

**TOWN OF CASTOR
REGULAR COUNCIL MEETING MINUTES
TOWN OF CASTOR COUNCIL CHAMBERS
Monday September 22nd, 2025**

The regular meeting of the Council of the Town of Castor was held at the Town of Castor Council Chambers on Monday September 22nd, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Richard Elhard
Deputy Mayor Trudy Kilner
Councillor Kevin McDougall
Councillor Shawn Peach
Councillor Don Sisson
Councillor Brenda Wismer
Councillor Cecil Yates

Donna Rowland, CAO

ABSENT
CALL TO ORDER

The meeting was called to order by Mayor Elhard at 7:01 p.m.

ACCEPTANCE OF
AGENDA

Res. No. 247/25

MOVED by Councillor Sisson to strike Business 7 (b) Curbside Solid Waste Collection from the agenda and add Business 7 (f) Arena Concession and Business 7 (g) Castor Opportunity Centre and Closed Session (d) Access to Information Act, S.A. 2024 Chapter A – 1.4: Part 1, Division 2, Section 22 (1) to the agenda.

CARRIED

ADOPTION OF
MINUTES

Res. No. 248/25

MOVED by Councillor McDougall that the minutes of the Regular Meeting of Council held on September 8th, 2025 be adopted as presented.

CARRIED

DELEGATION

FINANCIAL REPORTS

Res. No. 249/25

MOVED by Councillor Wismer to approve account 32478-32512 for payment.

CARRIED

Res. No. 250/25

MOVED by Councillor Kilner that the Cash Statement ending August 31st, 2025 be accepted as presented.

CARRIED

Res. No. 251/25

MOVED by Councillor Yates that the Budget Update ending August 31st, 2025 be accepted as presented.

CARRIED

Res. No. 252/25

MOVED by Councillor McDougall that the Gas Reconciliation ending August 31st, 2025 be accepted as presented.

CARRIED

Res. No. 253/25

MOVED by Councillor Peach that the Water Reconciliation ending August 31st, 2025 be accepted as presented.

CARRIED

CORRESPONDENCE

BUSINESS

Res. No. 254/25

MOVED by Councillor Sisson that the Town of Castor approves the request from the Castor Municipal Library Board to proceed with replacing the flooring in the areas of the building located at 4905 50th Avenue that house the library, further that the project will be funded by the Castor

Municipal Library Board and that a commercial flooring will be installed.

CARRIED

Res. No. 255/25

MOVED by Councillor Yates that the Town of Castor approves the request to place two (2) sidewalks from the east and west egress doors located on the north side of the property and two (2) cement pads abutting the sidewalk for future bench placement on the north side boulevard, further that all costs incurred will be paid by the Castor Evangelical Missionary Church.

CARRIED

Res. No. 256/25

MOVED by Councillor Yates that the Town of Castor sets the date for the 2025 Public Auction for Property Tax Recovery for November 25, 2025.

CARRIED

Res. No. 257/25

MOVED by Councillor McDougall that the Town of Castor accepts the Camp Beaver Tail Report as presented.

CARRIED

Res. No. 258/25

MOVED by Councillor Kilner to set the arena concession rent at \$300.00 plus GST for the 2025/2026 season and that administration initiates the contract.

CARRIED

Res. No. 259/25

MOVED by Councillor Kilner to investigate the cost of replacing the window at the Op Shop and bring it back to the next Council meeting.

CARRIED

BYLAW

COMMITTEE REPORTS

Res. No. 260/25

MOVED by Councillor McDougall to accept the Council Reports for information.

CARRIED

Res. No. 261/25 MOVED by Councillor Peach to accept the CAO report for information.

CARRIED

Res. No. 262/25 MOVED by Councillor Wismer to accept the SMT reports for information.

CARRIED

CLOSED SESSION

Res. No. 263/25 MOVED by Councillor McDougall that Council convene in closed session at 7:59 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 26 (1) (a) (ii), Section 20 (4) (d), and Section 22 (1).

CARRIED

Present: 7 – Mayor Elhard, Deputy Mayor Kilner, Councillor McDougall, Councillor Peach, Councillor Sisson, Councillor Wismer and Councillor Yates.

Administration: Donna Rowland, CAO

Res. No. 264/25 MOVED by Councillor Sisson that Council revert to regular meeting session at 8:41 p.m.

CARRIED

Res. No. 265/25 MOVED by Councillor Yates that the Town of Castor denies the request for a reduced water rate; further that the capital water reserve rate remains levied on the service.

CARRIED

Res. No. 266/25 MOVED by Councillor Kilner that the Town of Castor accepts the letter of complaint as information, further that a written response is provided to the complainant.

CARRIED

Res. No. 267/25

MOVED by Councillor Wismer to present the CAO with the confidential evaluation and amend the CAO agreement as presented.

CARRIED

ADJOURNMENT

Mayor Elhard adjourned the meeting at 8:43 p.m.

These minutes approved this 14th day of October 2025.

MAYOR

CHIEF ADMINISTRATIVE OFFICER