

**TOWN OF CASTOR
REGULAR COUNCIL MEETING MINUTES
TOWN OF CASTOR COUNCIL CHAMBERS
Monday September 8th, 2025**

The regular meeting of the Council of the Town of Castor was held at the Town of Castor Council Chambers on Monday September 8th, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Richard Elhard
Deputy Mayor Trudy Kilner
Councillor Kevin McDougall
Councillor Shawn Peach
Councillor Don Sisson
Councillor Brenda Wismer
Councillor Cecil Yates

Donna Rowland, CAO

ABSENT
CALL TO ORDER

The meeting was called to order by Mayor Elhard at 7:00 p.m.

ACCEPTANCE OF
AGENDA

Res. No. 225/25

MOVED by Councillor Yates to accept the agenda as presented.

CARRIED

ADOPTION OF
MINUTES

Res. No. 226/25

MOVED by Councillor McDougall that the minutes of the Regular Meeting of Council held on August 11th, 2025 be adopted as presented.

CARRIED

DELEGATION

FINANCIAL REPORTS

- Res. No. 227/25 MOVED by Councillor Kilner to approve account 32332 to 32477 for payment.
CARRIED
- Res. No. 228/25 MOVED by Councillor Peach that the Cash Statement ending July 31st, 2025 be accepted as presented.
CARRIED
- Res. No. 229/25 MOVED by Councillor McDougall that the Budget Update ending June 30th, 2025 be accepted as presented.
CARRIED
- Res. No. 230/25 MOVED by Councillor Sisson that the Budget Update ending July 31st, 2025 be accepted as presented.
CARRIED
- Res. No. 231/25 MOVED by Councillor Yates that the Gas Reconciliation ending July 31st, 2025 be accepted as presented.
CARRIED
- Res. No. 232/25 MOVED by Councillor Kilner that the Water Reconciliation ending July 31st, 2025 be accepted as presented.
CARRIED

CORRESPONDENCE

- Res. No. 233/25 MOVED by Councillor McDougall that the letter from Municipal Affairs be accepted as information.
CARRIED
- Res. No. 234/25 MOVED by Councillor Yates that the Town of Castor request a meeting with the Minister of Municipal Affairs, Dan Williams at the 2025 Alberta Municipalities Fall Convention to discuss infrastructure funding, emergency services – helipad and provincial downloading such as policing costs.
CARRIED

BUSINESS

Res. No. 235/25 MOVED by Councillor Kilner that the Town of Castor approves the request from the Castor and District Family and Community Support Services and close 50th Street from 50th Avenue to 51st Avenue on Saturday September 20, 2025 from 9:00 a.m. to 12:00 p.m.; further that the barricades will be left on the boulevard by the Castor Centennial Swimming Pool and that the Castor and District Family and Community Support Services will place the barricades for the event and remove the barricades after the event.

CARRIED

Res. No. 236/25 MOVED by Councillor Sisson that the Town of Castor adopts the Wastewater Camera, Maintenance and Inspection Policy as presented.

CARRIED

Councillor Yates declared an interest and exited the meeting at 7:22 p.m.

Res. No. 237/25 MOVED by Councillor Kilner that the Town of Castor approves the request and ten (10) trees may be planted on the south side boulevard of the property located at 4302 44 Street in a row running east west.

CARRIED

Councillor Yates returned to the meeting at 7:36 p.m.

Res. No. 238/25 MOVED by Councillor Yates that the Town of Castor denies the request for the facility rental to be waived.

CARRIED

BYLAW

Res. No. 239/25 MOVED by Councillor McDougall that Bylaw 2025-1107 Operational Borrowing be read for the first time.

CARRIED

Res. No. 240/25 MOVED by Councillor Kilner that Bylaw 2025-1107 Operational Borrowing be read for a second time.

CARRIED

Res. No. 241/25 MOVED by Councillor Peach that Bylaw 2025-1107
Operational Borrowing proceed to third time by unanimous
consent of Council.

UNANIMOUSLY CARRIED

Res. No. 242/25 MOVED by Councillor Wismer that Bylaw 2025-1107
Operational Borrowing be read for a third and final time.

CARRIED

COMMITTEE REPORTS

Res. No. 243/25 MOVED by Councillor McDougall to accept the Council
Reports for information.

CARRIED

Res. No. 244/25 MOVED by Councillor Sisson to accept the CAO report for
information.

CARRIED

CLOSED SESSION

Res. No. 245/25 MOVED by Councillor McDougall that Council convene in
closed session at 8:02 p.m. pursuant to Section 197 of the
Municipal Government Act to meet in private to discuss
matters protected from disclosure by Section 26 (1) (a) (ii),
and Section 22 (1).

CARRIED

Present: 7 – Mayor Elhard, Deputy Mayor Kilner, Councillor
McDougall, Councillor Peach, Councillor Sisson, Councillor
Wismer and Councillor Yates.

Administration: Donna Rowland, CAO

Res. No. 246/25

MOVED by Councillor McDougall that Council revert to regular meeting session at 9:11 p.m.

ADJOURNMENT

Mayor Elhard adjourned the meeting at 9:11 p.m.

These minutes approved this 22nd day of September 2025.

MAYOR

CHIEF ADMINISTRATIVE OFFICER