

**BOARD OF SELECTMEN**  
**Meeting Minutes**

**March 22, 2021**

SELECTMEN IN ATTENDANCE:

John M. Medici, Wendy M. Thorne, David C. Gibson, Wade E. Andrews

ATTENDEES:

- Joanne Andrews, Howard Burnham, DeeDee Tibbetts, Judy LePage, Martha Hamilton-Smith, Steve McLean, Dave Candage, Laura May, Bob Richardson

CALL TO ORDER:

- Medici opened the meeting with the pledge at 7:00PM.
- Medici brought up the agenda being finalized by noon on Friday.

MINUTES:

- Thorne **motioned** to approve the minutes for March 15. Andrews **second**. After discussion Thorne amended her motion to make some adjustments to the minutes such as minor grammar or spelling errors and if anybody is in the minority vote that they'll be listed.
  - Motion passed 4-0.

WARRANT:

- Thorne **motioned** to approve the warrants. Gibson **second**.
  - Motion passed 4-0.

ANNOUNCEMENTS:

- Andrews read the announcements.

DEPARTMENT REPORT:

- Determine departments needed to report and create a rolling schedule: There was discussion on which departments to have come in and give a report and to put them on a schedule. Thorne **motioned** to accept the list as we've agreed upon and to put that rotating schedule in place. Andrews **second**. After discussion the motion was amended to a 16 week rotation.
  - Motion passed 4-0.
- Joanne Andrews, Handicap Revitalization Committee and Transfer Station: Brought up the proposal for the Community Dynamics Corporation services required for a CDBG grant submission. There was much discussion between the Board and Joanne about the CDBG program. Thorne **motioned** to accept the Hollandville Project revitalization of water and sewer lines 2021 proposal from Community Dynamics not to exceed \$7,035 with a step by step progress report as to costs. Gibson **second**. Motion passed 4-0. There was discussion on

**BOARD OF SELECTMEN**  
**Meeting Minutes**

the pedestrian lighting for the front of the Brick Town Hall and it was decided to leave it off the agenda for now. Joanne Andrews brought up needing help with a request for proposal for putting in a septic system down at the Transfer Station. There was discussion about having Joanne contact a couple of local contractors to get estimated costs for it. Thorne **motioned** for Joanne to solicit some informal prices for these specs. Gibson **second**. There was discussion on the subject.

- Motion passed 4-0.

OLD BUSINESS:

- Overlook camera: Medici brought up that they were still waiting on the camera items.
- Tree removal Rte. 5 intersection: Medici brought up hearing nothing and next week having Heath check in with the contractor.
- Committee approvals and appointments: Medici brought up committees and having a list of committees and appointing people to those committees. There was discussion on who is in the appointed positions now and if they want to continue to be in these positions. Thorne **motioned** to accept Jessica Wilds as temporary Animal Control Officer. Gibson **second**. Medici made a comment about contacting other towns and she was first to answer. Motion passed 4-0. Thorne **motioned** to approve Jessie Winters to be appointed as the temporary Code Enforcement Officer. Gibson **second**. Thorne **motioned** to appoint Jessie Winters as the positions that you just stated. Gibson **second**. Motion passed 4-0. Thorne **motioned** to accept Courtney as the GA Processor. Gibson **second**. After discussion the motion was passed 4-0. There was discussion on the Public Access Officer being put into a job description, Thorne **motioned** to approve Courtney as temporary Public Access Officer. Andrews **second**. Motion passed 4-0. Thorne **motioned** to accept Joe Parsons as Rec Director. Andrews **second**. Motion passed 4-0. Thorne **motioned** to approve Joanne as Southern Maine Regional Planning. Motion passed 4-0. Thorne **motioned** to appoint Dottie to the Southern Maine Regional Planning. Gibson **second**. Motion passed 4-0. There was discussion on the Tree Warden. Medici read the list of people from the Fire Chief Hiring Committee and there was discussion about this committee. Thorne **motioned** to accept Bernie Carroll, Tim Smarella, Derek Welch, Pete Proctor, and Ray Bishop to the Fire Chief Hiring Committee. Andrews **second**. Motion passed 4-0. Thorne **motioned** to accept Howard Burnham, Bernie Carroll, Rick Manson, and Steve McLean to round out the Safety Building Committee. Gibson **second**. Medici read the write-ins that have been sworn in. Thorne **motioned** to accept all of these that have been accepted and sworn in. Gibson **second**. There was much discussion on town employees not being on the Budget Committee or the Selectboard and what the definition of employee really is and on amending the ordinance and how to do so. There was discussion between Medici and Steve McLean on if Steve is an employee and about him stepping back until they get it figured out and Steve said that he would get back to the Board the next week. Motion passed 4-0.
- RFP Vacant lot across from Fire Station: Thorne **motioned** to dispense with the Fire Department RFP. Andrews **second**. Motion passed 4-0.

**BOARD OF SELECTMEN**  
**Meeting Minutes**

- Fire Department Comprehensive Study: Medici brought up Neil Courtney and the study that he had been working on for the Fire Department and how he is willing to not charge the town for anything else and use the money that was set aside for the study of the Fire Department if they have to have a professional be on the committee.
- Animal Control Officer: They discussed advertising for this position and the best way to go about getting applications. Thorne **motioned** to have Wade make up an ad that Courtney will have placed in the shopping guide and our online thing. Gibson **second**.
  - Motion passed 4-0.
- Code Enforcement Officer position: There was discussion on what had been done to advertise for this position. Medici brought up working with Courtney to get an ad placed in print and on digital media for the Code Enforcement Officer. Thorne **motioned** to go with that recommendation. Gibson **second**. There was discussion on the current acting Code Enforcement Officer.
  - Motion passed 4-0.

NEW BUSINESS:

- Connectivity Point proposal: Gail Libby brought up sending an email about two power supplies for the Municipal Building and the Brick Town Hall. Thorne **motioned** to approve the Connectivity Point for the power uninterrupted battery backups for a total of \$3,213.64 to come out of the capital equipment account. Andrews **second**.
  - Motion passed 4-0.
- To approve the corrective deed for Map 43 lots 111 and 112: Thorne **motioned** to sign a corrective deed that is released to Jonathan and Danielle Mendez. Andrews **second**.
  - Motion passed 4-0.
  - Discuss/approve sale of two lots to abutter in Lake Arrowhead Map 44 lots 218 and 219: Thorne **motioned** to enter into a contract for the sale of real estate with Mainly Land, LLC for map 44 lots 218 and 219. Andrews **second**. There was a brief discussion on what this is and what it pertains to. Motion passed 4-0.
- MMA Risk Management inspection: Medici brought up that they walk through all the buildings to see if there are things that need to be fixed and read what they have said needs to be done.
- Business Park lots update/sale: Medici brought up the lots that were to be sold and swapped. Medici recused himself from the vote. Gibson **motioned** to create individual lot exhibits to be recorded with the Registry of Deeds for those lots 2, 6, 8, and 11 at the Limerick Business Park. Andrews **second**. Motion passed 3-1 (Medici). Gibson **amended** his motion to expend \$3,400 out of the administrative costs account. Andrews **second**.
  - Motion passed 3-1 (Medici).
- Medici brought up road postings and how the Board has to approve it. Thorne **motioned** to approve the posting of the roads based on the recommendation of the Road Commissioner. Gibson **second**. There was a brief discussion.
  - Motion passed 4-0.

**BOARD OF SELECTMEN**  
**Meeting Minutes**

REVIEW CORRESPONDENCE:

- Medici brought up a request from the Custodian and how he was being used to unlock and lock the gate at Boy Scout Island and he no longer wants to do it. There was discussion on what to do.
- Medici read an email from a woman who asked to rent a room in town for a fitness class. Thorne **motioned** to respond to this correspondence with a thank you for your inquiry but the town does not provide rental space for money making ventures. Gibson **second**.
  - Motion passed 4-0.
- Medici read a letter from the York County Budget Committee about a meeting to elect their members and putting the budget together.

HEARING OF CITIZENS:

- DeeDee Tibbetts told everyone about the recount that they will be doing on article 22 the next night at 6:30PM at the Municipal Building. Medici read the article.

POLICY REVIEW: (TIME PERMITTING): POLICY #1: CODE OF ETHICS:

- Medici brought up reviewing the policies from the beginning to update them. Thorne brought up having a list of the contracts to know when they are expiring.
- Michael McLean brought up the building committee having their first meeting next week on Wednesday.

ADJOURN MEETING:

- Wendy motioned to adjourn. Gibson **second**. Motion passed 4-0.

The Meeting was adjourned at 9:00PM.

These minutes were approved by the Limerick Board of Selectmen on: March 29, 2021

**End of Broadcast**

Respectfully submitted,

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Courtney Davis

**FOR DETAILS OF MEETING**  
**SEE RECORDING**  
**AT SRC-TV.ORG**  
“Limerick Selectmen’s Meeting”  
Under Brick Town Hall  
March 22, 2021  
By Gail Libby