



## Trumps Food Interest Ltd

<b>JOB TITLE:</b>	Shipper Receiver
<b>POST DATE:</b>	April 12 <sup>th</sup> 2018
<b>END DATE:</b>	1 position open until filled

Are you a self-starter and a team player with excellent communication skills in English? Do you have warehouse, Shipping and Receiving experience? Consider joining our team as a Shipper Receiver!

### RESPONSIBILITIES:

- Control & verify incoming materials & outgoing orders, rotating stock based on FI/FO principle
- Receive any pick-ups
- Receive and inspect daily deliveries\*
- Review drivers cash out & record all purchases in inventory
- Review incidents with driver & record on incident report sheet along with packer information.
- Check pars & order / thaw product accordingly\*
- Completing paperwork

### REQUIREMENTS / MUST HAVES:

- Highly organized
- Be flexible about working hours, including evenings and weekends
- Good math skills
- Good time management & multi tasking skills
- Computer literate (MS Excel, Word)
- Basic office equipment knowledge (fax, copier, printer, scanner etc.)
- Excellent communications skills in English, both oral and written
- Mechanically inclined
- Good problem solving skills
- Legally able to work in Canada, (hold a valid SIN number) and must be in Vancouver area to apply
- Wanting permanent full time work and be bondable
- Please note we work in a Food Safe environment, there is no smoking allowed on the premises and any facial piercings or jewellery must be able to be removed

### WAGE & BENEFITS:

Wage commensurate based on experience

Full-time employees are eligible for extended medical and dental benefits after passing 3 month probation period

### APPLY AT:

Sounds like a good fit? Please send your resume, cover letter, and 3 or more employer references we may contact directly to [jobs@trumpsfood.com](mailto:jobs@trumpsfood.com).

Please indicate the position you are applying for in the subject heading.

Trumps Food Interests Ltd. 646 Powell Street Vancouver B.C., Canada Ph: 604-732-8473

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