

Exhibition Terms and Requirements

All entry forms to the show are completed using this application form. The form can be downloaded from www.stepac.ca or visit us at 301 Talbot Street to pick up your copy. Entry is open to those artists who have participated in the "Framework" event and have paid the registration fee. Drop off for your completed artwork is Saturday, October 31, 2026, during operating hours.

301 Talbot Street, St. Thomas, Ontario, N5P 1B5.

Operating hours Tuesday - Thursday 10-4, Friday 10-8 and Saturday 12-4.

To protect the space, wet paint mediums such as acrylic and oil are not permitted for use inside the Playhouse during the event.

Artists are welcome to exhibit completed works in any medium.

Size of artwork submitted – **including frame.** The minimum size is 8x10". The largest can be a total of 2300 square inches (e.g. 48"x48" or 23"x100").

All work must be original and produced from your field studies or en plein air from the event The following page includes the artist's submission form and acknowledgement of the rules and regulations.

The Artwork's Price. The price you enter on the artwork form must include the 30% commission to the St. Thomas-Elgin Public Art Centre. The Public Art Centre does not collect HST, and we advise you to include it in your pricing.

All work must be **properly wired and ready to hang.** We will not be repairing or accepting works that are not ready to hang.

Framing: We welcome framed and unframed works, simple is best. If the work is designed **to hang unframed**, the sides must be painted.

We are not responsible for keeping your packaging.

When an artwork is rejected because of any of the above, entry fees will not be refunded.

Please take care to follow these specifications.

By signing the Entry Form: With respect to any submitted artwork for the *Framework* exhibition, I hereby represent that I am the owner of the artwork. I hereby grant to the St. Thomas-Elgin Public Art Centre, their designees, affiliates and licensees the following worldwide, irrevocable rights: To use and re-use, publish and re-publish an image of the artwork, in whole or in part, individually or in conjunction with printed matter, or in composite form, and in any medium, for editorial, commercial, promotional, and/or trade purposes in connection with the *Framework* Exhibition. I hereby waive any right to inspect or approve any copy that is used in connection with the exhibition. The St. Thomas-Elgin Public Art Centre hereby agrees that any proceeds derived from the sale, publication or use of the artwork(s) shall become the property of St. Thomas-Elgin Public Art Centre.

Entering the *Framework* Exhibition automatically constitutes your acceptance of all published rules and these terms and conditions. Further; the St. Thomas-Elgin Public Art Centre shall not be responsible for loss of or damage to any artwork, no matter what the cause.

St. Thomas-Elgin Public Art Centre's Purchase Award. Please indicate your participation / or withdrawal from the Award.

Fees and Commissions:

Fees are non-refundable.

A sales commission of 30% will be retained by the St. Thomas-Elgin Public Art Centre. See above.

Entry Form:

Name: _____

Address: _____ City: _____

Province: _____ Postal Code: _____ Phone: _____

Email: _____

Artwork must be accompanied by this completed entry form, and exhibition label adhered to the back of the artwork. The Public Art Centre is not responsible for loss or damage to any artwork, no matter the cause.

By signing the entry form, you agree to the terms and requirements and give the Public Art Centre consent to use the image to advertise and promote the exhibition.

· I accept the sales commission rate of 30% and have priced by work accordingly.

Signature: _____ Date: _____

Art Centre Rep.: _____

St. Thomas-Elgin Public Art Centre's Purchase Award – \$750

The artwork chosen will become a new addition to the St. Thomas-Elgin Public Art Centre's permanent collection. Regardless of the tag price of your entry, if the work is selected for the purchase award you will receive \$750. If you do not wish to take part in this award, please be sure that you acknowledge your decision below. This is a prestigious award; you may even decide to enter a piece of greater value to have your work included in this permanent collection.

I have read the details of the St. Thomas-Elgin Public Art Centre's Purchase Award.

I agree to participate in the St. Thomas-Elgin Public Art Centre's Purchase Award category and have read the details.

I do not wish to participate in the St. Thomas-Elgin Public Art Centre's Purchase Award category.

Signature _____ Date _____

Label and artwork information on following page.

Artwork Information: Please write clearly

Title	
Medium / Date	
Price	
Artist	

301 Talbot Street, St. Thomas, Ontario, N5P 1B5.

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St. Thomas-Elgin Public Art Centre 519 631-4040 info@stepac.ca

Artist name: _____
Title of Artwork: _____
Medium: _____ Date: _____
Price: _____
St. Thomas-Elgin Public Art Centre Framework 2026