

**KINGSTON AREA TAXI LICENSING COMMISSION MEETING
MINUTES**

**Minutes of Meeting 2021-5. Meeting held May 12, 2021
Via Teleconference**

PRESENT:

Commissioner Allan
Commissioner Doherty

Commissioner Moulton
Commissioner Dowser

REGRETS:

Commissioner Draeger
Commissioner Budarick

STAFF:

nil

OTHERS PRESENT:

Steve Marskell
Mr. Mulrooney
Brian Campbell
Mark Greenwood

Bob ??
Stephen Burrell
K.D. Attisha

1. MEETING CALL TO ORDER

The meeting was called to order at 5:32 p.m.

2. POSSIBLE PECUNIARY INTEREST

None declared.

THIS IS NOT A VERBATIM REPORT

Action items are bolded.

3. CONFIRMATION OF AGENDA

a. Request to add an item related to Section 38 to New Business

MOTION to accept amended agenda

Moved by Commissioner Moulton

Seconded by Commissioner Allan

CARRIED

4. APPROVAL OF MINUTES of April 14, 2021 minutes

MOTION to approve minutes

Moved by Commissioner Doherty

Seconded by Commission Dowser

CARRIED

5. BUSINESS

a. **Follow up on actions from previous meeting:**

1. Commissioner Moulton to send out the auditor's report with a summary to Commissioners. - Completed

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b. Committee Updates

1. Regulatory Standing Committee – Regulatory Effectiveness Review -
Commissioner Dowser updated the Commission on the status of the proposed survey. There will be 2 surveys – one for the general public and one for the Industry. Discussion ensued re how to distribute – digital, print. Copies of the surveys will be shared with the Brokers and entire Commission.
ACTION – Commissioner Dowser to finalize surveys and share for comment.

2. ByLaw #2 Review Committee
 - ID Cards – Commissioner Dowser updated the Commission on the ID Card debate after having received input from the Industry. The attached motion was discussed at length. It was agreed that the full details will be shared with both brokers and a vote will take place at the next meeting.
ACTION – Commissioner Dowser to provide samples of the items to be displayed in the cab to the Brokers for comment.
ACTION – The Taxi Inspector is to investigate sources for appropriate holders for the information.

 - Fines – Commissioner Moulton reviewed a schedule of fines to be reintroduced to Bylaw#2.
MOTION to reinstate updated fines for bylaw #2 offences as per the attached schedule.
Moved by Commissioner Moulton
Seconded by Commissioner Dowser *CARRIED*
ACTION – Taxi Inspector to update ByLaw #2 accordingly.
ACTION – Commissioner Moulton to share the schedule of fines with the two Brokers.
ACTION – Taxi Inspector to document a procedure for Licensing Agent for processing of fines.

 - Age of Vehicles – Commissioner Moulton reviewed the findings of the Committee with respect to the age of vehicles on the road. The bylaw is clear that Taxicabs should not be older than 10 years of age. Currently there are 120 vehicles older than 10 years (51 off the road due to the Pandemic, 69 on the road) and another 35 (12 off road, 23 on road) which are 10 years old in 2021. A strategy for moving towards compliance with ByLaw #2 was openly discussed with the Industry.
ACTION – The two brokers are to provide input by May 31 for a strategy to transition to compliance with the Bylaw.

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c. New Business:

- 1) Committee Membership – Commissioner Allan advised the Commission that Commissioner Draeger had resigned. He thanked her for her contributions to the Commission over the past several years. Two new members of the Commission are expected to join the June meeting.

- 2) Taxi Inspections – Commissioners Dowser and Moulton reviewed a form that they designed for completing Taxi Inspections. The form has been tested on two cabs (one from Amey’s, one from Modern City). The purpose of the form is to drive consistency with inspections and ensure appropriate documentation and follow up.

ACTION – Taxi Inspector to begin use of the form immediately for all inspections.

ACTION – Commissioner Moulton to share the form with the Brokers.

- 3) Approval of 2020 Audited Financial Statements - Commissioner Moulton reviewed the 2020 audited statements

MOTION to approve statements as provided by auditor.

Moved by Commissioner Moulton

Seconded by Commissioner Dowser

CARRIED

- 4) Wearing of Masks in Cabs – Commissioner Allan advised that one driver has been suspended for failing to wear a mask. He reiterated the importance of wearing a mask.

- 5) Section 38

MOTION to:

Whereas pursuant to By-Law #2, Section 38, the following sub-section be drafted and adopted by the Commission as part of By-Law #2, Section 38:

10. That any appointed and/or elected active member of the Commission Executive, by ex officio, shall have:
 - a. The right to appoint and/or authorise any Person or Agent to act on the Commissions behalf, and that such Person or Agent possesses sufficient training and qualification to perform said task.

11. That such Person or Agent who has been duly appointed and/or authorised by the Commission Executive, shall have right by virtue of, the same authorities and abilities equal to that of the License Inspector.

Moved by Commissioner Dowser

Seconded by Commissioner Allan

CARRIED

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6. IN CAMERA (including Inspector)

MOTION to go in camera at 8:37

Moved by Commissioner Allan

Seconded by Commissioner Dowser

CARRIED

Report out from In Camera session – the Chair updated the Commission on the status of the Uber Court Case.

MOTION to exit in camera at 9:05

Moved by Commissioner Doherty

Seconded by Commissioner Moulton

CARRIED

7. ADJOURN

The next meeting will be held on June 9, 2021. Details of venue to follow.

MOTION to adjourn at 9:05

Moved by Commissioner Moulton

Seconded by Commissioner Dowser

CARRIED

The meeting adjourned at 9:06.

Chair

Date

Secretary

Date

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Attachment re Item 4b.(2)

Motion: Taxi Information Card - Service Standards, Safety, and Security

Dated: March 10, 2021

Amended: May 11, 2021

That the Motion below and its subsequent sub-sections, once adopted to By-Law #2, Sec. 15, shall come into effect on July 31, 2021.

In accordance with By-Law #2, Section 15, which states:

“Every Driver shall have on his/her/their person the photo identification of the Driver as supplied by the Commission when providing Taxicab Service.”

Whereas in the interest of both Public and Taxi Driver safety, that the following sub-sections be drafted and adopted by the Commission as part of By-Law #2, Section 15:

1. While providing Taxicab Service and/or are in operation of a Taxicab for the purpose of transportation for hire, every Driver is required to upon request, provide their photo identification card to any Passenger, member of the Commission, and/or any Person or Agent who has been duly appointed and/or authorised by the Commission.
2. If a Minor Child (12 years and younger) is a Passenger, a Driver is required to upon request, provide their photo identification card to said Minor Child’s Parent and/or legal Guardian.
3. That the Service Standards Card as set and provided by the Commission, will include:
 - a. Current Tariff List.
 - b. Current Passenger Bill of Rights.
 - c. Current Service Enquiry Cards.
 - d. Contact Information for the Commission.
4. That the Service Standards Card must be placed within any vehicle operating as a Taxicab adhering to the following guidelines:
 - a. Be placed in an approved Card Holder.
 - b. Be located directly behind the Taxi Driver:
 - i. Driver Headrest
 - ii. Partition (where applicable)
 - c. Be visible and unobstructed from view to all Passengers entering the Taxicab.
5. That any alteration, defacing, not displaying, or obstructed view of the Service Standards Card per Section 15, Sub. 1-4, will be subject to Enforcement by the Commission, and/or any person who has been duly appointed and/or authorised by the Commission.