

**KINGSTON AREA TAXI LICENSING COMMISSION MEETING
MINUTES**

**Minutes of Meeting 2021-8. Meeting held August 11, 2021
Via Teleconference**

PRESENT:

Commissioner Allan
Commissioner Chapelle
Commissioner Aziz
Commissioner Fraser

Commissioner Moulton
Commissioner Dowser
Commissioner Budarick

REGRETS:

Nil

STAFF:

Lillian Dunlop

OTHERS PRESENT:

Brian Campbell
Mark Greenwood

meeting was live streamed on Facebook

1. MEETING CALL TO ORDER

The meeting was called to order at 5:33 p.m.

2. POSSIBLE PECUNIARY INTEREST

None declared.

THIS IS NOT A VERBATIM REPORT

Action items are bolded.

3. IN CAMERA (including Inspector)

MOTION to go in camera 5:36

Moved by Commissioner Moulton

Seconded by Commissioner Aziz

CARRIED

MOTION to exit in camera at 6:00

Moved by Commissioner Dowser

Seconded by Commissioner Aziz

CARRIED

The public was admitted to the meeting.

4. CONFIRMATION OF AGENDA

MOTION to accept agenda

Moved by Commissioner Fraser

Seconded by Commissioner Aziz

CARRIED

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5. **TRIBUTE TO ROY AMBURY** - The Chair acknowledged Roy's passing and noted his great passion for the Taxi Industry in Kingston. He will be missed. Commissioner Chapelle suggested creating a binder of Roy's work.

Action: Commissioner Dowser to contact Roy's brother and undertake to create a binder/display of Roy's work over the years.

6. **CORRESPONDENCE** – The chair noted the 6 letters received and thanked the writers for their submissions. It was noted that some correspondence was missing from the list and the Secretary will endeavour to ensure all correspondence is noted in future. The letters were taken into consideration with items to be discussed later in the meeting.

7. **APPROVAL OF MINUTES** of July 14, 2021 minutes

MOTION to approve minutes

Moved by Commissioner Aziz

Seconded by Commission Chapelle

CARRIED

8. **BUSINESS**

a) **Follow up on actions from previous meeting:**

- a. Commissioner Dowser to finalize surveys re Regulatory Effectiveness Review and share for comment. – Sample copy attached.

- b. Commissioner Dowser to provide samples of the items to be displayed in the cab to Brokers for comment – Commissioner Dowser reviewed his proposal.

ACTION: Commissioner Dowser to update with phone number and appropriate logos.

- c. Taxi Inspector to investigate sources for appropriate holders for information noted above. – not completed

ACTION – Taxi Inspector to complete this now that details have been determined.

Discussion pursued regarding implementation details. Mr. Greenwood offered to provide contacts for ensuring the “package” is as secure and functional as possible in the cabs.

Mr. Campbell suggested an alternative approach – a sticker on the back of the headrest indicating that the passengers have the right to ask for the driver's badge. The bylaw could be updated to reflect the requirement of the driver to provide the badge upon request. This will be considered. Mr. Greenwood offered to send out the sample package to the industry for comment.

MOTION to report back at September meeting with final details and make a decision at that time.

Moved by Commissioner Chapelle

Seconded by Commission Dowser

CARRIED

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ACTION: Commissioner Dowser and Taxi Inspector will report back with details in September.

- d. Taxi inspector to update bylaw #2 with fine schedule. – Completed.
- e. Commissioner Moulton to document procedure for processing fines. – Not completed.

ACTION – Commissioner Moulton and Taxi Inspector to complete ASAP.

- f. Taxi Inspector to provide Paladin report details to Mr. Greenwood. – Completed.

b) Business Carried Forward from Previous Meeting:

- The Chair advised that the Commission will be developing a strategic plan for the next year. As such, the following items are paused: Dormant Plates, Drop Rate Increase and Call History. Once the Commission develops a draft plan, it will be shared with industry representatives for input.
- Commissioner Chapelle will source a location and facilitator for the strategy session.

c) New Business:

- a. Taxi Inspector report (Lillian Dunlop)
 - Taxi Inspector updated the Commission on the monthly activities.

ACTION: Inspector to follow up on radio issue.
- b. Accessible vehicles – Commissioner Aziz updated the Commission on the status of accessible taxis. Currently there are only 4 out of 6 plates on the road. It was proposed that 2 further accessible plates be issued to new plateholders. There are funds available in the Accessible Taxi Fund for the plateholders to apply for support in the form of an interest free loan.

MOTION that 2 additional plates be offered to new plateholders

Moved by Commissioner Chapelle

Seconded by Commission Budarick

CARRIED

Discussion ensued. It was noted that it appears that there is limited availability of accessible cabs for the public. Concern was raised that entrepreneurs may be hesitant to enter into a loan at this time during the pandemic. It was also noted that availability of Accessible Drivers is an issue. Commissioner Dowser pointed out that the proposed 36 month's payback vs 24 month's payback would be beneficial. He also noted that the 2 existing plates currently off the road should perhaps be returned prior to finalizing a decision on adding new plates. He suggested consideration of assistance to the existing plateholders as well. He sought clarification for what the loan would be used for – the vehicle acquisition or the upgrades only. Mr. Greenwood noted his concerns. Amey's indicated that all three of their Accessible cabs will be on the road very soon. The

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Commission will reassess the implementation of this motion after the Industry interest is determined over the next month. Motion was carried.

- c. Update on by-law for ride sharing – Commissioner Aziz advised that the City is in the process of completing a draft bylaw which should be available to the Commission for comment. Then it will be available to the Industry for comment. It is based on the City of Ottawa bylaw. The City will conduct public consultation.

9. IN CAMERA (including Inspector)

MOTION to go back in camera at 7:10

Moved by Commissioner Budarick

Seconded by Commissioner Chapelle

CARRIED

The Taxi Inspector left the meeting at 7:20

MOTION to exit in camera at 7:37

Moved by Commissioner Fraser

Seconded by Commissioner Aziz

CARRIED

10. ADJOURN

The next meeting will be held on September 8, 2021 at 5:30. Details of venue to follow.

MOTION to adjourn at 7:45

Moved by Commissioner Moulton

Seconded by Commissioner Dowser

CARRIED

Chair

Date

Secretary

Date

Proposed survey for customers:

YOU USED A CAB... WE WOULD LIKE YOUR INPUT!

What's your Full Name (First and Surname)?

What's your Street Address?

What's your Postal Code?

Your Phone Number

Your Email

What would best describe you?

Thank you for your information!

How often do you use a Taxicab?

Which type of Taxicab did you request today?

How would you rate your "wait-time" from when you called for a Taxicab to when it arrived to pick you up?

Wait Times - Rated 3-Stars or Less

How would you rate the outside appearance of the Taxicab?

Outside Appearance of the Taxicab - 3-Stars or Less

How would you rate the inside appearance of the Taxicab?

Inside Appearance of the Taxicab - 3-Stars or Less

How would you rate the Professionalism of the Taxicab Driver?

Professionalism of the Taxicab Driver - 3-Stars or Less

How would you rate your overall service received from the Taxicab Driver and/or Company?

Service received from a Taxicab Driver and/or Company - 3-Stars or Less

Tell us what else may be on your mind...

Would you like the Taxi Commission to contact you?

Thank You!