



**TAXI LICENSING COMMISSION
BY-LAW 2025-20**

**FEEES AND CHARGES BY-LAW
2025**

Passed: December 11, 2024

Kingston Area Taxi Commission
12-1201 Division Street, Kingston, ON, K7K 6X4
Office: (613) 547-3763 | Fax: (613) 547-2857
Email: info@katc.ca | Website: www.katc.ca

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By-Law No. 2025-20

A BY-LAW RESPECTING THE TAXI LICENSING COMMISSION OF THE CORPORATION OF THE CITY OF KINGSTON AND THE CORPORATION OF THE TOWNSHIP OF LOYALIST

Fees and Charges 2025

Whereas the Kingston Area Taxi Commission is a corporation established by Provincial Act, *Bill Pr24* (Chapter Pr29, Statutes of Ontario, 1989);

Whereas the Kingston Area Taxi Commission may pass by-laws and may establish and collect fees for licensing, regulating and governing the owners, drivers and brokers of taxicabs. *Bill Pr97 S.3.* (Chapter Pr35, Statutes of Ontario, 1990);

Whereas the Kingston Area Taxi Commission considers it necessary and desirable to impose fees on persons and corporations;

Whereas the Taxi Licensing Commission hereby consolidates into this By-Law, all fees and charges collected for the purpose of licensing, service, action, or use of Commission property.

NOW THEREFORE the Taxi Licensing Commission hereby enacts bylaws as follows:

1. INTERPRETATION

1.1 This by-law may be cited as the Fees & Charges By-Law, 2025.

1.2 For the purposes of interpreting this by-law:

- (a) a reference to any legislation, regulation, or by-law or to a provision thereof includes a reference to any legislation, regulation or by-law enacted, made or passed in substitution thereof or amendment thereof;
- (b) any reference to legislation or by-laws includes all the regulations made thereunder;

(c) “include”, “includes” and “including” indicate that the subsequent list is not exhaustive; and

(d) to “provide” a service or activity includes to do the service or activity.

1.3 This by-law will not be interpreted as exempting any person from the requirement to comply with any other Commission by-law or federal or provincial legislation. In the event of conflict between the provisions of this by-law and any other Commission by-law, the provision that establishes the higher standard of health, safety and well-being of persons and protection of persons will apply.

2. GENERAL DEFINITIONS

2.1 In this by-law:

Terms used in this Bylaw have the same meaning as in Commission Bylaw No.1, No.2, and No.3.

“annual CPI change” means the percentage change between the Ontario Consumer Price Index for the third quarter of the calendar year that is one year before the year in which the adjustment is being made and the third quarter of the Ontario Consumer Price Index that is two years before the year in which the adjustment is being made;

“Commission” means The Kingston Area Taxi Commission;

“Chair” means the Chairperson of the Kingston Area Taxi Commission;

“clerk” means the individual appointed by the Commission as clerk or the clerk’s designate;

“collection agency” means a collection agency registered by the Registrar under the Collection and Debt Settlement Services Act, R.S.O. 1990, c. C.14;

“fee” means a fee or charge imposed by the Commission under Provincial Act, *Bill Pr97 S.3.* (Chapter Pr35, Statutes of Ontario, 1990), and where applicable, the Municipal Act, 2001;

“Municipal Act, 2001” means the Municipal Act, 2001, S.O. 2001, c.25;

“schedule” means a schedule to this by-law;

3. ADMINISTRATION

- 3.1 The Chair is responsible for the administration of this by-law.
- 3.2 The Chair may rectify minor administrative oversights in respect of a fee set out in a schedule.
- 3.3 Where this by-law provides that the Chair may do an act, it may be done by an individual authorized by the Chair to do the act.

4. FEES

- 4.1 This by-law imposes, establishes, fixes and requires the payment of the fees set out in the column with a fee amount in a schedule:
 - (a) for the corresponding service or activity provided or done by or on behalf of the Commission;
 - (b) for the corresponding costs payable by the Commission for a service or activity provided or done by or on behalf of any other municipality or any local board; and
 - (c) for the corresponding use of the Commission's property including property under the Commission's control; set out in the column describing the service, activity or use of Commission property in that schedule.
- 4.2 This by-law imposes an additional fee in the form of an interest charge on fees or any portion of fees that are due and unpaid at the rate of 1.5 percent per month for each month or fraction of a month during with the fees that are due remain unpaid.
- 4.3 The Commission will collect harmonized value-added taxes on all fees in accordance with the Excise Tax Act, R.S.C., 1985, c. E-15.
- 4.4 Subject to any regulation made by the Commission, fees are due and payable at the time:
 - (a) the person requests that the Commission provide the service or activity;
 - (b) the person requests to use the Commission's property;
 - (c) the person requests that the Commission provide documentation, records or other information; or

- (d) as otherwise agreed to in writing by the person and the Commission; or, if the person did not make such a request or application, fees are due and payable at the time the Commission provides the service, activity, inspection, documentation, records or other information, or the Commission permits the person to use its property.

4.5 Each year, the Commission must review and determine or adjust the fees for which the Chair is responsible in accordance with sections 4.6 and 4.7.

4.6 Subject to section 4.7, the Chair may generally adjust the amount of a fee on January 1 of each year by the annual CPI change, plus two per cent for capital costs related to the service or activity.

4.7 When determining or adjusting the amount of a fee, the Chair must ensure that:

- (a) there is a connection between the fee and the cost of the service or activity provided or done on behalf of the Commission, including:
 - (i) capital costs, operating costs, administration costs and any other costs related to the service or activity; and
 - (ii) any such costs offset by other revenue, grants or subsidies; and
- (b) the fee is reasonable, including relative to prices for similar services or activities in Ontario provided by persons other than the Commission.

5. GENERAL

5.1 In the event of a conflict between a fee or charge made under any other by-law and a fee made under this by-law, the fee made under this by-law prevails.

5.2 This by-law will come into force and take effect on January 1, 2025.

SCHEDULE A - FEES AND CHARGES

ADMINISTRATION

All fees listed below are subject to HST (Harmonized Sales Tax).

1. ADMINISTRATION			
Fee Description		Unit	Cost
1.1	By-Law Copy	Each	\$25.00
1.2	Taxi Driver Examination	Each	\$25.00
1.3	Examination Cancellation (less than 24 hours)	Each	\$10.00
1.4	Ontario Driver License Abstract	Each	\$10.00
1.5	Taxicab Sign Package	Each	\$25.00
1.6	Taxicab Tariff Sticker	Each	\$5.00
1.7	Taxicab No Smoking Stickers	Each	\$3.00
1.8	Taxicab No Vaping Stickers	Each	\$3.00
1.9	Taxicab 911 Stickers	Each	\$5.00
1.10	Taxicab CCTV Stickers	Each	\$3.00

ADJUDICATIVE

All fees listed below are subject to HST (Harmonized Sales Tax).

2. ADJUDICATIVE			
Fee Description		Unit	Cost
2.1	License Tribunal	Each	\$245.00
2.2	Notary Public	Each	\$85.00

LEASING

All fees listed below are subject to HST (Harmonized Sales Tax).

3. LEASING			
Fee Description		Unit	Cost
3.1	Taxi Plate Lease Application	Each	\$25.00
3.2	Taxi Plate Lease Agreement Registration	Each	\$100.00
3.3	Taxi Plate Lease Agreement Per Year	Each	\$25.00
3.4	Taxi Plate Lease Agreement Cancellation	Each	\$75.00

TAXI PLATE AND VEHICLE

All fees listed below are subject to HST (Harmonized Sales Tax). Item(s) indicated with an asterisk are HST exempt.

4. TAXI PLATE AND VEHICLE			
Fee Description		Unit	Cost
4.1	Taxicab Vehicle Registration	Each	\$25.00
4.2	Taxicab Ontario Vehicle Records Search	Each	\$50.00
4.3	Taxi Plate Replacement	Each	\$45.00
4.4	Taxi Plate Renewal Sticker	Each	\$130.00
4.5	Taxi Plate Renewal Sticker Replacement	Each	\$5.00
4.6	Taxi Plate Transfer	Each	\$275.00*
4.7	Taxicab Model Year Extension	Each	\$50.00
4.8	Taxi Plate Reinstatement	Each	\$200.00

LICENSING

All fees listed below are HST (Harmonized Sales Tax) Exempt.

5. LICENSING			
Fee Description		Unit	Cost
5.1	Taxicab Driver License Application	Each	\$25.00
5.2	Taxicab Broker License	New License	\$575.00
		License Renewal	\$550.00
5.3	Taxi Plate Broker Association	Per Plate	\$5.00
5.4	Taxi Placeholder License	New License	\$225.00
		License Renewal	\$130.00
5.5	Taxicab Driver License	New License	\$150.00
		License Renewal	\$130.00
5.6	Taxi Badge Replacement	Each	\$25.00
5.7	Taxi Placeholder License Replacement	Each	\$25.00
5.8	Taxi Driver License Replacement	Each	\$25.00
5.9	Taxi License Reinstatement	Each	\$100.00

LEGAL

All fees listed below are subject to HST (Harmonized Sales Tax).

6. LEGAL			
Fee Description		Unit	Cost
6.1	Recovery from the debtor of actual costs, not to exceed 20%, paid by the Commission to the collection agency to collect defaulted fees, charges, and fines.	Each	20%

