



Nechako Teachers' Union  
Professional Development Funding Application

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Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_

School: \_\_\_\_\_ Priority:  1       2  
Priority 1 = No PD funding previous 5 years  
Priority 2 = Received PD funding in the previous 5 years

Conference Title: \_\_\_\_\_

Conference Dates: \_\_\_\_\_ Conference Location: \_\_\_\_\_

Number of TOC Days Needed:  0       0.5       1  
(PD funds a maximum of one TOC day. More TOC funding may be pursued within your school.)

Exact Date TOC Required: \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Administrator Signature

Please approximate costs as follows, to aid your PD Chairperson in appropriate budget allocations.

Registration: \$ \_\_\_\_\_ Travel: \$ \_\_\_\_\_ Accommodation: \$ \_\_\_\_\_

**Email this Application to the NTU Professional Development  
Chair, Shawn Lank, at [slank@sd91.bc.ca](mailto:slank@sd91.bc.ca)**

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1. Conference registration costs must be pre-paid by you. Keep original receipts for later reimbursement.
2. Make travel and accommodation arrangements.
3. **You must send original receipts to the PD Treasurer within 30 days of the conference dates in order to receive reimbursement.**
4. PD Funding policy provides for a maximum reimbursement of \$900.00 plus 1 TOC day. Details of PD Funding Policy can be obtained from your school PD representative or from <http://www.nechakoteachersunion.com/professional-development.html>

Questions should be directed to

PD Chairperson  
Shawn Lank  
Ph: 250-699-6233 Email:  
[slank@sd91.bc.ca](mailto:slank@sd91.bc.ca)