



Town of Stavely
Box 249 Stavely, AB T0L 1Z0
Ph: 403-549-3761
Email: cao@stavely.ca
www.stavely.ca

Development – Sign Permit Application

Sign Permit Application No. _____

Date Application Received: _____

Important Notice: This application does not permit you to begin this development until such time as a permit has been issued by the Development Authority. Please read carefully the Important Notes at the end of this application.

Applicant Information

Applicant: _____

Mailing Address: _____ Telephone No. _____

Applicant's Interest if not the registered owner: _____

Registered Owner of Land Concerned: _____

Mailing Address: _____ Telephone No. _____

Consent Signatures

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application and the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application for a sign.

Date: _____

Signed: _____

Applicant

Signed: _____

Registered Owner



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Property Information

Property Legal Description: _____

Existing Use: _____

Sign Information

TYPE OF WORK: New Permanent Sign Change to Existing Sign Temporary Sign

Sign Location (civic address): _____

Are there any other signs at this location ? Yes No

If yes, please describe: _____

Proposed setbacks: (If applicable)

Front _____ Rear _____ Sides _____

Sign Type :

Sign Characteristics:

- Wall (Fascia)
- Canopy (Awning)
- Sandwich board
- Shingle sign
- Roof Sign
- Multi-tenant
- Mural
- Portable

- Electrified
- Indirect illumination
- Internal illumination
- Flashing
- Animated
- Lettering
- Rotating
- Other _____

Length of sign: _____ Height of sign: _____ Display surface: _____

Top of sign height:

From grade: _____ Above roof: _____

Sign content (wording/lettering, text, message, graphics): _____

If the sign is only of temporary use:

How many days will the proposed sign be displayed: _____



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SITE PLAN

** Please attach a plan drawn to a suitable scale and photographs, if available, illustrating:

Location of all existing signs

Size, height, and other dimensions of the proposed sign(s), including supporting structures

Location of property boundaries of the parcel upon which the proposed sign(s) are to be located

Setbacks from property lines of proposed sign(s) and existing building(s)