

MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY, JANUARY 22nd, 2018 AT THE STAVELY TOWN OFFICE.

PRESENT: Mayor Hall, Clrs. Whittingham, Norby, Martin, James, Binmore and Gugala. CAO Gillespie and ORRSC Planning Advisor Gavin Scott.

NOT PRESENT: Foreman Watson

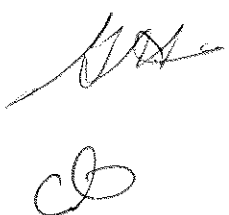
Mayor Hall called the meeting to order at 7:00 p.m.

Agenda Clr. Norby moved to adopt the agenda as presented. **MOTION CARRIED.**

Confirmation Of Minutes Clr. Binmore moved the minutes of the regular meeting of January 8, 2018 be approved as presented. **MOTION CARRIED.**

DELEGATIONS

Gavin Scott The Town's planning advisor from the Oldman River Regional Services Commission was present to discuss possible lot layout options for the newly acquired land. Gavin provided council with a large print map showing possible layout options to consider. The options included for the possibility of a number of smaller lots (less than 1 acre) and larger approx. 3 acre size lots. Gavin discussed different road possibilities and discussed how the wetlands and their buffer would affect lots. Gavin discussed a CPR easement along the west side of the land that would have to be dealt with and what this could mean. The smaller lots were again discussed with council noting the three towards the north end probably wouldn't be necessary. Gavin made a few notes with regards to council feedback and left the meeting @ 7:17 pm.



Foreman Watson entered the meeting @ 7:20 pm

Discussion continued – total useable acres, next steps and involvement from the engineer.

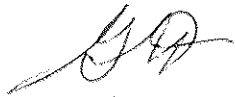
NEW BUSINESS

2017 Year End CAO Gillespie provided council with the 2017 year end actual revenues and expenses as compared to budget numbers along with a request for decision to approve the report and recommendation to move \$20,000 into contingency reserves. Discussion followed – clarification on a few of the expense accounts, exclusion of capital grants and expenses and exclusion of FCSS revenues and

expenses. With no other questions or concerns Clr. Norby moved to approve the 2017 year end budget variance report as presented and to move \$20,000 of the surplus into contingency reserves. **MOTION CARRIED.**

**2018 Capital
Priorities**

CAO Gillespie provided council with a request for direction on 2018 capital priorities. A breakdown of the 2017 funding and expenditures along with anticipated MSI and GTF funding for 2018. It was noted that outside of projects already spoken for that were not completed in 2017 that approximately \$204,000 should be available for capital spending. Discussion followed on possible projects – sidewalk work, road work, more Town office updates, equipment upgrades and development of the industrial subdivision. After further discussion Clr. Gugala moved to have administration and Foreman Watson continue preliminary capital budget work and investigate pricing for a newer truck to replace the older red ford ½ ton. **MOTION CARRIED.**



BYLAWS

REPORTS



Foreman

Reported on the joint facility building and the ongoing need for sensor calibration and or replacement of sensors and noted that perhaps running the exchange air system manually would be better. Council advised to investigate the option further.

Clr. James

Reported on the recent PAC meeting – trying to get another afterschool program up and running. Also noted a meeting with the foreman to look at utilizing the old firehall for housing a cardboard baler could be a possibility.

Clr. Binmore

Nothing to report.

Clr. Gugala

Nothing to report.

CAO

Reported on possibility to utilize a grant writer as part of the ACP application neighboring communities are applying for, sale of old grader, a grant for completing a MDP that is now required under the new MGA – will be applying for, possible LED lighting that doesn't look feasible and the emergency management course for elected officials that will be held on April 4.

Mayor Hall

Nothing to report.

Clr. Martin

Nothing to report on.

- Clr. Norby** Nothing to report – questions regarding the medical marihuana development permit – no news.
- Clr. Whittingham** Reported that she has an upcoming FCSS meeting.

CORRESPONDENCE

- OWC** A thank-you note from the Oldman River Watershed Council for the Town's contribution.
- STEP Funding** Notice that applications for STEP funding are now open. Council in agreement that the Town should again apply in 2018.
- Law Seminar** Invite for council to attend the Reynolds Mirth Richards and Farmer LLP Annual municipal law seminar.
- Leaders Caucus** Invite for council to attend the upcoming Leaders Caucus hosted by the AUMA in March.

FINANCIAL

- Dec. Bank Rec.** The December 2017 Bank reconciliation presented to council for consideration. No concerns were noted – Clr. Gugala moved acceptance of the reconciliation as presented. **MOTION CARRIED.**
- A/P** Clr. Norby moved the accounts from chq # 16367 to 16383 together with internet payments and payroll chq # 16359 to 16366 for a total of \$42,762.85 be paid as listed. **MOTION CARRIED.**

CONFIDENTIAL

- Adjournment** There being no further business to discuss at this time, the meeting was adjourned at 8:20 pm.

TOWN OF STAVELY



Mayor



Chief Administrative Officer