

2018 Willcox Christmas Festival

Sponsored by: Willcox Chamber of Commerce & Agriculture

EXHIBITOR APPLICATION FORM
WILCOX COMMUNITY CENTER – 312 W STEWART
DECEMBER 7 - 8, 2018

PLEASE PRINT:

NAME: _____ PHONE: _____

ADDRESS: _____ CITY: _____

ZIP: _____ EMAIL: _____

COMPANY: _____

DESCRIBE ITEMS SELLING:

Booth Size: Approximately 8x8 (you must leave room to enter & exit) Vendor must furnish equipment needed, i.e. coverings/back drop, tables, chairs, etc.

Booth Rental: \$25 _____ w/electricity: \$35 _____ Table & 2 chairs \$5 _____

Read the attached Exhibitor Terms and Conditions. All Vendors are responsible for themselves & their items. Space is very limited. Applications will be processed on a first come first serve basis. Applications received will be notified by email or a phone call. You will be responsible for your business license, tax ID, & also Food Handlers Permit. Willcox Chamber of Commerce will not be responsible for you or your items or Business License, Tax ID or Food Handlers Permit. By my signature below I verify that the information is correct & I understand the Terms & Conditions of the Willcox Christmas Festival Event & thereby accept those terms & conditions.

Signature: _____ Date: _____

**Please mail form to: Willcox Chamber of Commerce & Agriculture
ATTN: Christmas Festival
1500 N Circle I Rd., Willcox, AZ 85643**

Make Checks Payable to: Willcox Chamber of Commerce & Agriculture

DO NOT WRITE BELOW THIS LINE-FOR OFFICE USE ONLY

DATE PAID: _____ SPACE ASSIGNED: _____ BOOTH CONFIRMATION SENT: _____

AMOUNT PAID: _____ CASH: _____ CHECK: _____ RECEIVED BY: _____

MERRY CHRISTMAS

Christmas Festival Exhibitor Terms and Conditions

ALL APPLICATIONS WILL BE PROCESSED BY THE CHAMBER OF COMMERCE OFFICE ON A FIRST COME, FIRST SERVE BASIS. **ALL SPACES WILL BE ASSIGNED**

Dates: **Thursday, December 6, 2018** **4:00 – 8:00 p.m. Exhibitor Setup**
 Friday, December 7, 2018 **9:00 – 11:30 a.m. Exhibitor Setup**
 12:00 a.m. – 6:00 p.m. Open to the Public
 Saturday, December 8, 2018 **7:00 – 9:30 a.m. Exhibitor Setup**
 10:00 a.m. – 4:00 p.m. Open to the Public

Location: Willcox Community Center – 312 West Stewart Street

Registration: Each exhibitor shall return the completed application, and/either - cash, check or money order in the amount indicated on your application. All fees must be paid before application will be accepted. **NO REFUNDS** will be made after Friday, November 23rd. **The Christmas Committee reserves the right to accept or not accept your application based on the items being sold.**

Electric: Please note on your application if electric is required. Electrical outlets are limited and will be available according to application date received.

Applicants: Any booth **NOT** occupied by 11:00 a.m. on Saturday, December 7th can be re-assigned. **All vendors should be prepared to stay during the ENTIRE SHOW; no vendor should leave before the 4:00 p.m. closure on December 8th.** All vendors selling products at the show must have a current Arizona sales tax license.

Security & Liability: The host will exercise all possible precautions to prevent loss or damage, however, exhibitors will assume any and all risk of loss or damage that may occur in conjunction with the Christmas Festival. Any exhibitor located in an outdoor booth will assume all responsibility for any damage that may occur due to inclement weather or any other conditions.

Willcox Chamber 520-384-2272 or Michelle Mullins 520-507-2468 or email willcoxchamber@vtc.net

MERRY CHRISTMAS