

MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY, MARCH 26TH, 2018 AT THE STAVELY TOWN OFFICE.

PRESENT: Mayor Hall, Clrs. Whittingham, Norby, Martin, Varey, Binmore and Gugala. CAO Gillespie. Members of the public: none

NOT PRESENT: Foreman Watson

Mayor Hall called the meeting to order at 7:00 p.m.

Oath of Office Michael Varey recited the official oath of office for councillor. Michael was acclaimed as the new councillor on nomination day being he was the only candidate to put his name forth.

Agenda Clr. Gugala moved to adopt the agenda as presented. **MOTION CARRIED.**

Confirmation Of Minutes Clr. Norby moved the minutes of the regular meeting of March 12, 2018 be approved as presented. **MOTION CARRIED.**

DELEGATIONS

Ivan Chrapko Engineer Ivan Chrapko from Cicon Engineering was present to discuss the future industrial park expansion. Ivan noted that he met with the Town's planner from ORRSC and incorporated some new ideas into the plan.

Foreman Watson entered the meeting @ 7:05 pm.

A road for future development that won't be developed right away, a buffer along the west side next to Highway 2 and a storm water management plan that will be required before subdivision starts among other things. Discussion turned to the wetlands identified and the possibility to have these as municipal reserve as opposed to environmental reserve. Ivan also noted the easement along the west side for telecommunications and made note that everything could still be serviced via gravity as the natural slope of the land is from west to east. Mayor Hall asked council for feedback on the new plan and discussion turned to the possibility of a road on the west side – no decisions made though. Ivan finished noting that he will be in contact with Alberta Environment regarding the storm water management plan as this is needed before proceeding – probably a 1 to 3 month timeline. After no further questions or discussion Ivan left the meeting at 7:30 pm.

NEW BUSINESS

Public Participation

CAO Gillespie presented council with a public participation policy for consideration. CAO Gillespie noted the policy presented is based on feedback received and the template provided by the AUMA and AAMD&C. Council reviewed the policy and discussion followed – how, when or should the policy be amended if need be, public feedback on the policy and legislative requirements. It was noted the policy would be made available to the public and if there were a lot of concerns changes could be made. After no further discussion Clr. Binmore moved to approve the Public Participation Policy (No. 01-08) as presented. **MOTION CARRIED.**

Parking request

CAO Gillespie provided a request for decision to council on a handicap parking request at a residential property. CAO Gillespie provided details on the request noting the address and noted that as per the *MGA* roads within a municipality are under the control of the municipality. Discussion followed – consequences of granting the request and not granting the request, possible costs involved, and reasoning. After further discussion Clr. Binmore moved to approve the request for one handicap parking spot with signage at 4909 -49th Street. **MOTION CARRIED.**

2018 Budget

CAO Gillespie presented the 2nd draft of the 2018 operating budget for council's consideration. CAO Gillespie noted that further changes will be needed based on the provincial budget that just came out. The corresponding mill rates that would apply if this budget was approved would be .07% and .08% higher than 2017 for residential and non-residential respectively. Discussion followed – reserves, the MSI operating grant and the effect on mill rates. After further discussion Clr. Norby moved that CAO Gillespie revise the budget based on the new MSI operating grant numbers and provide a 3rd draft along with mill rate scenario's for council's consideration at an upcoming meeting. **MOTION CARRIED.**





Paid Sick Leave

CAO Gillespie presented council with an updated paid sick leave policy based on the previous council meeting discussions. It was noted that 1.5 days paid sick leave would be granted for each month worked and a maximum of 40 days could be accumulated. After no questions or discussion Clr. Gugala moved to adopt the policy as presented. **MOTION CARRIED.**

BYLAWS

REPORTS

- Clr. Whittingham** Nothing to report but questions about the upcoming fireworks scheduled for the Rodeo weekend.
- Clr. Norby** Reported on the recent landfill meeting – budget talks.
- Clr. Martin** Nothing to report.
- Foreman** Reported on the water plant – high usage of water at the arena this past winter. Also reported on the AB Environment inspection and recommendations that came from that.
- Clr. Varey** Nothing to report.
- Clr. Binmore** Reported on museum work.
- Clr. Gugala** Nothing to report.
- CAO** Reported that work is being done on the Code of Conduct Bylaw, spring cleanup will start later than usual, Alberta School Foundation Fund requisition, the PHL requisition, and a request from Alberta SW to cost share the annual fee of an on-line investment attraction tool. Short discussion – costs and benefits. Clr. Gugala then moved to approve the cost share of the annual fee of the on-line investment attraction tool. **MOTION CARRIED.**
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 **Mayor Hall** Reported on the potential for a newer single axle truck and questioned council on if changes were needed for the different committee's – no changes for now.

CORRESPONDENCE

- Energy Futures** Information on the possibility for Stavely to act as a pilot community for an energy futures lab.
- Longview Invite** An invite for Mayor and Council to attend the annual Longview celebrations and parade in mid July.
- Pitch in Week** Information on Canada's largest cleanup campaign. Council suggested this information go on the website.
- Alberta Health** Information on the RFP for air ambulance services and the concerns that have risen. Request to bring these concerns to local MLA.


FINANCIAL

Bank Rec. The February 2018 Bank reconciliation presented for council consideration. No questions or concerns. Clr. Gugala moved to accept the bank reconciliation as presented. **MOTION CARRIED.**

A/P Clr. Norby moved the accounts from chq # 16458 to 16462 together with internet payments and payroll chq # 16450 to 16457 for a total of \$30,335.21 be paid as listed. **MOTION CARRIED.**

Adjournment There being no further business to discuss at this time, the meeting was adjourned at 8:30 pm.

TOWN OF STAVELY



Mayor



Chief Administrative Officer