



St. Gabriel School Council

585 Signal Road, Fort McMurray, AB, T9H 4V3

EMAIL: stgabrielsc@gmail.com

Minutes – May 9, 2018

5:30pm School Meeting Room

This meeting was called to order at 5:34pm with an opening prayer done by everyone.

In attendance:

John Barfoot, Sarah Dube, Gayleen Sinclair, Susan Wilkie, Ashley Seniuk

No amendments were made to the April 11, 2018 minutes.

Principal Report:

Projection of students next year is approximately the same as this year at 255 students. EEP registrations are on par for this point of year. Reminders and phone calls have been made to EEP student families to re-register their child for kindergarten. Currently approximately 16 full time and 13 AM only kindergarten students have registered for next year; therefore, will have only one teacher as of now for next year. Any more growth in numbers will require an additional AM kindergarten teacher. There will be combined classes for the lower grades (1, 2, 3) and single classes for the higher grades (4, 5, 6) next year.

EEP/ Kindergarten will have their year end celebration on June 21st.

Grade 6 sendoff will be at the Skill Hill Adventure Park on June 27th. It will be followed by an acknowledgement at the success assembly.

Sports Day is scheduled for Monday, June 25th with Tuesday, June 26th set as an alternative rain day.

June 27th is the last day for EEP/K and June 28th is the last day for all other grades.

Today was the first PAT – Language Arts written. Students were given as much time as needed to complete the test.

Thank you to School Council for the continued support and events this year and for the upcoming activities for the remainder of this year.

Treasurer Report:

Summary of Account Balances on May 8, 2018 - Community of Spirit Account:	\$2,145.94
Community of Spirit Account:	\$10,019.33
Amount to Clear	2,216.84
Total Deposits	\$9,948.43



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Old Business:

Sarah will finish the year for Apples and Breakfast Program. However, volunteers are still needed for the Spring Fun Afternoon next week – Tuesday, May 2nd. So far we have filled 4 out of 10 volunteers spots. There were 48 volunteers for the past month and the volunteer parking permit draw went to Sarah Dube for May 10th- June 5th and Susan Wilkie for June 6th-28th.

The Municipality has conducted a crosswalk assessment. No results have been shared but Lesley from Safe Community will continue to work on it.

Spring Fun Afternoon was moved to Tuesday, May 15th 3-4pm. Volunteers are needed. Info/ permission slips are going home this week. Permission slips need to be handed at the gym door to get in. Mr. Barfoot will email the grade 6 teachers to see if any students will be interested in volunteering.

The next bulletin board will feature School Start/ Sports Day Snacks/ Special Event Day (if applicable).

PAT Snacks were handed out this morning for the first PAT test. Sarah purchased the granola bars and water and Mr. Barfoot purchased the bananas.

For Sports Day Snacks the Motts freezies were purchased and froze. A water donation has been secured from Culligan and will be delivered June 18th. Watermelon will be purchased closer to the date. Mr. Barfoot will discuss with teachers if snacks will be in the rotation of events or a set time. This will determine when and how many volunteers are needed to distribute snacks.

Council appreciation alternatives were discussed. It was decided that snacks be provided at all meetings instead of year end function. This way if members are not able to make it to the final meeting they still get the benefit through the year. This will be alternated between the Principal and School Council next year. School Council will be responsible for the September meeting. Sarah presented plants for all Executive members, Coordinators, and Principal in attendance as a thank you for their dedication and work on school council this past year. Additional Gayleen was asked to select a book from Scholastics to be donated to the school library. Gayleen has been involved on school council for 9 years now and since her last child is in grade 6th she will no longer be on Council as a Parent. We appreciate our school council volunteers and their commitment, so the book will include a dedication to Gayleen in the front cover. Jennifer Malbon our Secretary has also expressed that she will not be returning next year as Secretary.

New Business:

Year End Report was circulated for everyone's review. It is a requirement to be provided to District and includes an overview of what our school council has done this past year and the financial statement. A copy will be distributed to parents and made available on the school council website – www.stgabrielsc.ca.



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As a welcome back to school in the fall the group discussed and decided to do the welcome letter and welcome coffee/tea in the hallway on first day of school (Tuesday, Sept 4th) and first day for EEP/K (Date to be determined). Sarah motioned to spend \$100 on the welcome coffee/tea and was second by Susan. During the welcome coffee/tea a survey will be distributed to capture feedback about how parents want to be engaged in our school council. As well, the survey will be available on the school council website and Facebook page. Additional surveys or polls will be done monthly to solicit more feedback from parents. Mr. Barfoot is available to send information and volunteer signup links by email to parents.

Council reviewed the Remind App and Coordinators positions. It was agreed not to do the Remind App for next year and to continue with Coordinators for Special Event Days, Valentine Dance, Christmas Store, Spring Fun Afternoon, and Volunteers. The Volunteers Coordinator is new position that can be done by any parent because it can be done at their convenience at home.

The AGM date was set for Wednesday, September 19, 2018 at 3:15-4:45pm in the meeting room. Childcare options are Teachers' children, Westwood grade 7-12 students if anyone knows one, two grade 6 students, or EA.

Susan motioned that \$180 be spent on Apples for September until our first meeting. Sarah seconded the motion and everyone agreed.

The website has been changed to www.stgabrielsc.ca (school council) instead of www.stgabrielpc.ca (parent council) so now everything is updated to school council.

Meet the Teacher night is set for Thursday, September 13th. The format of Meet the Teacher Night was discussed. Suggestions were made to make it a more formal event where it starts in the gym with a Principal welcome and a School Council welcome to teachers/parents and then is followed by parents going to the classes for a 15-minute presentation from the teacher on class schedule, methods, curriculum, etc. Students can then highlight to their parents their new class, desk, and friends. Have 2 or three sessions so that parents of multiple children can go to each class. It was expressed that parents might be less likely to come for an informal chat with teachers since at the beginning of the school year they have only spent a week with their child. If the students are also included in the presentation then attendance will be far greater.

Fundraising:

Smencils were very popular. We had to order more because most were going 3 for \$5 – but ordering another full case resulted in us only profiting approximately \$80. Once we sell the rest we will make our money.

Next special event day will be on either June 15th or June 19th and will include Smencils/Popcorn/Smoothies. Remainder of supplies will be used and it will be first come, first served.



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Based on the direction from the last meeting and the popcorn machine being on sale a 14 oz popcorn machine has been ordered for \$1469.99. Susan motioned to provide an additional \$700 for this purchase. Gayleen second the motion and everyone approved.

School Smart website is set up with our lists. Parent letter to go out second last week of school and a reminder will go out last week of school with report cards.

The Walk-a-thon for next year was discussed. It will be on Wednesday, September 26th. Bracelets will be changed to adjustable cord ones. Rewards will be as follows: Smencil as a Prize for Donations Submitted, Family and individual – highest total donations, Draw categories based on \$ amount of donations of each student, and Class and school wide goals. Culligan will be approached for a water donation for the event.

Information went out last week for Boston Pizza Receipts. The draw deadline is this Friday, May 11th. Also includes a kindness reward- kids meal coupon. 8 will be reserved for Spring Fun Afternoon student volunteers. For the other coupons - teachers will be able to submit student names for a draw. Eight for each month to give away May 1-30 (draw on May 31st) June 1 – 26 (draw on June 27th). Boston Pizza also offers kids meal coupons as a reward for a reading program. However, the concern that the reward might not be useable for all families. The larger rewards from the AR program was missed by the lower grades this year. It was suggested that the grades 1 & 2 do the bouncy castles much like grade 3 does the tubing and grades 4-6 does skiing; not as a reward of the reading program.

Closing Comments and Round table:

M&M Meats cannot be used as a fundraiser because it does not meet the District policy.

DancePlay has not been done yet even though grant funding has been provided. The School Health Leaders have been reminded to schedule it.

The school improvement portion of Leader in Me has started with motivational decals being put up in the school. Will also look at things for outside of the school.

Meeting adjourned at 6:29pm.

Next Meeting date and time: September 19th, 2018 – 3:15-4:45pm. All parents welcome!