

KINGSTON AREA TAXI LICENSING COMMISSION MEETING

MINUTES

**Minutes of Meeting 2021-9. Meeting held September 8, 2021
Via Teleconference**

PRESENT:

Commissioner Allan
Commissioner Chapelle
Commissioner Aziz

Commissioner Moulton
Commissioner Dowser
Commissioner Fraser

REGRETS:

Commissioner Budarick

STAFF:

Lillian Dunlop

OTHERS PRESENT:

Brian Campbell
Mark Greenwood

meeting was live streamed on Facebook

1. MEETING CALL TO ORDER

The meeting was called to order at 5:33 p.m.

2. POSSIBLE PECUNIARY INTEREST

None declared.

THIS IS NOT A VERBATIM REPORT

Action items are bolded.

3. CONFIRMATION OF AGENDA

***MOTION** to accept agenda*

Moved by Commissioner Chapelle

Seconded by Commissioner Dowser

CARRIED

- 4. CORRESPONDENCE** – The chair noted the 2 letters received and thanked the writers for their submissions. The items noted in Mr. Campbell’s letter have been paused. The letter from Mr. Warner will be discussed In Camera.

5. APPROVAL OF MINUTES of August 11, 2021 minutes

***MOTION** to approve minutes*

Moved by Commissioner Aziz

Seconded by Commission Dowser

CARRIED

6. BUSINESS

a) Follow up on actions from previous meeting:

- a. Commissioner Dowser to contact Roy Ambury’s brother regarding creation of a display of Roy’s work.
- i. Many binders of information have been provided and a display will be made available at City Hall and the Taxi Office

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- b. Commissioner Dowser to update the “back of headrest” information sample with phone number and appropriate logos. Details to be finalized at this meeting.
 - i. Commissioner Dowser updated the Commission regarding the printing of a one-page document that would be placed in the holder. The information offers a level of security for customers.
- c. Taxi Inspector to investigate sources for appropriate holders for the “back of headrest” information.
 - i. The Taxi Inspector provided various options for holders. It was suggested that U-Line be asked for some samples. The taxi inspector will follow up.
- d. Commissioner Moulton to document procedure for processing fines.
 - i. Commissioner Moulton and Taxi Inspector have documented the steps. Will send to rest of Commission for comment.

b) Business Carried Forward from Previous Meeting:

- a. Two Way Radios (Commissioner Dowser)

Commissioner Dowser discussed his report and put forward the following motion:

Kingston Area Taxi Licensing Commission (KATC) Motion To Amend and/or Replace Motion Number: 21-112 Date: September 5, 2021

2-Way Radio Systems

With respect to the recommendations and supporting Report 21-105, this motion is hereby presented to the Commission for first and second reading. A third reading of this motion will commence upon completion of consultation with the Industry and Public, with further recommendations to be implemented if any, and to be drafted and adopted by the Commission.

Bylaw No.2, sec.26, sub.4(h) and sub.4(l) (2019), states:

A Broker Shall:

(h) supply the Licence Inspector with a copy of his/her/their/its federal radio licence call sign and frequency number, if any;

(l) have his/her/their/its own separate radio system, frequency, and telephone system for receiving and dispatching calls for his/her/their/its own taxicab brokerage business, and shall not use another Broker's radio system, frequency or telephone system;

Bylaw No.2, sec.26, sub.5(a) (2019), states:

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A Broker Shall Not:

(a) permit or allow any person other than a dispatcher or telephone operator to use any radio system, frequency or telephone system in his/her/their/its ownership or under his/her/their/its control, to receive or dispatch calls;

Therefore, shall be amended or replaced as follows:

Bylaw No.2, sec.26, sub.4(h):

(h) should the Taxi Stand Broker have in operation a federal licensed radio system, the Taxi Stand Broker must supply to the Licence Inspector a copy of their federal radio licence, call sign, and frequency number;

Bylaw No.2, sec.26, sub.4(l) (2019): (l) ensure that each Vehicle dispatched is equipped with a fully functioning global positioning system that is approved by the Commission.

Bylaw No.2, sec.26, sub.4(b) and sub.4(c) (2019), states:

(a) permit or allow any person other than a dispatcher or telephone operator to use any radio system, frequency, telephone system, or any other communication device or application in their ownership or under their control, to receive or dispatch calls;

Date of Commencement:

This amendment shall come into effect beginning October 31, 2021.

Moved by Commissioner Dowser

Seconded by Commissioner Fraser

CARRIED

Third reading will be October 13, 2021.

b. Status of Strategy Session (Commissioner Chapelle)]

- Commissioner Chapelle thanked the Executive (Commissioners Allan, Dowser and Moulton) for keeping the Commission afloat during the time of disruption with the departure of the Taxi Inspector and Commissioner vacancies.
- Commissioner Chapelle has requested a facilitator to meet with Commissioners one on one and make a presentation of the top issues to discuss in a facilitated session.
- Timeline is October. Will support continuity with November appointment of Commissioners.

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- Motion to proceed by Commissioner Chapelle
- Seconded by Commissioner Aziz Carried
- c. Status of Website (Commissioner Dowser)
 - Commissioner Dowser advised that the website is now live.
- d. Status of City work on Ride Share Bylaw (Commissioner Aziz)
 - No change from last meeting.
 - Commissioner Chapelle suggested the Chair send a letter to the City reinforcing our desire and the Taxi Industry's desire to expedite the work.
 - **Action: Commissioner Chapelle will work with Commissioners Dowser and Aziz to draft the letter for review at the next Commission meeting.**
- e. Status of 2 new Accessibility Plates (Commissioner Aziz)
 - Commissioner Aziz updated the Commission that the offer of 2 new accessible plates. There were no takers. A proposal will be discussed In Camera.
- f. Status of Public Survey (Commissioner Dowser)
 - Nothing to report.
- c) **New Business:**
 - a. Taxi Inspector report (Lillian Dunlop)
 - Taxi Inspector updated the Commission on the monthly activities.
 - b. ByLaw #2 Review Committee (Commissioner Moulton)
 - Commissioner Moulton suggested that the committee be reinstated but tendered her resignation from the committee due to personal commitments. It was agreed that review of the bylaw would be discussed at the proposed strategy session.
 - c. Status of CPICs (Taxi Inspector)
 - No change

7. IN CAMERA (including Inspector)

MOTION to go in camera at 7:10

Moved by Commissioner Dowser

Seconded by Commissioner Chapelle

CARRIED

The Taxi Inspector left the meeting at 7:55

MOTION to exit in camera at 8:39

Moved by Commissioner Dowser

Seconded by Commissioner Fraser

CARRIED

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8. ADJOURN

The next meeting will be held on October 13, 2021 at 5:30. Details of venue to follow.

MOTION to adjourn at 8:39

Moved by Commissioner Dowser

Seconded by Commissioner

CARRIED

Chair

Date

Secretary

Date

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