



Kingston Area Taxi Commission Meeting 04-2023 Agenda

Wednesday, April 12, 2023 at 7:00pm
in virtual electronic format hosted on Zoom and Facebook LIVE.

Contents

Call Meeting to Order	2
Roll Call	2
Approval of Agenda	2
Disclosure of Potential Pecuniary Interest	2
Presentations	2
Delegations	2
Briefings	2
Petitions	2
Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery	2
Deferred Motions	2
Standing Committee Items	2
Accessible Committee Items	2
Reports	3
Information Reports	4
Information Reports from Commission Members	4
Miscellaneous Business	4
New Motions	5
Notices on Motions	5
Minutes	5
Tabling Documents	5
Communications	5
Other Business	6
By-Laws	6
Adjournment	6

Call Meeting to Order

Roll Call

Approval of Agenda

Disclosure of Potential Pecuniary Interest

Presentations

Delegations

Briefings

Petitions

Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery

1. **That** the sincere condolences of the Kingston Area Taxi Commission be extended to the family and friends of Gary Pain, long-time dispatcher for Amey's Taxi, on his sudden passing March 22, 2023.

Deferred Motions

Standing Committee Items

1. Enforcement and Compliance
(See Report 23-003)
2. Public Awareness Campaigns (PSA's)
(See Report 23-003)

Accessible Committee Items

1. Call/Trip Logs
(See Report 23-004)
2. Accessible Vehicles
(See Report 23-004)

3. New Plate Numbers

(See Report 23-004)

Reports

Report Number 03: Received from the Standing Committee

Report Number 03

To the Members of the Kingston Area Taxi Commission:

The Standing Committee reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

That the Kingston Area Taxi Commission, on suggestion from Mark Greenwood, Owner of Amey's Taxi, a Broker, notify the office of Amey's Taxi, and;

That the Kingston Area Taxi Commission temporarily amend By-Law Number 2, "*Schedule H – Fines Schedule*", specific to section 4, "*Equipped with Commission issued Taxi Plate*" only, to include a 24-hour suspension temporarily replacing the set monetary fine of \$100 (one hundred dollars).

That the Kingston Area Taxi Commission approve the artwork designs for the PSA campaign "Pay the Fare, It's the Law!" and initiate the campaign commencing immediately, for a duration of 31 days.

Report Number 04: Received from the Accessible Committee

Report Number 04

To the Members of the Kingston Area Taxi Commission:

The Accessible Committee reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

That the Kingston Area Taxi Commission, on suggestion from Mark Greenwood, Owner of Amey's Taxi, a Broker, notify the office of Amey's Taxi, and;

That the Kingston Area Taxi Commission, in conjunction with the recommendations made by the Standing Committee, temporarily amend "*Schedule H – Fines Schedule*", specific to section 4, "*Equipped with Commission issued Taxi Plate*" to include a 24-hour suspension in addition to the set monetary fine of \$100 (one hundred dollars).

Information Reports

Information Reports from Commission Members

Miscellaneous Business

Miscellaneous Business Items are voted on as one motion.

1. Moved by Commissioner Dowser

Seconded by Commissioner Abreu

That the Kingston Area Taxi Commission proclaim that commencing the second Monday of each June, beginning this year 2023, be designated "Taxi Operator Awareness Week" for the duration of one week;

That the Kingston Area Taxi Commission make formal "Request for Proclamation" to the City of Kingston and Loyalist Township, and;

That in addition to the request for proclamation, the Kingston Area Taxi Commission make formal request to the City of Kingston (and Loyalist Township where available) to light City Hall in "yellow", representing the taxi industry, for the duration of the week designated.

2. Moved by Commissioner Dowser

Seconded by Commissioner Chapelle

That the Kingston Area Taxi Commission design and approve window wraps;

That all windows of the Kingston Area Taxi Commission office be wrapped, and;

That this project be completed prior to May 31, 2023.

New Motions

1. Moved by Commissioner Fraser

Seconded by Commissioner Chapelle

Whereas the Kingston Area Taxi Commission issued and released the new design of Taxi Plates in April 2022;

Whereas all costs associated with the new Taxi Plate was absorbed by the Commission;

Whereas both the Kingston Area Taxi Commission and Taxi Industry Broker(s) have instructed plateholders to affix the new Taxi Plate to the respected taxicabs;

Whereas the Kingston Area Taxi Commission has issued warning only tickets, and;

Whereas there are taxicabs continuing to operate with a non-Commission approved taxi plate affixed to their respected taxicabs.

Therefore Be It Resolved That the Kingston Area Taxi Commission temporarily amend By-Law Number 2, "*Schedule H – Fines Schedule*", specific to section 4, "*Equipped with Commission issued Taxi Plate*" only, to include a 24-hour suspension in addition to the set monetary fine of \$100 (one hundred dollars), and;

That this temporary amendment sunset on June 30, 2023, unless otherwise carried, prior to sunset, to be part of "Schedule H – Fines Schedule".

Notices on Motions

Minutes

That the Minutes of Kingston Area Taxi Commission Meeting 03-2023, held Wednesday, March 8, 2023, be confirmed.

(Distributed to all members of the Commission on April 12, 2023)

Tabling Documents

Communications

Other Business

1. Moved by Commissioner Fraser

Seconded by Commissioner Dowser

That the Kingston Area Taxi Commission begin the process of calculating the number of Taxi Plates to be made available in 2023, and;

That the Kingston Area Taxi Commission report its findings on or before the next Commission meeting scheduled May 10, 2023.

By-Laws

- a) **That** By-Law (1) be given their first and second reading.
 - b) **That** Clause 3.18 of By-Law Number 1 be suspended for the purpose of giving By-Law (1) three readings.
 - c) **That** By-Law (1) be given their third reading.
1. A By-Law to Amend By-Law Number 2, "*Schedule H – Fines Schedule*", specific to section 4, "*Equipped with Commission issued Taxi Plate*" only, to include a 24-hour suspension temporarily replacing the set monetary fine of \$100 (one hundred dollars), and; this temporary amendment sunset on June 30, 2023, unless otherwise carried, prior to sunset, to be part of "*Schedule H – Fines Schedule*".

Three Readings

(Clause 2, Report Number 03)

(Clause 2, Report Number 04)

Adjournment



Kingston Area Taxi Licensing Commission Standing Committee

Report Number: SC-23-003

To: Members of the Kingston Area Taxi Commission
From: Standing Committee
Resource Staff: NA
Date of Meeting: March 28, 2023
Subject:

Commission Strategic Plan Alignment:

Theme: Regulation and Public Awareness

Goal: See above

Executive Summary:

The purpose of this report is to provide the Commission with an overview of the Standing Committee items discussed during its meeting held Tuesday, March 28, 2023, meeting number SC-02-2023.

1. Enforcement and Compliance

During the meeting of the Standing Committee, committee members and Standing Delegate (industry representative) Mark Greenwood, Owner of Amey's Taxi, a Broker, discussed the number of outstanding new taxi plates that remain unaffixed to taxicabs.

It was reiterated by the Chair, that the new taxi plates are the only Taxi Plates approved by the Kingston Area Taxi Commission, and since April 2022, the Kingston Area Taxi Commission has made numerous requests and demands, including the use of "warning based" issued tickets.

To date, there remains numerous taxicabs that have not complied. Mark Greenwood suggested that the office of Amey's Taxi should be contacted if the Commission or Enforcement Officers witness a taxicab (operating under Amey's Taxi) not have complied with the new taxi plate directive, whereas the office of Amey's Taxi would then "suspend calls" to the taxicab and direct them to the Commission's office immediately.

2. Public Awareness Campaigns (PSA's)

During the meeting of the Standing Committee, committee members and Standing Delegate (industry representative) Mark Greenwood, Owner of Amey's Taxi, a Broker, discussed the potential to initiate a public awareness campaign entitled, "Pay the Fare, It's the Law!", in response to the growing number of passengers "skipping out" on paying the fare indicated on the taxicab meter.



Kingston Area Taxi Licensing Commission Standing Committee

Report Number: SC-23-003

Both the Chair, Joseph Dowser, and Mark Greenwood openly shared and discussed with the committee members that despite the fact of the growing number of instances of Transportation Fraud, many cases of such are not reported simply due to the amount of time lost waiting for police to respond.

An example would be that should a passenger not pay the average fare of \$15, the amount of time waiting for police, plus any additional time off for court appearances, would cost more to the taxicab operator in lost business.

Committee members of the Standing Committee carried a motion to report back to the Kingston Area Taxi Commission regarding a Public Awareness Campaign (or PSA – Public Service Announcement) entitled “Pay the Fare, It’s the Law!”. This effort may help deter future Transportation Fraud, protecting the operators of taxicabs and the public. Artwork is attached to this report as “Exhibit A.”

Transportation Fraud is defined under the Criminal Code of Canada as:

393 (3) *Every one who, by any false pretence or fraud, unlawfully obtains transportation by land, water or air is guilty of an offence punishable on summary conviction.*

The offence carries a maximum penalty of up to six months in jail and a criminal record.

As with any fraud related offence, which is a crime of dishonesty, it can have a severe, permanent negative impact on a person’s reputation, travel, and employment opportunities. Like other criminal offences, most people who are charged with this crime have no idea how serious it is until it is too late.

Furthermore, it is with hopes that the City of Kingston, Loyalist Township, and Kingston Police assist the Kingston Area Taxi Commission and operators of taxicabs by sharing the public awareness campaign on their social media outlets.

Recommendations:

1. **That** the Kingston Area Taxi Commission, on suggestion from Mark Greenwood, Owner of Amey’s Taxi, a Broker, notify the office of Amey’s Taxi, and;

That the Kingston Area Taxi Commission temporarily amend By-Law Number 2, “*Schedule H – Fines Schedule*”, specific to section 4, “*Equipped with Commission issued Taxi Plate*” only, to include a 24-hour suspension temporarily replacing the set monetary fine of \$100 (one hundred dollars).

2. **That** the Kingston Area Taxi Commission approve the artwork designs for the PSA campaign “Pay the Fare, It’s the Law!” and initiate the campaign commencing immediately, for a duration of 31 days.



**Kingston Area Taxi Licensing Commission
Standing Committee**

Report Number: SC-23-003

Exhibit A to Report Number 23-003

That the Kingston Area Taxi Commission approve the artwork designs for the PSA campaign “Pay the Fare, It’s the Law!” and initiate the campaign commencing immediately, for a duration of 31 days.

(Artwork to be attached)



**Kingston Area Taxi Licensing Commission
Accessible Committee**

Report Number: AC-23-001

To: Members of the Kingston Area Taxi Commission
From: Accessible Committee
Resource Staff: NA
Date of Meeting: March 21, 2023
Subject:

Commission Strategic Plan Alignment:

Theme: Regulation

Goal: See above

Executive Summary:

The purpose of this report is to provide the Commission with an overview of the Accessible Committee items discussed during its meeting held Tuesday, March 21, 2023, meeting number AC-02-2023.

1. Call / Trip Logs

During the meeting of the Accessible Committee, committee members and Standing Delegate (industry representative) Mark Greenwood, Owner of Amey's Taxi, a Broker, discussed the outstanding information requested from Accessible Plateholders specific to Call/Trip Logs.

The Chair reiterated that the Kingston Area Taxi Commission made its request to the accessible taxi plateholders on or before December 2022, and, that in January 2023 a formal demand pursuant to Section 5, subsection (a), (b), and (f) of By-Law Number 3 was issued.

To date, only one accessible plateholder has submitted the required documentation.

2. Accessible Vehicles

During the meeting of the Accessible Committee, committee members and Standing Delegate (industry representative) Mark Greenwood, Owner of Amey's Taxi, a Broker, discussed the outstanding information requested from Accessible Plateholders specific to Accessible Vehicles in service or operation.

The Chair reiterated that the Kingston Area Taxi Commission made its request to the accessible taxi plateholders on or before December 2022, and, that in January 2023 a formal demand pursuant to Section 5, subsection (a), (b), and (f) of By-Law Number 3 was issued.



Kingston Area Taxi Licensing Commission Accessible Committee

Report Number: AC-23-001

To date, only one accessible plateholder has submitted the required documentation.

3. New Plate Numbers

During the meeting of the Accessible Committee, committee members and Standing Delegate (industry representative) Mark Greenwood, Owner of Amey's Taxi, a Broker, discussed the outstanding information requested from Accessible Plateholders specific to new Accessible Plate numbers.

The Chair reiterated that the Kingston Area Taxi Commission issued its directive to the accessible taxi plateholders and taxi industry on or before April 2022.

To date, only one accessible plateholder has complied with the new accessible taxi plate directive having affixed this new plate to their accessible taxicab.

Reference:

By-Law Number 3 states:

5. *In addition to complying with all of the Accessible Taxi Plateholder responsibilities under this By-law, every Accessible Taxi Plateholder shall:*
 - a) *Ensure that the Driver of each Accessible Taxi keeps an accurate record of the number Trips made of Persons with Disabilities;*
 - b) *Record the total number of Trips made for Persons with Disabilities and for Persons without Disabilities from the Trip Sheets for each month, and maintains this recorded data for the duration of the Pilot Project.*
 - f) *Accessible Taxi Plateholders shall supply quarterly reports and an annual report on October 1st each year of all accessible calls received and costs of operating an Accessible Taxi for the duration of the Pilot Project.*

Recommendations:

1. **That** the Kingston Area Taxi Commission, on suggestion from Mark Greenwood, Owner of Amey's Taxi, a Broker, notify the office of Amey's Taxi, and;

That the Kingston Area Taxi Commission temporarily amend By-Law Number 2, "Schedule H – Fines Schedule", specific to section 4, "Equipped with Commission issued Taxi Plate" only, to include a 24-hour suspension temporarily replacing the set monetary fine of \$100 (one hundred dollars).



Kingston Area Taxi Licensing Commission

Motion to Commission

Motion Number: 23-001

To: Members of the Kingston Area Taxi Commission
Resource Staff: NA
Date of Meeting: April 12, 2023
Subject: Administration – Proclamation(s)

Whereas the Taxi Industry is an essential transportation service operating in the City of Kingston and Loyalist Township;

Whereas the Taxi Industry is under-recognised within the City of Kingston and Loyalist Township;

Whereas operators of taxicabs are susceptible to a higher risk of harm, be it through acts of crime, violence, and verbal abuse, and;

Whereas operators of taxicabs continued to operate during the pandemic, placing themselves and their families at higher risk of infection, and should be recognised for their efforts for continuing to provide transportation services to the citizens of both the City of Kingston and Loyalist Township.

Therefore Be It Resolved That the Kingston Area Taxi Commission proclaim that commencing the second Monday of each June, beginning this year 2023, be designated “Taxi Operator Awareness Week” for the duration of one week;

That the Kingston Area Taxi Commission make formal “Request for Proclamation” to the City of Kingston and Loyalist Township, and;

That in addition to the request for proclamation, the Kingston Area Taxi Commission make formal request to the City of Kingston (and Loyalist Township where available) to light City Hall in “yellow”, representing the taxi industry, for the duration of the week designated.

Moved by: Commissioner Dowser
Seconded by: Commissioner Abreu

Passed:

Chair: _____

Date: _____



Kingston Area Taxi Licensing Commission

Motion to Commission

Motion Number: 23-002

To: Members of the Kingston Area Taxi Commission
Resource Staff: NA
Date of Meeting: April 12, 2023
Subject: Administration – Office – Window Wraps

Whereas window wraps have become commonly used in offices and commercial locations;

Whereas the beneficial uses of window wraps are numerous, including but not limited to, patron and staff privacy, front-facing public awareness, and operational cost savings;

Whereas specific to cost savings, the electricity (hydro) costs associated with the heating and air-conditioning of the office, both of which operate solely on electricity, is rising year over year due to inflation;

Whereas these electricity (hydro) costs could be significantly reduced by the addition of window wraps, and;

Whereas estimated costs of wrapping the office windows total \$3850.00.

Therefore Be It Resolved That the Kingston Area Taxi Commission design and approve window wraps;

That all windows of the Kingston Area Taxi Commission office be wrapped, and;

That this project be completed prior to May 31, 2023.

Moved by: Commissioner Dowser
Seconded by: Commissioner Chapelle

Passed:

Chair: _____

Date: _____



Kingston Area Taxi Licensing Commission

Motion to Commission

Motion Number: 23-003

To: Members of the Kingston Area Taxi Commission
Resource Staff: NA
Date of Meeting: April 12, 2023
Subject: Regulation and Enforcement

Whereas the Kingston Area Taxi Commission issued and released the new design of Taxi Plates in April 2022;

Whereas all costs associated with the new Taxi Plate was absorbed by the Commission;

Whereas both the Kingston Area Taxi Commission and Taxi Industry Broker(s) have instructed plateholders to affix the new Taxi Plate to the respected taxicabs;

Whereas the Kingston Area Taxi Commission has issued warning only tickets, and;

Whereas there are taxicabs continuing to operate with a non-Commission approved taxi plate affixed to their respected taxicabs.

Therefore Be It Resolved That the Kingston Area Taxi Commission temporarily amend By-Law Number 2, "*Schedule H – Fines Schedule*", specific to section 4, "*Equipped with Commission issued Taxi Plate*" only, to include a 24-hour suspension temporarily replacing the set monetary fine of \$100 (one hundred dollars), and;

That this temporary amendment sunset on June 30, 2023, unless otherwise carried, prior to, to be part of "Schedule H – Fines Schedule".

Moved by: Commissioner Fraser
Seconded by: Commissioner Chapelle

Passed:

Chair: _____

Date: _____