



JOCKO BEAUCAGE COMMUNITY SERVICES INC.
Ontario 01383876
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Minutes

Annual General Meeting, September 23, 2012

1. **Opening:** JBCSI Secretary Heather Morrish opened the meeting at 1:00 pm.
2. **Quorum:** Including Board members, there were 23 people present. Quorum established.
3. The members of the Board were introduced:

| | |
|---|---------------------|
| Fire Chief | Leo Bos, Jr. |
| Secretary | Heather Morrish |
| Treasurer | Christine Leonhardt |
| Communication Director | Annette Tremblay |
| Kitchen Director | Catherine Pike |
| Activity Director / Acting Building Director | Leo Bos, Sr. |

4. **Summary of past year's activities:** Board members will summarize activities for which they are responsible.
5. **Minutes** of the Annual General Meeting held on September 25, 2011, were read.
6. The membership was asked if there were any **errors** in or **omissions** from the minutes. Leo Bos, Sr. pointed out that he had not, in fact, accepted the position of Activity Director, but will let it go.

**Motion 402 – moved by Eve Bos – seconded by Art Fraser – that the minutes be accepted as amended.
Motion carried.**

7. Annual Reports

i) Fire Chief

While last year was a relatively quiet year with regards to fire calls, we ran about 10 calls:

- 1 house fire
- 1 shed/sauna fire
- 1 business on Hwy 17 where we assisted the North Bay Fire Dept.
- 1 vehicle accident at the entrance to Jocko Point Road, where we offered assistance to the West Nipissing Fire Dept.

There are currently 11 firefighters, 4 of whom are not residents. We need to increase the number of firefighters badly.

There were some huge leaps forward with regards to equipment and storage:

- Rescue Pumper
- Communications and paging system
- 20 hp portable pump
- 7000W generator that goes on the pumper
- Laptop computer
- Generator capable of powering the Fire Hall and the Community Centre
- Propane furnace for the Fire Hall
- We were also able to build a new combined storage building located on the side of the Fire Hall, giving us the ability to regain the repair garage, and freeing up some room in the Fire Hall.

Art Fraser thanked Leo Bos, Sr. and Leo Bos, Jr. for the storage shed.

Motion 403 – moved by Kathie Morrison – seconded by Jeannine Morin – that the Fire Chief’s report be accepted as presented. Motion carried.

ii) **Treasurer**

JBCSI continues to enjoy a stable and positive phase from a financial point of view. The corporate returns and HST rebate claim for fiscal year 2011 were prepared by Jeannine Morin and submitted on August 30, 2012. We showed a profit of \$12,557.34, which was cleared by depreciation in the amount of \$12,603.00, meaning that, in the end, we showed a loss of \$45.65.

During the period from September 1, 2011 to August 31, 2012, our income was \$66,969.87 and our expenses were \$51,284.36. Almost all of the difference – about \$14,420.00 – was invested in equipment and in the building. 62% of our income came from fire-protection donations, while fundraisers, donations and bar sales constituted 38% of our income. Costs associated with fundraisers amounted to 37% of the income, giving a net return of 63%.

The loan for the fire truck and the communication system was finalized with the North Bay Caisse in December 2011. It is a 10-year loan, and our payments are \$832.66 monthly, or \$9,991.92 per year.

The following financial reports are attached to these minutes:

- Income statement for September 1, 2011 to August 31, 2012
- Balance sheet as of August 31, 2012

Motion 404 – moved by Eve Bos – seconded by Carmen Fraser – that the Treasurer’s report be accepted as presented. Motion carried.

iii) Communication Director

The Communication Director serves as public relations officer with the media; assumes some responsibility for newsletter releases; and assures the publication of events in the annual calendar. The *North Bay Nugget*, TV stations and radio stations are among the organizations that allow us to advertise free of charge; they have proven to be very friendly and cooperative. While we can advertise events that do not benefit our Volunteer Fire Department and Community Centre, there would be a charge for these ads. We try to inform our members and surrounding communities of our upcoming events the best way possible. This year, we mailed out 3 packages of flyers (350 flyers each time) to residents via Canada Post at a cost of approximately \$58.00 each time. Submitting advertisements to the media takes a few hours each month.

Motion 405 – moved by Kathie Morrison – seconded by Carmen Fraser – that the Communication Director’s report be accepted as presented. Motion carried.

iv) Breakfast Club

The Breakfast Club has been operating since 2004. The mandate is to contribute to the JBCSI Board for the upkeep of our valuable Volunteer Fire Department and our Community Centre. The total donation for the period from June 12, 2011 to September 16, 2012 is \$7,973.17. The grand total donated since 2004 is \$47,648.05.

Breakfasts were held on the third Sunday of the month and, until September 16, were followed by an AA breakfast meeting. Beginning on November 20, 2011, a bake sale has been held along with the Breakfast, resulting in donations of \$1,147.25 so far. Since October 27, a Coffee Pot Social has replaced the breakfasts that used to be held on Wednesdays and Thursdays. So far, the Coffee Pot Social has brought in \$1,770.60.

Thanks were extended to all Breakfast Club volunteers, including those who work in the background.

Motion 406 – moved by Jeannine Morin – seconded by Tammy Bos – that the Breakfast Club’s report be accepted as presented. Motion carried.

v) Activity Director / Acting Building Director

The memorial to Paulette Olsen was done, with a bench and a lilac tree being added to the playground in her honour.

In the Community Centre, overhead lights were replaced and electrical upgrades were done. The generator was installed on a concrete pad. The storage lean-to was built. One of our residents is cutting the grass for us.

vi) Kitchen Director

We have been very busy in the kitchen this year, as the Breakfasts and the Brunches are very well attended. Some private functions have also been quite profitable. The kitchen has become the main source of fundraising for the Fire Department and Community Centre. Hall and meal rates are very competitive and it is hoped that this venue is publicized by word of mouth whenever possible. The kitchen space and contents are no longer adequate for the volume of meals being prepared, so we have applied for a grant from the Trillium Foundation to expand the kitchen and replace some equipment. Steam-table and dishwasher trays have been purchased to cope with increased demand, and more cutlery and plates will be purchased. We are thankful for the assistance of younger members of the community.

Motion 407 – moved by Eve Bos – seconded by Tammy Bos – that the Kitchen Director’s report be accepted as presented. Motion carried.

vii) Auxiliary

The members of the Auxiliary Executive were:

- Christine Leonhardt, President
- Eve Bos, Secretary
- Catherine Pike, Treasurer
- Carmen Fraser, Staffing Co-ordinator

Because of the Auxiliary’s fundraising events, we were able to donate over \$11,900.00 between September 2011 and August 2012. Our Sunday Brunches are being attended by more and more people, and raised almost \$9,050.00. Last year’s yard sale brought in \$800.00, and catering services brought in \$1,800.00. Thanks were extended to all volunteers. As always, the assistance of more volunteers would be appreciated.

Motion 408 – moved by Barry MacNeil – seconded by Leo Bos, Jr. – that the Auxiliary’s report be accepted as presented. Motion carried.

viii) Skeeter Club

Giving out treats in the Fire Hall at Halloween was successful and will be possible this year, too. Arrangements will be made so that the Community Centre can be used. The Kids’ Christmas party was a success.

ix) Finance Committee

No meetings were held in the past year.

Discussion: Signage for events at Beaucage is inadequate.

8. New Business

- i) Looking for volunteer to install new generator.
- ii) Planning for new kitchen. Many thanks to Eve Bos for looking after the application to the Trillium Foundation for a grant.
- iii) Defibrillator for Community Centre: Training and commitment would be required. Liability issues must be examined. More information is required regarding the rules for using and controlling the equipment.
- iv) Security system upgrade. A decision as to the security company to hire will be made by the Board.
- v) Fire risk signs. To be installed at Beaucauge and on Jocko Point.
Question: who controls unwanted fires? If there is a fire ban, the Fire Chief can ask that the fire be extinguished. The Anishinabek police can then be called, and they will lay charges as required.

9. Elections.

Motion 409 – moved by Heather Morrish – seconded by Christine Leonhardt – that Leo Bos, Jr. be re-affirmed as Chief Executive Officer of the Jocko Point Fire Department as per Article IV, section 4.1(b) of the bylaws. Motion carried.

Those members of the Board whose terms have finished stepped down. A list of available positions was given.

Election Results

Two-year terms

| | |
|-------------------------|---------------|
| President | Barry MacNeil |
| Activity Director | vacant |
| Communication Director | Doreen Hummel |
| Administration Director | vacant |

One-year terms

| | |
|-------------------|-------------|
| Vice-President | Terry Brent |
| Building Director | vacant |

Motion 410 – moved by Annette Tremblay – seconded by Tammy Bos – that the election results be accepted. Motion carried.

Motion 411 – moved by Jeannine Morin – seconded by Annette Tremblay – that the election results be set aside.

Modified Election Results

Two-year term

| | |
|-------------------|---------------|
| Activity Director | Hugie Depatie |
|-------------------|---------------|

Motion 412 – moved by Barry MacNeil – seconded by Kathie Morrison – that the amended election results be accepted. Motion carried.

10. **Transition to New Board.** The new Board was presented, and the new Board members took the Oath of Office.

11. Adjournment.

Motion 413 – moved by Tammy Bos – seconded by Carmen Fraser – that the Annual General Meeting be adjourned. Motion carried.

Secretary Heather Morrish declared the meeting adjourned at 3:00 pm.

Secretary's note: The following written annual reports are filed with these minutes: Fire Chief, Treasurer, Communication Director, Breakfast Club, Kitchen Director, Auxiliary.

Christine Leonhardt
Treasurer
January 29, 2013

Note: A show of hands was not performed before motions at this meeting were declared as "carried". The agenda of the 2013 Annual General Meeting will include an item to rectify this situation.