

**KINGSTON AREA TAXI LICENSING COMMISSION  
MEETING MINUTES  
Minutes of Meeting 2021-11. Meeting held Nov. 10, 2021  
Via Teleconference**

**PRESENT:**

Commissioner Aziz  
Commissioner Chapelle  
Commissioner Budarick

Commissioner Dowser  
Commissioner Fraser

**REGRETS:**

None

**STAFF:**

Chloe Draeger

**OTHERS PRESENT:**

Brian Campbell

meeting was livestreamed on Facebook

**THIS IS NOT A VERBATIM REPORT  
[Action items are bolded]**

1. MEETING CALL TO ORDER

The meeting was called to order at 5:36 p.m.

2. **Approval of additions to agenda**

**MOTION** to accept agenda

Moved by Commissioner Aziz

Seconded by Commissioner Fraser

**CARRIED**

3. **Confirmation of agenda**

**MOTION** to accept agenda

Moved by Commissioner Aziz

Seconded by Commissioner Fraser

**CARRIED**

4. POSSIBLE PECUNIARY INTEREST

None declared.

5. Presentations – None.

6. **Briefings**

- a) Commissioner Fraser proposed that correspondence directed to the Commission must be signed with enclosed identifying/contact information for its standing to be recognized.

**MOTION** to accept policy on correspondence

Moved by Commissioner Fraser

Seconded by Commissioner Chapelle

**CARRIED**

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- b) Commissioner Aziz briefed the Commission on the status of a draft municipal bylaw on the oversight of TNCs.
- c) Commissioner Aziz reported on the status of legal proceedings against commercial rideshare drivers. She indicated that she would report further on the matter at December's meeting after a court date to be held on November 22.
- d) Commissioner Aziz briefed the Commission on the \$0.10 administration/enforcement fee. She indicated that she has held discussions with both taxi brokers and would provide further information at December's meeting.
- e) Commission Dowser delivered the following statement:

"When the Commission created their social media pages both on Facebook and Twitter, it was done with the intent that they would be an avenue for both members of the industry and public to stay informed, ask questions, and have engagement. We would like to remind everyone that any social media interactions must be respectful. It is unacceptable to name-call, post information that is untrue or misleading, and, most importantly, use the platform to attack others. It is my recommendation that the Commission draft and adopt a social media policy which would apply to anyone who posts on or interacts with our social media pages."

**MOTION** to adopt social media policy  
Moved by Commissioner Dowser  
Seconded by Commissioner Aziz

**CARRIED**

**7. Business**

- a) Business Carried Forward from Previous Meeting:
  - a. Commissioner Dowser presented third reading of amendments to Bylaw No.2, sec.26, sub.4(h); and Bylaw No.2, sec.26, sub.4(l) (2019); and Bylaw No.2, sec.26, sub.5(a) (2019):

Bylaw No.2, sec.26, sub.4(h) (2019):

(h) should the Taxi Stand Broker have in operation a federal licensed radio system, the Taxi Stand Broker must supply to the Licence Inspector a copy of their federal radio licence, call sign, and frequency number;

Bylaw No.2, sec.26, sub.4(l) (2019):

(l) ensure that each Vehicle dispatched is equipped with a fully functioning global positioning system that is approved by the Commission.

Bylaw No.2, sec.26, sub.5(a) (2019):

(a) permit or allow any person other than a dispatcher or telephone operator to use any radio system, frequency, telephone system, or any other communication device or application in their ownership or under their control, to receive or dispatch calls;

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**MOTION #21-112** to adopt amendments to Bylaw No.2  
Moved by Commissioner Dowser  
Seconded by Commissioner Aziz

**CARRIED**

8. Reports:

- a. Commission Dowser advised that the Commission’s 2021 Fall Report has been posted online and can be viewed on social media and the communications tab of the Commission’s website.

9. Miscellaneous business

- a. Commission Dowser invited interested parties to sign-up to receive Commission materials (minutes, agenda, etc.) from the Commission website by entering their contact information into the “Sign-Up NOW!” field on the “Social Pages” tab.

**10. Confirmation of minutes**

**MOTION** to accept minutes of October 13, 2021 meeting  
Moved by Commissioner Fraser  
Seconded by Commissioner Aziz

**CARRIED**

**MOTION** to accept minutes of September 8, 2021 meeting  
Moved by Commissioner Fraser  
Seconded by Commissioner Aziz

**CARRIED**

11. Communications

- a. Commissioner Dowser reported on the updated process for renewing driver and plateholder badges.
- b. Commissioner Chapelle proposed that the Commission hold an open house at its office following the December 8, 2021 meeting.

**MOTION** to hold an open house  
Moved by Commissioner Chapelle  
Seconded by Commissioner Fraser

**CARRIED**

**12. Adjournment**

The next meeting will be held on December 8, 2021, at 5:30 p.m via teleconference.

**MOTION** to adjourn at 5:58 p.m.  
Moved by Commissioner Aziz  
Seconded by Commissioner Fraser

**CARRIED**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

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\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date