

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE STAVELY TOWN COUNCIL HELD
MONDAY, OCTOBER 22nd, 2018 AT THE STAVELY
TOWN OFFICE.**

PRESENT: Mayor Gentry Hall, Ctrs. Whittingham, Norby, Martin, Varey, Binmore and Gugala. Clayton Gillespie, Chief Administrative Officer. Jim Watson, Town Foreman.

NOT PRESENT:

The meeting was called to order at 8:15 p.m.

Agenda The agenda was presented for consideration.
MOTION # 18-82 Clr. Norby moved to adopt to agenda as presented. **MOTION CARRIED.**

Deputy Mayors The deputy mayor appointments were presented and noted as:

June 26, 2018 to February 25, 2019 – Clr. Gugala
February 26, 2019 to October 28, 2019 – Clr. James
October 29, 2019 to June 23, 2020 – Clr. Martin
June 24, 2020 to February 22, 2021 – Clr. Norby
Feb. 23, 2021 to October 25, 2021 – Clr. Whittingham

MOTION #18-83 Clr. Gugala moved to approve the appointments as presented. **MOTION CARRIED.**

Committees The committees were presented for consideration. Clr. Binmore requested that she move from Committee No. 2 to Committee No. 3 and that Clr. Varey move from Committee No. 3 to Committee No. 2. With changes the committees were notes as:

Committee No. 1 – Clr. Gugala & Norby
Committee No. 2 – Clr. Varey & Whittingham
Committee No. 3 – Clr. Binmore & Martin

MOTION #18-84 Clr. Martin moved to approve the committee appointments with changes. **MOTION CARRIED.**

Board Reps The board reps for the different committees were discussed and changes were noted as:

Porcupine Hills Lodge – Clr. Binmore
Fire Department – Clr. Gugala
Library Board – Clr. Whittingham
Youth Society – Clr. Binmore
Recreation Board – Clr. Martin
O.R.R.S.C. – Clr. Norby
Regional Landfill Committee – Clr. Norby
Community Chest – Mayor Hall & Clr. Whittingham
FCSS Board – Clr. Whittingham
Agricultural Society – Clr. Martin
Museum Society – Clr. Varey
Alberta SW – Clr. Gugala
Mosquito Creek Foundation – Dave Richardson

Subdivision & Development Appeal Board –
Clr. Norby, Archie Alsgard and Doug Balsden
By-Law Enforcement Board – Clr. Norby,
By-Law Enforcement Officer and Clr. Varey
M.D. of Willow Creek, Subdivision &
Development Appeal Board – Clr. Binmore
Risk Control Committee – Clr. Martin, Town Foreman
Golf Club – Clr. Gugala
Golden Age – Clr. Varey
Emergency Management Committee – Clr. Martin
Parent Advisory Committee – Clr. Whittingham
Mayors & Reeves of Southern AB – Mayor Hall.
MPC – Mayor Hall and Clr. Gugala

Community
Representatives

Porcupine Hills Board – Howard Paulsen
Municipal Planning Commission – Randy Perusse
Director of Emergency Management – CAO Gillespie
Deputy Director – Vacant
Emergency Management Public Information Manager –
vacant
Chinook Arch Library Board – Howard Paulsen
Emergency Management Committee – Melody Malchow.

MOTION # 18-85 Clr. Whittingham moved the board reps be approved as
modified. **MOTION CARRIED.**

Procedure Bylaw

CAO Gillespie noted that the Procedural Bylaw is normally
reviewed and a resolution is required to establish when
council meetings would be held. Discussion - possibility of
one council meeting per month as opposed to two. Mayor
Hall requested a vote on the idea. Council voted in favor of
keeping two meetings per month.

MOTION #18-86 Moved by Clr. Gugala that council meetings be held on the
2nd and 4th Monday's each month except July, August and
December where only one would be held and the time of the
meetings be at 7 pm. **MOTION CARRIED.**

Adjournment

Being the agenda matters have been concluded, the meeting
adjourned at 8:32 p.m.


Chief Administrative Officer


Mayor