

# Open House Cleaning Checklist

DATE OF SERVICE:

	<b>KITCHEN</b>	<b>BEDROOMS</b>
	Clean outside and top of refrigerator	Hand dust all horizontal surfaces
	Clean outside of stove	Dust ceiling corners
	Clean outside/inside of microwave	Vacuum carpet
	Clean outside of dish washer	Vacuum rugs
	Clean and disinfect countertops and back splash	Vacuum/dust mop/damp mop hard floors
	Spot clean outside of cabinets	Clean mirrors
	Clean/disinfect/polish sinks and faucets	Clean ceiling fans
	Empty trash	Vacuum vent grills
	Dust ceiling corners	Hand wipe light fixtures and disinfect switches
	Hand dust all horizontal surfaces	Hand wipe base boards
	Sweep/vacuum floor	
	Damp mop hard floor	<b>DINING ROOM/LIVING AREAS</b>
	Vacuum floor rugs	Hand dust all horizontal surfaces
	Hand wipe light fixtures/switches	Dust ceiling corners
		Clean ceiling fan
	<b>BATHROOMS</b>	Clean sliding glass door and track
	Clean and disinfect tubs and showers	Clean all mirrors
	Remove hard water spots from shower doors	Vacuum vents grills
	Clean mirrors	Vacuum all carpet
	Clean exterior/interior of vanities	Vacuum rugs
	Clean/disinfect/polish sinks and faucets	Vacuum and damp mop hard floors
	Clean and disinfect toilets	Dust mop/vacuum wood floors
	Clean and disinfect floor	Hand wipe light fixtures and disinfect switches
	Vacuum or hand wipe vent grills	Hand wipe base boards
	Hand wipe baseboards	
	Dust ceiling corners	<b>UTILITY ROOM / Laundry Room</b>
	Dust ceiling light fixtures (outside only)	Hand dust all horizontal surfaces (air duct work extra)
	Hand wipe light fixtures and disinfect switches	Dust ceiling corners
	Clean and disinfect towel bars	Hand wipe light fixtures and disinfect switches
	Hand dust all horizontal surfaces	Hand wipe base boards
	Damp mop floors	Wipe down outside of washer/dryer
	Empty trash	Vacuum and damp mop hard floors
	And more..	Vacuum area rugs
		Empty trash
<b>Your Home Was Cleaned By:</b>		<b>Thank You for your business!</b>