

**TOWN OF CASTOR
REGULAR COUNCIL MEETING MINUTES
TOWN OF CASTOR COUNCIL CHAMBERS
Monday, May 12th, 2025**

The regular meeting of the Council of the Town of Castor was held at the Town of Castor Council Chambers on Monday, May 12th, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Richard Elhard
Deputy Mayor Trudy Kilner
Councillor Kevin McDougall
Councillor Shawn Peach
Councillor Don Sisson
Councillor Brenda Wismer
Councillor Cecil Yates

Donna Rowland, CAO

ABSENT

CALL TO ORDER

The meeting was called to order by Mayor Elhard at 7:00 p.m.

**ACCEPTANCE OF
AGENDA**

Res. No. 117/25

MOVED by Councillor Kilner to accept the agenda as presented.

CARRIED

**ADOPTION OF
MINUTES**

Res. No. 118/25

MOVED by Councillor Peach that the minutes of the Regular Meeting of Council held on April 28th, 2025 be adopted as presented.

CARRIED

DELEGATION

Res. No. 119/25

MOVED by Councillor McDougall that the 2024 Financial Statement be accepted as presented.

CARRIED

Res. No. 120/25

MOVED by Councillor Sisson that Council convene in closed session at 7:18 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 16 (1) (a) of the Freedom of Information and Protection of Privacy Act.

CARRIED

Present: 7 – Mayor Elhard, Deputy Mayor Kilner, Councillor McDougall, Councillor Peach, Councillor Sisson, Councillor Wismer and Councillor Yates.

Administration: Donna Rowland, CAO
Michael Simpson, CAO County of
Paintearth

Res. No. 121/25

MOVED by Councillor Yates that Council revert to regular meeting session at 7:41 p.m.

CARRIED

Res. No. 122/25

MOVED by Councillor Kilner to enter a water service agreement and collaborate on a water line for a 2” connection with the County of Paintearth.

CARRIED

FINANCIAL REPORTS

Res. No. 123/25

MOVED by Councillor McDougall to approve accounts 31952 to 31992 for payment.

CARRIED

Res. No. 124/25

MOVED by Councillor Peach to approve the Cash Statement ending April 30th, 2025.

CARRIED

Res. No. 125/25 MOVED by Councillor Sisson to approve the Gas and Water Reconciliations ending April 30th, 2025.

CARRIED

CORRESPONDENCE

BUSINESS

Res. No. 126/25 MOVED by Councillor McDougall that the Town of Castor provide the BBQ and partner with McMan Family Resource Network on their “Burger Buddies” BBQ June 14th, 2025.

CARRIED

Res. No. 127/25 MOVED by Councillor McDougall that the Town of Castor adopt the Federation O & M Manual, as revised from time to time, as a guideline in operating and maintaining our gas distribution system.

CARRIED

Res. No. 128/25 MOVED by Councillor Peach that the Town of Castor approve the adoption of the Integrity Management Plan (IMP).

CARRIED

Res. No. 129/25 MOVED by Councillor McDougall that the Town of Castor approve the adoption of the Safety and Loss Management System (SLMS).

CARRIED

Res. No. 130/25 MOVED by Councillor Sisson that the Town of Castor adopt Policy Number 2025-001 – Vulnerable Sector Check.

CARRIED

Councillor Peach exited the meeting at 7:59 p.m.

Res. No. 131/25 MOVED by Councillor Yates that the Town of Castor have no member of Council attend the Alberta Municipal Leaders Caucus.

CARRIED

Councillor Peach returned to the meeting at 8:01 p.m.

Councillor McDougall exited the meeting at 8:02 p.m.

Councillor McDougall returned to the meeting at 8:03 p.m.

Res. No. 132/25 MOVED by Councillor McDougall that Budget 2025 be approved with operational expenses of \$4,428,738.62 and capital expenses of \$721,000.00.

CARRIED

BYLAW

Res. No. 133/25 MOVED by Councillor McDougall to read Procedural Bylaw No. 2025-1104 for the second time.

CARRIED

Res. No. 134/25 MOVED by Councillor Wismer to proceed to third reading.

CARRIED UNANIMOUSLY

Res. No. 135/25 MOVED by Councillor Peach to read Procedural Bylaw No. 2025-1104 for the third and final time.

CARRIED

Res. No. 136/25 MOVED by Councillor McDougall to read 2025 Taxation Bylaw No. 2025-1105 for the first time.

CARRIED

Res. No. 137/25 MOVED by Councillor Wismer to read 2025 Taxation Bylaw No. 2025-1105 for a second time.

CARRIED

Res. No. 138/25 MOVED by Councillor Peach to proceed to third reading.

CARRIED UNANIMOUSLY

Res. No. 139/25 MOVED by Councillor Sisson to read 2025 Taxation Bylaw No. 2025-1105 for the third and final time.

CARRIED

COMMITTEE REPORTS

Res. No. 140/25

MOVED by Councillor Kilner to accept the Council Reports for information.

CARRIED

Res. No. 141/25

MOVED by Councillor Wismer to accept the CAO report for information.

CARRIED

Mayor Elhard recessed the meeting at 9:01 p.m.

Mayor Elhard reconvened the meeting at 9:09 p.m.

CLOSED SESSION

Res. No. 141/25

MOVED by Councillor McDougall that Council convene in closed session at 9:09 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 16 (1) (a) of the Freedom of Information and Protection of Privacy Act.

CARRIED

Present: 7 – Mayor Elhard, Deputy Mayor Kilner, Councillor McDougall, Councillor Peach, Councillor Sisson, Councillor Wismer and Councillor Yates.

Administration: Donna Rowland, CAO

Res. No. 142/25

MOVED by Councillor Kilner that Council revert to regular meeting session at 9:33 p.m.

CARRIED

ADJOURNMENT

Mayor Elhard adjourned the meeting at 9:34 p.m.

These minutes approved this 26th day of May 2025.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

DRAFT