

PARTNER® Small Office Edition

The right solution for small businesses...that are *very serious* about communications.

When it comes to communications, there's no such thing as a small business. With the right communications capabilities, even a one-person firm can compete successfully with much bigger businesses.



Four telephones and a 4-mailbox messaging solution are included with the PARTNER Small Office Edition.



The Avaya PARTNER Small Office Edition is the solution for small companies that are serious about using communications to:

- convey a professional image
- serve their customers as effectively as possible
- easily collaborate with partners, colleagues and suppliers.

The Avaya PARTNER Small Office Edition, lets you handle calls on multiple lines, take messages 24/7 and add accessories—without adding extra lines. You get advanced features like music-on-hold, call forwarding, Caller ID and more. PARTNER speakerphones and display phones (with an intuitive, user-friendly design—see inside) make it easy to

make and take calls, set up conference calls, use the intercom, forward calls to another extension—there are dozens of productivity boosting features that are just right for small and growing businesses.

The PARTNER Small Office Edition is based on technology that was developed by talented teams that have more than a century of experience in the communications industry.

With its small, compact design the Small Office Edition fits in anywhere. But it will make a huge impression on your business.

Is the PARTNER Small Office Edition right for you? If you are serious about communications and want a proven, reliable, easy-to-use solution, the answer is “yes.”

The right solution for small businesses

If you are running a small office, a clinic, a retail store, restaurant or a home office, take a close look at the PARTNER Small Office Edition—it comes fully equipped with features you won't find on many “small business” systems.

A Multi-line System

The PARTNER Small Office Edition supports up to 3 lines. That enables your business to handle incoming and outgoing calls without busy signals and without the inconvenience of call waiting. You can have up to eight extensions.

Messaging

The PARTNER Small Office Edition comes with its own built-in messaging system with room for up to four mailboxes.

KEEPING YOU OPEN FOR BUSINESS

Power outages, fluctuations and other disruptions are a fact of life. But they don't need to get in the way of your communications. With the PARTNER Small Office Edition, calls can be made or received, even if power is lost, using the two Power Failure Transfer (PFT) ports. Battery backup means all your system programming remains, even in the event of power failure. Additionally, all system programming can be saved and reloaded using the Backup and Restore capability.

Incoming Calls

When it comes to handling incoming calls, the PARTNER Small Office Edition gives you plenty of options:

- Have incoming calls ring at every extension.
- Have all calls go to a receptionist—use an attendant console to monitor calls.
- Use the auto attendant to answer incoming calls and route them to the right extension.

Or use any combination of the above—the PARTNER Small Office Edition gives you choices and lets you change them at any time.

Keeping you in touch

When you are out of the office, you can have callers go to your voice mailbox; or you can have your calls forwarded to your cell or home. When you are down the hall or out in the warehouse—take a PARTNER wireless phone with you.

Helping everyone work better

You work hard. Your phone system should eliminate the hassles that keep you

from being productive. The PARTNER speakerphone and hands-free answer on intercom make it easy to make and take calls. Conference co-workers, customers and others on the fly.

Choices in Telephones & Accessories

The PARTNER Small Office Edition comes with four phones (three 6-button phones and one 18-button) and you can add up to four more.

Choose from a 6-, 18-, and 34-button desksets (with and without displays)—available in black or titanium white in a new, sleek stylish design.

Also choose wireless phones, an attendant console and plenty of accessory devices (including doorphones, headsets, and contact closures). It's simple to connect standard devices—no extra lines or adapters needed.

Want to use your own phone? That's fine too—you can connect virtually any phone to a PARTNER Small Office Edition.

What You Can Do With Avaya PARTNER® Telephones



Check Calls at a Glance

Red and green lights let you see at a glance what lines are ringing, who's on hold, etc.



Easily See Information

Adjustable backlit display lets you see Caller ID, duration of calls, etc.



Customize Your Phone

Removable card makes it easy to label features and lines.



Easily Control Volume

Adjust volume on ringer, handset and speakerphone in increments.



Stay on Top of Messages

Red light lets you know messages are waiting.



What Features are Active?

For Microphone/Hands Free-Answer-on-Intercom and Speakerphone—lights indicate when features are activated.



Business Basics

Fixed Hold, Conference, and Transfer buttons put these basic features at your fingertips.



Two Fixed Intercom Buttons

For easy internal communications.

Back of Telephone:

Easily Add Accessories

Auxiliary Port makes it easy to attach cordless telephones, answering machines, extra telephones, headsets, etc. (Not available on 6D phone.)

Convertible Stand

For desk or wall mount

PARTNER® Small Office Edition Features

System	
A complete phone system in one package	<ul style="list-style-type: none">• PARTNER Small Office Edition module 308 processor• Three PARTNER 6-button Display Phone Sets• One PARTNER 18-button Display Phone Set• One PARTNER Voice Messaging, 4 Mailbox card
Accessories	Connect accessories—fax machines, credit card readers, modems, or single line phones—without adapters or extra phone lines.
Features (partial listing of over 100 features):	
Call coverage	Redirect calls that are not picked up, to another extension or voicemail.
Caller ID	With subscription to Caller ID service—including name and number Caller ID logging and dialing (stores caller ID records and automates redialing).
Call forwarding	Forward calls to another system extension, either internally or externally.
Conferencing	Up to 5 parties on a call.*
Speed Dial	Create system or personal speed dials for frequently used numbers. Create system or personal speed dials for frequently used numbers.
Contact closure support	For optional electronic door or gate opening.
Music-on-hold	Attach any standard music source—radio, CD player, or MP3 player.
SMDR talk time	Creates call records with actual talk time for call accounting purposes.



*Includes the user and up to two external parties/ two internal parties.

Avaya Support Options

Avaya provides comprehensive maintenance coverage for the PARTNER® Small Office Edition. You can select from a range of options.

Learn more

Learn more right now—please contact your Avaya Account Manager or Avaya Authorized Partners, or visit www.avaya.com/small

About Avaya

Avaya is a global leader in enterprise communications systems. The company provides unified communications, contact centers, and related services directly and through its channel partners to leading businesses and organizations around the world. Enterprises of all sizes depend on Avaya for state-of-the-art communications that improve efficiency, collaboration, customer service and competitiveness. For more information please visit www.avaya.com.



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