

MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY, FEBRUARY 12TH, 2018 AT THE STAVELY TOWN OFFICE.

PRESENT: Mayor Hall, Ctrs. Whittingham, Norby, Martin, Binmore and Gugala. CAO Gillespie, Foreman Watson and Delegation – Ivan Chrapko.

NOT PRESENT:

Mayor Hall called the meeting to order at 7:00 p.m.

Agenda Clr. Norby moved to adopt the agenda as presented.
MOTION CARRIED.

Confirmation Of Minutes Clr. Whittingham moved the minutes of the regular meeting of January 22, 2018 be approved as presented.
MOTION CARRIED.

DELEGATIONS

Ivan Chrapko The Town's engineer, Ivan Chrapko was present to discuss ideas and plans for moving forward with the newly acquired land. Ivan started with a review of the lot layout proposed by ORRSC and went over some ideas with council for changes to that plan. Road plan ideas were discussed and Ivan noted changes that could result in a cost savings. Ivan discussed fill that would be needed but this would mean a gravity fed sewer system would be possible and a lift station wouldn't be needed. Ivan then discussed water noting that a loop would probably be needed to ensure higher water pressure. The two wetlands identified were discussed and Ivan stated that it may be possible to not have these as environmental reserve but more research would be needed. Ivan also discussed the possibility to utilize the land north and east as industrial instead of residential in the future. After no further discussion or questions Ivan stated that his next steps would be to work with the ORRSC planner to revise the plan and then could come to an upcoming council meeting. Council was agreeable to this plan and thanked Ivan for his time. Ivan left the meeting at 7:27 pm.



NEW BUSINESS

Councillor Resignation CAO Gillespie provided council with a copy of the letter of resignation given by Don James. Short discussion followed on reasons for the resignation. CAO Gillespie then advised a resolution was required to set a date for a by-election that is required. After hearing a

couple of possible dates Clr. Gugala moved the by-election be held on April 16, 2018. **MOTION CARRIED.** Discussion followed on the appointment of a returning officer. Clr. Norby moved that CAO Gillespie act as the returning officer for the by-election. **MOTION CARRIED.** CAO Gillespie then noted that due to the absence a resolution would be required to appoint another councillor to the boards/committee's that Don James had sat on. Clr. Gugala moved that appointments to the following committee's and boards be as follows:
PAC Committee – Clr. Whittingham
Youth Society - Clr. Binmore
Landfill - Clr. Norby.
MOTION CARRIED.

Gas Station

A request from Gas Plus Inc. received for council to consider an unmanned gas station in the community again. Council reviewed the proposal and requirements. Discussion followed – feasibility of the proposal, costs to the Town and other options. Council was in agreement that this proposal was not viable and it would not be in the best interests to pursue further.

FCSS Board

A request from the FCSS Board to approve recommendations of the board for appointments to the FCSS board. CAO Gillespie noted this was a requirement of the FCSS bylaw. No concerns or questions were noted. Clr. Martin moved to approve the appointments to the FCSS Board as follows:

Michelle Collins, Adrienne Holmes and Kathy Dixon be appointed for a two year term and,
Wendy Cochlan and Cindy Pineo be appointed for a one year term.

MOTION CARRIED.

SAEMRSA

CAO Gillespie provided a request for council to consider joining the Southern Alberta Emergency Management Resource Sharing Agreement. CAO Gillespie briefly explained the agreement to council and answered a few questions. Clr. Norby moved to confirm the approval of adding the Town of Stavely to the agreement. **MOTION CARRIED.**

2018 Budget

CAO Gillespie provided council with a first draft of the 2018 operating budget for questions and consideration. Council reviewed and discussion followed with questions pertaining to parks & recreation, capital grants, water and reserves. Foreman Watson answered questions with regard to the water station and some work that will be needed. After all questions were answered CAO Gillespie noted the amount to be recovered from taxes is currently 2% higher than the previous year - council was in agreement to try and maintain this, if possible to

decrease this number. CAO Gillespie noted some numbers are still unknown, assessments will play a big part in the mill rate and work will continue. It was noted that if further questions arise to ask CAO Gillespie for further information/clarification. **TABLED.**

Heritage Program

CAO Gillespie provided council with information and a request for direction on a possible Heritage Program the Town could start. CAO Gillespie briefly went over the details of what would be involved. Discussion then followed – costs, benefits, work involved, grant possibilities and possible interest or lack thereof from property owners. Council direction was to not pursue or do further work on this type of program at this time.

Local Press

A proposal from the Claresholm Local Press for council to consider purchasing a monthly subscription for all taxpayers in the Town of Stavely. Discussion followed – costs, benefits, number of possible subscriptions in Stavely, current readership of the Local Press and how this may fit into the budget. After further discussion council was in agreement that this proposal would not work out this year, possibly something to consider in the future – no motion was put forth to proceed.

BYLAWS

REPORTS

- Clr. Whittingham** Reported on the recent FCSS meeting and noted she has a few meetings upcoming.
- Clr. Norby** Nothing to report.
- Clr. Martin** Reported on the recent Ag Society meeting – energy audit, fireworks at the Rodeo and OH&S recommendations.
- Foreman** Reported on the Axia project – crew is still utilizing the Town shop as the scope of the project has changed.
- Clr. Binmore** Reported on the recent Golden Age Center meeting – new executive and the recent PHL meeting – budget talks and meet & greet and attended recent Landfill meeting.
- Clr. Gugala** Reported the recent Alberta SW meeting was done via teleconference.
- CAO** Reported on a change of location to the Prayer breakfast for elected officials, an ATB requirement for a security system in the Town office/bank, reminder of Emergency Mgmt training on April 4, an intermunicipal collaboration frameworks update, letter of support request from the Golf Club, the updated website, the regional fire collaboration project – consultants will attend the next council meeting, ACP application for funding of the Municipal development plan, joint facility air exchange system news, responses received regarding the public participation survey, ORRSC executive

meeting minutes availability, news of the CBC show “Still Standing” looking for new communities and news of the CBC show “Dragons Den” having auditions in Calgary and Lethbridge.

Mayor Hall Nothing to report.

CORRESPONDENCE

Minister’s Awards Information for council on the annual Minister’s awards for municipal excellence.

Linear Property Information for council on the assessment of linear property within the Town. Assessments have increased over previous year.

Cannabis Legislation Information from an advocacy group that is against the legislation that will allow for sale of cannabis in retail outlets and a request to pass a motion to not allow.

Police Funding Information from the AUMA on the current Police funding model and a request to write a letter to the local MLA to make changes to this funding model.

Aerial Photos Information on aerial photography that is available. Council noted this could be a budget possibility as the last aerial photo was taken in 2009.

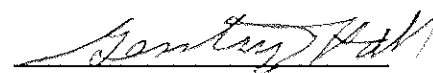
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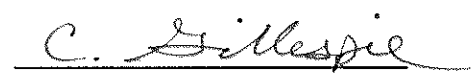
A/P Clr. Norby moved the accounts from chq # 16384 to 16406 together with internet payments and payroll chq # 16386 to 16390 for a total of \$34,073.32 be paid as listed. **MOTION CARRIED.**

CONFIDENTIAL

Adjournment There being no further business to discuss at this time, the meeting was adjourned at 8:47 pm.

TOWN OF STAVELY


Mayor


Chief Administrative Officer