

MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY, FEBRUARY 26TH, 2018 AT THE STAVELY TOWN OFFICE.

PRESENT: Mayor Hall, Ctrs. Whittingham, Norby, Martin, Binmore and Gugala. CAO Gillespie, Foreman Watson and Delegation – Jeff Carlisle and Lou Wilde.

NOT PRESENT:

Mayor Hall called the meeting to order at 7:00 p.m.

Agenda Clr. Norby moved to adopt the agenda as presented.
MOTION CARRIED.

Confirmation Of Minutes Clr. Whittingham moved the minutes of the regular meeting of February 12, 2018 be approved as presented.
MOTION CARRIED.

DELEGATIONS

Behr Integrated Jeff Carlisle and Lou Wilde from Behr Integrated Solutions were present to discuss the Regional Fire Service study they are conducting as part of the ACP Grant. Introductions were made and then Jeff began by giving an overview of their company and the services they offer. Jeff discussed the scope of the project, the objectives of the project and consultation with the different communities and stakeholders that will take place. Jeff then moved on to a number of questions for council to consider to aid in getting feedback about the project. Discussion followed around the idea of a regionalized service, different possible approaches to the idea and possible outcomes from the project. Council asked a few questions to which Jeff and Lou responded to and it was noted that council overall is satisfied with the current situation but would not be opposed to the idea of a regional fire service if it was feasible and provided some efficiencies. After no further questions or discussion Jeff and Lou finished and left the meeting @ 7:38 pm.



NEW BUSINESS

Tiny House Feasibility A proposal for a Tiny House Feasibility study was received and presented to council for consideration. Details of the study were reviewed by council and discussion followed – possible interest or lack thereof in tiny homes, possible locations for the study within the community, potential builders or developers and the current small cottage development. No further discussion

was had and no motion was put forth to proceed or investigate the idea further.

Health Found. A request from the Claresholm and District Health Foundation for council to consider providing sponsorship and or a silent auction item to the upcoming Banquet Auction and Dance on March 24, 2018. Discussion followed on possible ideas as the Town normally donates to this cause. After discussion Clr. Norby moved to donate two (3) night Stavely Pro Rodeo Performance passes to the Health Foundation event for use in their auction. **MOTION CARRIED.**

Public Participation

CAO Gillespie provided council with copies of the survey responses received in reply to the call put out for feedback and requested further direction. It was noted only ten responses were received. Council reviewed the responses and discussion followed – ideas for how to incorporate the feedback, ideas on different forms of communication, ideas on when to look for public feedback and the plan going forward. CAO Gillespie noted that the AUMA and AAMD&C have provided a guide for public participation policies and he would be able to utilize the template provided to come up with a draft policy for council's consideration. Clr. Binmore moved to have CAO Gillespie work on a draft policy that incorporates the feedback received for council's consideration at an upcoming meeting. **MOTION CARRIED.**



BYLAWS

REPORTS

Clr. Binmore
Clr. Gugala

Nothing to report.
Reported on the recent Golf Club meeting – working on a grant to do upgrades to the Clubhouse and an upcoming Alberta SW meeting.

CAO

Reported on an upcoming seminar, results of the tender of the old GMC truck, upcoming Kananaskis Conference and possible bursary, sidewalk snow notices that Bylaw has given out, auditor will be starting audit this week, thank-you note from the MD for the Legacy of the Land Banquet donation, ORRSC minute availability, and possibility of amending the Land Use Bylaw to prepare for the retail sales of cannibas – will consult with Town planner. Clr. Binmore then moved that CAO Gillespie attend the Kananaskis Conference irrespective of receiving a bursary. **MOTION CARRIED.**

Mayor Hall

Reported on the recent Mayors meeting and the Community Hall board meeting – a couple of new members.

- Clr. Whittingham** Reported on the recent PAC meeting – passion projects and SUCH Drama news and FCSS – dealing with the Afterschool/Homework club program concerns.
- Clr. Norby** Reported on the recent Landfill meeting – 2017 year-end audit and news that the annual requisition could be going up.
- Clr. Martin Foreman** Reported on the recent Rec. Board meeting – financial report and long time member has stepped down.
Nothing to report.

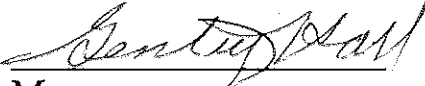
CORRESPONDENCE

- Strategic Plan** Information for council on new a course offering – Council’s Role in Strategic Planning.
- Asset Mgmt.** Information for council on an introductory workshop about asset management, risk management, engaging the public and levels of service being hosted by the AUMA and AAMD&C.
- Energy Eff.** Information for council on a new energy capacity building program that municipality’s are eligible for.
- Recycling** Information on the Alberta Recycling Electronics and Paint roundup grant application available to municipalities.

FINANCIAL

- Jan. Bank rec.** The January 2018 bank reconciliation presented to council for consideration. No questions or discussion. Clr. Gugala moved to accept the bank reconciliation as presented. **MOTION CARRIED.**
- A/P** Clr. Norby moved the accounts from chq # 16407 to 16426 together with internet payments and payroll chq # 16408 to 16415 for a total of \$58,860.75 be paid as listed. **MOTION CARRIED.**
- Adjournment** There being no further business to discuss at this time, the meeting was adjourned at 8:37 pm.

TOWN OF STAVELY


Mayor


Chief Administrative Officer