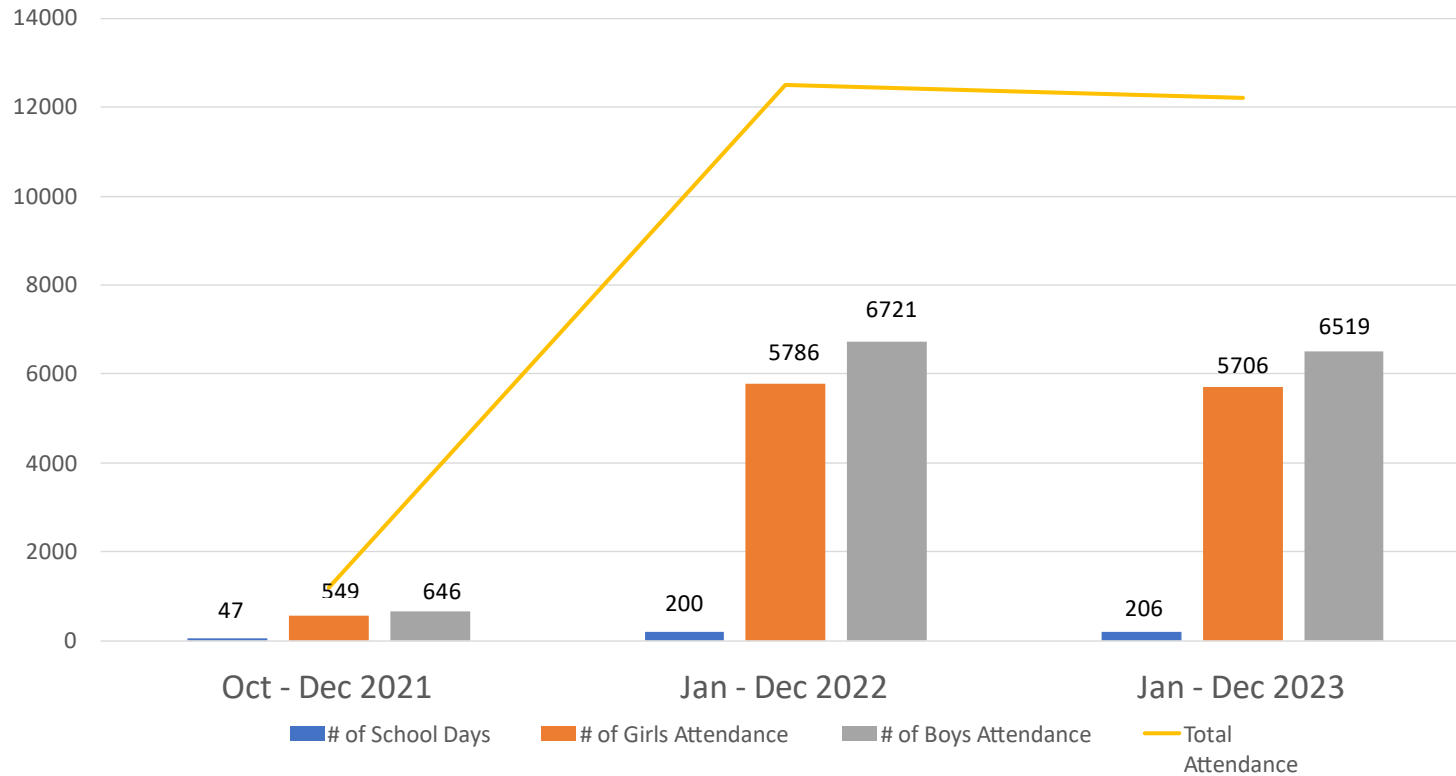
Boys Registration First 27 Months by Age

Total = 99 Boys



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Yearly Daily Attendance First 27 Months



Classification: Public

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Registration & Attendance Graphics Data Analysis

Yearly Registrations / Admissions					Yearly Daily Attendance					
Year	# of girls Registered	# of boys Registered	Total Registered	Graduated to KG/Primary Sch	Year	# of School Days	# of Girls Attendance	# of Boys Attendance	Total Attendance	Average
Oct - Dec 2021	21	21	42	n/a	2021	47	549	646	1195	25
Jan - Dec 2022	35	47	82	12	2022	200	5786	6721	12507	63
Jan - Dec 2023	28	31	59	18	2023	206	5706	6519	12225	59
27 mos Totals	84	99	183	30	27 mos	453	12041	13886	25927	
Girls Age Groups by Registration					Girls Age Groups by Attendance					
Year	0 - 2 Years	3 - 4 Years	5 - 6 Years	Totals	Year	0 - 2 Years	3 - 4 Years	5 - 6 Years	Totals	
Oct - Dec 2021	14	6	1	21	2021	218	192	139	549	
Jan - Dec 2022	10	22	3	35	2022	1990	2099	1697	5786	
Jan - Dec 2023	14	14	0	28	2023	1909	2201	1596	5706	
27 mos Totals	38	42	4	84	27 mos	4117	4492	3432	12041	
Boys Age Groups by Registration					Boys Age Groups by Attendance					
Year	0 - 2 Years	3 - 4 Years	5 - 6 Years	Totals	Year	0 - 2 Years	3 - 4 Years	5 - 6 Years	Total	
Oct - Dec 2021	12	7	2	21	2021	252	219	175	646	
Jan - Dec 2022	14	25	8	47	2022	2402	2435	1884	6721	
Jan - Dec 2023	21	10	0	31	2023	2270	2461	1788	6519	
27 mos Totals	47	42	10	99	27 mos	4924	5115	3847	13886	

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