

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL  
HELD MONDAY DECEMBER 19th, 2022 AT THE STAVELY TOWN OFFICE.**

COUNCIL PRESENT: Mayor Gentry Hall; Councilors: Ramona Whittingham, Don Norby, Tim Martin and Michael Varey.

STAFF PRESENT: Town Foreman: Jim Watson, CAO: Dacia Sundquist

ABSENT: Dale Gugala and Janice Binmore

Mayor Hall called the meeting to order at 7:00 p.m.

**AGENDA**  
MOTION # 22-246  
Moved by Councilor Martin that the agenda be accepted as presented.  
**MOTION CARRIED**

**CONFIRMATION OF MINUTES**  
MOTION # 22-247  
Council reviewed the minutes of the November 28<sup>th</sup>, 2022 regular council meeting.  
Moved by Councilor Varey that the minutes of the regular meeting of November 28<sup>th</sup>, 2022 be approved as presented.  
**MOTION CARRIED**

**DELEGATIONS-None Present**

**NEW BUSINESS**

**SHREDDING SERVICES**  
MOTION #22-248  
CAO Sundquist requested permission from council to hire shredding services for the 2023 year to properly dispose of material that is no longer required to be kept according to the Municipal Retention Schedule. The town will have a secured console and be picked up and disposed of monthly. Councilor Varey moved to allow CAO Sundquist to sign the contract with Lethbridge Mobile Shredding.  
**MOTION CARRIED**

MOTION #22-249  
Council was presented with the 2023 Interim Operating Budget. Councilor Varey moved to pass 2023 interim operating budget.  
**MOTION CARRIED**

**REPORTS**

**Mayor Hall**  
Attended a Physician Recruitment meeting.

**Clr. Whittingham**  
Attended Stavely Municipal Library Board meeting. She reported that Brian Nelson, Councilor for Division 7 MD of Willow Creek, has been appointed to the Library board by the MD.

**Clr. Norby**  
Attended the ORRSC AGM and the Willow Creek Waste Commission Meeting

**Clr. Martin**  
Attended the Stavely Recreation Board meeting and the Stavely Ag Society AGM.

**Clr. Varey**  
Nothing to report.

**Clr. Binmore**  
Absent

**Clr. Gugala**  
Absent

**Foreman Watson**

Jim updated council on the recent water main break. Unfortunately, the location of the break was unable to be isolated so the entire town experienced significant water pressure reduction. Acknowledgement that the communication could have been better. Steps will be made in the future to ensure proper notification and in a prompt manner.

**CAO Sundquist**

JUPA-Livingston School Division. Currently renegotiating with the LRSD. Last Joint Usage Agreement signed in 2008. Attended the Stavely Recreation Board meeting. Announced to council that Mayor Hall was awarded with a Queen Elizabeth Platinum Jubilee Medals. The Queen Elizabeth II's Platinum Jubilee Medal will be awarded to 7,000 Albertans throughout 2022 in recognition of significant contributions to the province. Everyone took a moment to congratulate Mayor Hall.

**CORRESPONDENCE**

**The following correspondence was provided for councils review:**

- ORRSC – AGM Sept 2 Meeting Minutes (Available for review upon request)
- ICF Committee members-Town of Fort MacLeod
- Letter from Minister Ellis
- Emergency Services Report
- Meeting Notes - AlbertaSW I.O.N. Zoom Meeting

MOTION #22-250  
Councilor Norby moved to accept all the correspondence as information.  
**MOTION CARRIED**

**BYLAWS**-none to review at this time.

**FINANCIAL**

**A/P**  
The accounts payable listing from November 28<sup>th</sup>, 2022 to December 19<sup>th</sup>, 2022 was presented to council for consideration.  
MOTION #22-251  
Moved by Councilor Norby the accounts from chq# 20220603 to 20220671 for a total of \$99,134.37 be paid as listed.  
**MOTION CARRIED**

**CONFIDENTIAL**

MOTION #22-252  
Moved by Councilor Norby to go into Camera at 8:05pm to discuss the following:  
FOIP - Section 16-VIDA Salon Agreement  
FOIP – Section 17-Personal (Wage Review)  
FOIP-Section 21-Tax Arrears  
**MOTION CARRIED**

MOTION #22-253  
Moved by Councilor Martin to come out of camera @ 8:15pm.  
**MOTION CARRIED**

MOTION #22-254  
Moved by Councilor Varey to renew a 3 year lease with VIDA salon with an increase of rent for 2023 and the rental amount to be reviewed by council every December. CAO to present to VIDA before the next regular council meeting.  
**MOTION CARRIED**

MOTION #22-255

Moved by Councilor Martin to increase wages for all salaried and hourly staff for the Town of Stavely, except for the CAO, by 8% effective January 1, 2023, as recommended by the Town of Stavely Council that the Town of Stavely pay is significantly under the median wages according to the 2022 Wage & Compensation Survey completed by Alberta Municipal Services Corporation (AMSC).

**MOTION CARRIED**

**ADJOURNMENT**

Mayor Hall moved to adjourn the meeting at 8:20 pm.

**TOWN OF STAVELY**



Mayor / Deputy Mayor



Chief Administrative Officer