

Meeting Minutes -
Slave Lake Dance Creations Society
October 23, 2023

Location: Dance Studio

Meeting Type: Executive

Board members in attendance: Karlene Ching, April Garon, Sable Seppola, Julie Hunt, Tara Maitland, Chelsea Saluk

Board members absent: Rachael Bellerose, Karen Dana, Veronica Ching, Reanna Maitland

Agenda Items:

1. **Call to order:** Meeting called to order at 6:50 by Julie.
2. **Adoption of last meeting minutes:** Tara motions to adopt the September 24, 2023 minutes, Chelsea 2nds.
3. **Discussion Topics:**
 - a. **Action List**
 - i. Most items completed and the list brought up to date.
4. **Director Updates:**
 - a. **Studio:**
 - i. An update was given on dancer movement and class changes.
 - b. **Treasurer Report:**
 - i. **TABLED**
 - ii. **TABLED**
 - iii. Julie gave the report for Rachael. Board members using Jackrabbit going forward please enter cash and cheques on Jackrabbit as the date it is deposited, not the date it is given to you. EMT will go in as the date it was received, this way all the bank statements will match with the Jackrabbit report.
 - c. **Registration:**
 - i. Julie gave the report for Veronica, Live to Dance has been billed out to all attendees.
 - d. **Fundraising:**
 - i. The bacon fundraiser did amazing. Chelsea is currently working on the calendar, please send pictures. Kernels popcorn is set to run in November.
 - ii. The Travel Committee is planning to do the bake sale and sell extra popcorn at the upcoming market.
 - iii. Dancer of the month - We will be receiving a donation from Eben Construction to pay for the gifts.

e. Costume/Apparel:

- i. Apparel is being finalized, most items are already approved.
- ii. Most costume selections from the instructors are in.
- iii. Costume sizing is going well. Tara has completed the performance levels and has only the competitive dancers left.
- iv. Dance Jackets will be available to order shortly.

f. Performance:

- i. Hotels - there have been a few hiccups with the hotel blocks, most have been fixed and all will be worked out soon.
- ii. April and Reanna have started the festival spreadsheets.

g. Communications:

- i. Sable read out her letter thanking Jen, the board loved it.
- ii. She is currently working on the November newsletter.

h. Vice-President:

- i. Nothing to report

i. Secretary:

- i. Christmas Plans: Dates and times have been chosen and approved by Reanna and Jodi. We ask that all student teachers be present with the groups they are assisting.
 1. Sat Dec 2nd (7:30-9:30pm) - Junior, Inter 1, Inter 2 and Advanced levels
 2. Sun Dec 3rd (2-4 pm) - Novice, Pre-Junior and all performance levels
- ii. Ideas for givebacks: We will chat with instructors at our next staff meeting regarding performances or activities at Vanderwell lodge. There is a Christmas Coffee House happening in December and they are looking for performers as well. Jodi will plan and lead this activity.

j. President:

- i. New York Trip: unfortunately we did not have enough commitment to this trip. It has been canceled and anyone who paid a deposit has had their deposit put back into their accounts.

5. Round Table:

- a. Chelsea adds that Disney: Still planning, cutoff is October 30th.
- b. Chelsea will send emails regarding the fundraising and volunteer cheques that have not been handed in. The cheques must be handed in by the end of month or the amount will be added to accounts and will need to be paid before dancers will receive their costumes.

6. Next meeting: Tuesday November 14th @ 7:00 PM Studio B

7. Adjournment of meeting: meeting adjourned by Julie at 9:00 PM.