Hospital Employees' Union

Calculation of Extended Hours – Part-Time Line:

There are 37.5 paid hours x 52 weeks in a year $= 1950$ hours

This includes: 12 statutory holidays (12 x 7.5 work hours per day $= 90$ paid stat hours)

1860 paid work hours in one year (1950 − 90 = 1860) + 90 paid statutory holiday hours.

Total: 1950 paid hours in one year

Name of Facility: _____

Department/Work Area: _____

1. Number of weeks per rotation   _____ **A**

2. Number of rotations per year (52 weeks ÷ **A**)   _____ **B**

3.
    Number of shifts   at   paid hours =   hours
    Number of shifts   at   paid hours =   hours
    Number of shifts   at   paid hours =   hours
    Number of shifts   at   paid hours =   hours
    Number of shifts   at   paid hours =   hours
    Number of shifts   at   paid hours =   hours
    Number of shifts   at   paid hours =   hours
    Number of shifts   at   paid hours =   hours

    Total paid hours worked per rotation: (add the above hours) _____ **C**

4. Total Number of hours scheduled per year   _____ **D**
        {multiply the number of rotations per year by
          The total number of hours worked (**B x C**)}

5. Add 4.8% hours of paid Statutory holidays to **D**   _____ **E**

Note: If you need to calculate this for multiple differing lines, please see the 'Extended Hours - Part Time Calculation' form. This is an extra form you can attach to the package when you send it to your Rep.