

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY SEPTEMBER 26, 2022 AT THE STAVELY TOWN OFFICE.**

COUNCIL PRESENT: Mayor Gentry Hall, Councillors: Ramona Whittingham, Don Norby, Tim Martin, Michael Varey, Janice Binmore and Dale Gugala

STAFF PRESENT: Town Foreman Jim Watson, CAO Candice Greig

DELEGATION: Robin Hepher – CEO Chinook Arch Regional Library System

ABSENT:

Mayor Hall called the meeting to order at 7:00 p.m.

**AGENDA**

Agenda was presented to Council with the addition of Emergency Alert Users and Library Appointments to new business and FOIP Section 17 Personal to Confidential.

MOTION # 22-185 Moved by Councillor Gugala that the amended agenda be approved as presented.  
**CARRIED**

**CONFIRMATION OF MINUTES**

Council reviewed the minutes of the September 12<sup>th</sup>, 2022 regular council meeting.

MOTION # 22-186 Moved by Councillor Binmore the minutes of the regular meeting of September 12<sup>th</sup>, 2022 be approved as presented.  
**CARRIED**

**DELEGATIONS**

**Chinook Arch Regional Library**

Robin Hepher was present to update Council on the happenings and statistics of the Chinook Arch.

Council thanked Robin for his presentation and update and Robin left the meeting at 7:33pm

**NEW BUSINESS**

**Thanksgiving Day Council Meeting**

Thanksgiving falls on a regular council meeting Monday.

MOTION # 22-187 Moved by Councillor Norby to move the regular scheduled council meeting to Tuesday October 11<sup>th</sup>.  
**CARRIED**

**52<sup>nd</sup> Street Drainage**

Foreman Watson updated Council on work that has been completed in the industrial area on a private lot by a local business owner. It was noted that there has been ongoing drainage issues along the back of the lots by the berm. Explanation on area and direction of flow was discussed.

MOTION # 22-188 Moved by Councillor Gugala to approve KJN Excavating and Trucking estimate of \$5,655.30 to re-grade the area for positive flow.  
**CARRIED**

**Fire Department Update**

Foreman/Fire Chief Watson updated Council that fire training costs will be increasing for next budgetary year. Fire Chief Watson also noted that the fire departments year end is October 31 and he will be stepping down as Fire Chief. The process of finding a new Fire Chief was discussed with Council giving the final approval and appointment of new Fire Chief once names have been brought forward.

**Emergency Alert Users** Council was presented with a list of Emergency Alert users and updaters for the MD of Willow Creek. With the Town recently signing a Regional Emergency Management Program Agreement this would align with that agreement.

MOTION # 22-189 Moved by Councillor Varey that the following be nominated as Emergency Alert users for the Town of Stavely - Derrick Krizsan, Kelly Starling, Kathy Wiebe, Whitley Macaulay, Johanne Hannas  
**CARRIED**

**Municipal Library Appointments** A recommendation from the Library board for the appointment of member Kendra Bloomhagen for a 2 year term.

MOTION # 22-190 Moved by Councillor Binmore to approve the Library Boards recommendation of appointment Kendra Bloomhagen for a 2 year term.  
**CARRIED**

### REPORTS

**Mayor Hall** Stavely's Emergency Response will be tested within the next few months

**Clr. Whittingham** Attended Library meeting the take a book locker has been removed from the Arena and is looking for a new location, book fair is in October and volunteers are needed. Attended PAC meeting.

**Clr. Norby** Attended landfill meeting where there have been personnel changes.

**Clr. Martin** Attended Ag Society meeting

**Clr. Varey** Attended Golf Course meeting where they are wrapping up for the year and planning renovations.

**Clr. Binmore** Attended PPHL meeting and Youth Hall meeting where there are new user groups at the Hall.

**Clr. Gugala** Nothing to Report

**Foreman Watson** Shawne work went well came in under budget there were some issues exposed and repaired. Fire Hydrant, water main leak and street valve all went according to plan.

**CAO Greig** Nothing to Report

### CORRESPONDENCE

**Recycle my Cell Phone** Received for Council's review

**Power + Process Update** Received for Council's review

**AB Munis Victim Services** Received for Council's review

**Fire/Bylaw Update** Received for Council's review

**ORRSC Periodical** Received for Council's review

MOTION # 22-191 Moved by Councillor Gugala to adopt the information items as presented.  
**CARRIED**

**BYLAWS**

**FINANCIAL**

A/P The accounts payable listing from September 10<sup>th</sup>, 2022 to September 26<sup>th</sup>, 2022 was presented to council for consideration.  
MOTION # 22-192 Moved by Councillor Norby the accounts from chq# 20220474 to 20220492 for a total of \$61,667.58 be paid as listed.  
**CARRIED**

**CONFIDENTIAL**

MOTION # 22-193 Moved by Councillor Martin to go into Camera at 8:09 pm to discuss the following:  
FOIP – Section 16 – Contracts  
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FOIP – Section 17 – Personal  
**CARRIED**

MOTION # 22-194 Moved by Councillor Varey to come out of camera @ 8:19 pm.  
**CARRIED**

MOTION # 22-195 Moved by Councillor Martin to sign 4 year contract with Benchmark Assessment Consultants Inc for assessment services  
**CARRIED**

MOTION # 22-196 Moved by Councillor Varey to approve Chinook Arch Regional Library System Plan of Service contract for 2023-2026  
**CARRIED**

MOTION # 22-197 Moved by Councillor Gugala to consult with Senior Planner for ORRSC in response to recent letter Council received from a resident of Town.  
**CARRIED**

**ADJOURNMENT** There being no further business to discuss at this time, the meeting was adjourned at 8:21 pm.

**TOWN OF STAVELY**

  
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Mayor / Deputy Mayor

  
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Chief Administrative Officer