

# TOWN OF CASTOR

## JOB OPPORTUNITY: PUBLIC WORKS OPERATOR



### CONTACT

Donna Rowland

✉ donna@townofcastor.ca

### REQUIREMENTS

High school diploma or GED

Basic computer literacy for record-keeping and reporting

Valid Class 5 driver's license

Able to operate a range of light to heavy-duty machinery equipment safely and effectively

Ability to perform physical labour which may include moderate to heavy lifting, standing, bending, shoveling, etc.

Able to work in all weather conditions

Knowledge or experience with water or gas distribution systems, wastewater systems, road maintenance, or waste management practices an asset

Strong time management, communication and organizational skills

Work independently and in a team environment

Available and within close proximity to the Town for on-call rotation duties

The Town of Castor is recruiting a permanent, full-time Public Works Operator (Operator).

Under the general supervision of the Public Works Director, or their designate, the Operator will assist with the various facilities and infrastructure systems within the Town by performing a multitude of tasks in the Public Works department.

### KEY RESPONSIBILITIES

- Perform physical labour for the maintenance or construction of Town facilities and infrastructure
- Assist in the maintenance, repair, and operation of the road, gas, water, and wastewater systems
- Support snow removal operations
- Participate in garbage collection
- Assist in the loading and unloading of materials and equipment as required
- Provide assistance to other municipal departments as assigned
- Perform routine inspections and basic maintenance on equipment and facilities, and report any issues
- Follow municipal policies, procedures, and guidelines at all times
- Maintain a positive and productive relationship with other Town employees based on trust, commitment, and open communication

Compensation: The Town of Castor offers a competitive salary, benefits package, and participates in the Local Authorities Pension Plan (LAPP).

Hours of Work:

- May – September 7:00 am – 4:00 pm
- October – April 8:00 am – 5:00 pm
- Four week on-call rotation (including weekends)

**Open until a suitable candidate is found.**

Qualified candidates are requested to submit a cover letter and detailed resume outlining their experience. The Town of Castor thanks all applicants for their interest; however, only those selected for further consideration will be contacted.

Applications may be returned electronically to Donna Rowland, CAO at donna@townofcastor.ca