

PLANNING A DEVELOPMENT PROJECT?



Development and Building Permit 101

Some of the Common Projects that require a Development Permit:

- * New Builds
- * Garages
- * Demolitions
- * Retaining Walls
- * Basement Suites to create another dwelling
- * Decks (If greater than 2 feet above grade or covered decks)
- * Sheds (Greater than 120 sq. ft. On permanent foundation)

Development Permits

- Pertains to a development's impact on surrounding properties and allows for legal use of building and land in a particular manner.
- Required under the Town of Stavelly Land Use By-Law 769
- Applications are submitted directly to the Town of Stavelly in person or info@stavelly.ca
- Are Issued by the Town of Stavelly
- The Town has **20** days to respond with an approval, denial or a request for further information
 - * **Please plan your project with enough time for the Office to process your Permit**
 - * **There is an additional 21 day appeal Period after receiving the development permit.**

Contact the Planning and Development
Department at
403-549-3761 or info@stavelly.ca

Building Permits

- Pertains to the structural stability and safety of the buildings occupants and surrounding neighbors
- All building, gas, electrical etc. permits are issued by Park Enterprises Ltd. on behalf of the Town of Stavelly.
- Required under the Safety Codes Act.
- Applications can be obtained at the Town of Stavelly office or at www.parkinspections.com or 1-800-621-5440

Remember if you are unsure Please contact the Stavelly Town Office during regular business hours @

403-549-3761 or info@stavelly.ca

**** Please allow sufficient time for document review, processing of permit and Appeal Period when considering your Project ****