

Meeting Minutes -  
**Slave Lake Dance Creations Society**  
April 16th, 2023

**Location:** Dance Studio

**Meeting Type:** Executive

**Board members in attendance:** Karlene Ching, Sable Seppola, Karen Dana, Julie Hunt, April Garon, Veronica Ching, Rachael Bellerose, Chelsea Saluk, Tara Maitland

**Board members absent:** Jennifer Hansen, Melissa Baxter(SC)

**Agenda Items:**

1. **Call to order:** Meeting called to order at 6:15 by Julie.
2. **Adoption of last meeting minutes:** Sable motions to adopt the March 19th, 2023 minutes, April 2nds.
3. **Discussion Topics:**
  - a. **Action List** - Completed
4. **Director Updates:**
  - a. **Treasurer:**
    - i. Credit card procedures: When we receive invoices please forward it to the treasurer and she will pay with the credit card.
    - ii. We've had trouble transferring Jade her paycheque the last few months, she is coming to Canada next month and we will get her a cheque for what we are owing her. Veronica motions to accept and Karen 2nds.
    - iii. ATB has informed us of a platform that is offering credit cards for non-profits. Rachael will look into this more.
    - iv. Discussion about Instructors hotel rooms and the difficulties of paying for it with our credit card. We will make changes on how we do this for next season.
    - v. Income: \$16,904.41 / Expenses: \$10,777.20
  - b. **Registration:**
    - i. April fees were posted and lyrical group fees have been credited.
    - ii. Discussion about the registration fees and what that looks like for next season.
    - iii. Fee Schedule - **TABLED**
    - iv. April motions that we change the registration fees to \$40 per dancer for up to a maximum of two dancers in a family. Rachael 2nds. All in favor.

- v. Discussion about pre-registration for next season. Ideally we would like to have this open early next month.

**c. Studio:** No report

**d. Fundraising:**

- i. 20 dancers have not completed fundraising requirements at this time.
- ii. Parents can choose to canvas for donations for recitals. Donations can go towards fundraising and handing out a certain amount of donations request forms can go towards time commitment.
- iii. We have brought in \$12,948 with fundraising so far. This money has helped to keep the studio running. A big thanks to everyone who has helped fundraise for our studio.

**e. Costume/Apparel:**

- i. The bulk tight order has been placed.
- ii. The cost of black jazz shoes needed for musical theater will be added to accounts.
- iii. Waiting for an apparel update.

**f. Performance:**

- i. Summer camp/intensive: **TABLED**
- ii. Recital:
  - 1. Jodi and Reanna have discussed the recital ideas, they would like to propose having one show on one day. Recital is set for Sunday May 28th, all instructors can attend that day.
  - 2. April is looking into capacity for the legacy centre to see if doing one show only is possible.

**g. Communications:**

- i. No interest has come from the advertisement for maintenance help. Julie has a connection and she will ask to see if they are interested in helping.
- ii. Not many candid photos have been submitted to Sable. We are hoping to use some of these photos for our recital programs. Sable will put out another request.

**h. Vice-President:**

- i. 25 families have not completed volunteer time as of today, Only 3 of them being competitive.

**i. Secretary:**

- i. Bylaw meeting has been set for May 7th, we will discuss bylaws, rules and regulations, the fee schedule and finalize the recital.

**j. President:**

- i. We had a discussion about canceled tiny dancer classes: Veronica motions that we credit the Wednesday tiny dancer families \$30 each due to many missed classes and no time for makeup classes. April 2nds, All in favor.
- ii. In camera: discussion was held regarding a disciplinary situation. Out of Camera - Melissa will be stepping down from the SLDCS board.

**5. Round Table:** Nothing to discuss

**6. Next meeting:**

- a. Executive - Sunday May 7th, 2023 @ 10AM (Bylaw/Rules & Regs)
- b. Executive - Sunday June 4th, 2023 @ 6PM
- c. Annual General Meeting - Monday June 19th, 2023 @ 7PM

**7. Adjournment of meeting:** meeting adjourned by Julie at 9:23PM