

KINGSTON AREA TAXI LICENSING COMMISSION

Agenda

Meeting to be held January 13, 2021

Via Teleconference

Topic: Taxi Commission

Time: January 13, 2021 at 5:30 PM Eastern Time (US and Canada)

Please participate in the Taxi Commission meeting at the following Zoom link:

<https://zoom.us/j/99016597323?pwd=ajY4MzVxa3RldDhsVkNyQVdSZ1JNQT09>

MEETING CALL TO ORDER

1. POSSIBLE PECUNIARY INTEREST
2. CONFIRMATION OF AGENDA BELOW (motion required)
3. CONFIRMATION OF MINUTES of December 17, 2020 meeting. (motion required)
4. ELECTIONS – Election for Executive – Chair, Vice-Chair, Secretary-Treasurer.
5. BUSINESS
 - a. **Follow up on actions from previous meeting:**
 - 1) Team tasked with updating the test (Dave Kennedy, Roy Ambury, Commissioner Dowser) to present proposed draft.
 - 2) Commissioner Doherty to advise City Clerk of proposed meeting dates. – Completed.
 - 3) Taxi Inspector to research printer options.
 - b. **Committee Updates**
 - 1) Regulatory Review Committee – final report (Commissioner Draeger) (info only). Terms of Reference for this committee attached at the end of this agenda – for reference only.
 - 2) Commissioner Draeger to propose Regulatory Committee become a standing committee.
 - c. **New Business:**
 - 1) General Manager report (Dave Kennedy)
 - 2) Financial report/Draft budget for 2021 (Dave Kennedy/Kathy Moulton)
 - 3) Approval of Taxi Inspector Job Document – motion required
6. IN CAMERA Session 1 (includes Inspector)
 - a. Confirmation of Minutes of December 17, 2020 meeting
 - b. Office protocol for lockdown
 - c. Other
7. IN CAMERA Session 2 (excludes Inspector)
8. ADJOURN (motion required)

Kingston Taxi Licensing Commission
Regulatory review subcommittee
Terms of reference

2019.12.05

1. Provide conclusions as to the extent to which
 - a. KTLC is protecting the public,
 - b. and acting in the public interest,
 - c. and its readiness to respond to and take on the challenges of regulating in a world of rapidly changing technologies.
2. Subcommittee shall be composed of three members but a fourth can be appointed by the municipal partners at their option:
 - a. Two current KTLC commissioners excluding the Chair
 - b. 2017-2019 KTLC Chair, Rod Moffatt
 - c. If the City of Kingston or the Township choose, one representative to be jointly appointed by them.
3. Subcommittee shall elect a chair/head from among its members, who will be responsible for leading meetings and producing all reports and deliverables
4. Perform fact-finding through consultation with
 - a. KTLC employees
 - b. Municipal partners
 - c. Industry, including brokers, owners and drivers
 - d. The public
 - e. Other stakeholders if any identified by subcommittee
5. See attached Standards of Good Regulation as a representative guide. If any gaps identified, report shall recommend specific corrective action.
6. Subcommittee chair may make a budget request to the Commission treasurer to reimburse expenses or pay for professional advice (consultants, lawyers, etc.).

All employees, officers and appointees of the Commission shall provide every record requested.