

**KINGSTON AREA TAXI LICENSING COMMISSION MEETING
MINUTES**

**Minutes of Meeting 2021-2
Meeting held February 10, 2021
Via Teleconference**

PRESENT:

Commissioner Allan
Commissioner Doherty
Commissioner Draeger

Commissioner Budarick
Commissioner Dowser
Commissioner Moulton

REGRETS:

Nil

STAFF:

Dave Kennedy

OTHERS PRESENT:

Roy Ambury
Brian Campbell

1. MEETING CALL TO ORDER

The meeting was called to order at 5:32 p.m.

2. POSSIBLE PECUNIARY INTEREST

None declared.

THIS IS NOT A VERBATIM REPORT

Action items are bolded.

3. CONFIRMATION OF AGENDA

***MOTION** to accept agenda*

Moved by Commissioner Doherty

Seconded by Commissioner Dowser

CARRIED

4. APPROVAL OF MINUTES of January 13, 2021 minutes

***MOTION** to approve minutes*

Moved by Commissioner Dowser

Seconded by Commission Doherty

CARRIED

5. BUSINESS

a. Follow up on actions from previous meeting:

1. Test team to present progress on new test. (Dave Kennedy)
 - **Will be provided at the next meeting**
2. Update on Quickbooks progress (Commissioner Dowser)
 - **Taxi Commissioner to learn Quickbooks alongside Licensing Agent.
Progress to be noted at next meeting**
3. Tariff documentation update to remove hourly rate (Dave Kennedy)
 - Completed

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4. Tariff review & comparison to other jurisdictions (Dave Kennedy)
 - Taxi Commissioner provided details of other jurisdictions
 - **Option to set up a review committee will be discussed at next meeting.**

b. Committee Updates

- 1) Regulatory Standing Committee – appointment of Committee members.
 - a. MOTION to appoint Commissioners Budarick, Dowser and Draeger to the Standing Committee
 - i. Moved by Commissioner Moulton
 - ii. Seconded by Commissioner Allan CARRIED

c. New Business:

- 1) General Manager report (Dave Kennedy)
 - a. The General Manager updated the Commission on the month's activities.
- 2) Update on Peninsula HR (Commissioner Moulton)
 - a. Peninsula is currently preparing employment contracts and employee handbooks for staff.
- 3) Social Media Presence (Commissioner Dowser)
 - a. Commissioner Dowser presented ideas for a KATLC social presence
 - b. Motion to move forward with Facebook and Twitter
 - i. Moved by Commissioner Alan
 - ii. Seconded by Commissioner Moulton CARRIED
- 4) Operations after lockdown (Commissioner Alan)
 - a. **Action: Commissioner Doherty to see if meeting space at City Hall will be available anytime soon.**

6. IN CAMERA (including Inspector)

MOTION to go in camera at 6:35
Moved by Commissioner Moulton
Seconded by Commissioner Alan

CARRIED

The Taxi Inspector left the meeting at and the In-Camera Session excluding staff proceeded.

Report out from In Camera Session:

The Chair provided an update on the Uber situation and discussions with the City.

MOTION to exit in camera at 7:07

Moved by Commissioner Budarick
Seconded by Commissioner Dowser

CARRIED

7. ADJOURN

The next meeting will be held on March 10, 2021. Details of venue to follow.

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MOTION to adjourn at 7:08

Moved by Commissioner Moulton

Seconded by Commissioner Budarick

CARRIED

The meeting adjourned at 7:08.

Chair

Date

Secretary

Date