

Terms & Conditions

For Burial in the Cemeteries of the Parish of St. Leonard
*Mount Carmel Cemetery, New Waterford; Saint Alphonsus Cemetery, Victoria Mines;
Saint Agnes Cemetery, New Waterford; Saint Joseph Cemetery, Lingan;
Saint Joseph Cemetery, New Victoria and Saint Michael's Cemetery, River Ryan*

GUIDELINES FOR FUNERAL DIRECTORS

1. Gravesite Approval & Digging

- Funeral Directors are required to consult with the Pastoral Centre (862-2255) **before digging begins**, to ensure that the gravesite is approved. **This is imperative, so that the cemetery maps are kept up to date for historical purposes.**
- Funeral Directors are requested to ensure that the gravedigger uses **plywood over existing graves**, to minimize damage to the surrounding ground.
- Funeral Directors are requested to ensure that the gravedigger returns to **level the grave** and bring the ground back to its original state, within a reasonable amount of time.

2. Presentation of Terms & Conditions

- Please present the Terms & Conditions Document to the family or contact person and allow time for perusal.
- After the family/contact person has had time to peruse the document, please ask that they sign the last page. **This page must be signed and faxed to our office (862-7110) before permission for digging the grave is granted.**
- Please note that the Funeral Director may **not** sign on behalf of the contact person. The form must bear the signature or mark of the contact person and must be witnessed.
- Please make sure that the family/contact person takes the Terms & Condition Document with them for future reference regarding monuments, etc.

3. Payment of Fee

- If the family/contact person is ready to pay the burial fee of \$500 at this time, payment can be made by cash or cheque payable to the Parish of Saint Leonard, 5310 Union Highway, River Ryan, NS, B1H 1B2. We thank you for your assistance in forwarding this fee as soon as possible.
- If payment is made to the Funeral Director, please advise the family that a receipt will be forwarded shortly from the Parish of Saint Leonard.
- If payment is not possible or convenient at this time, please advise that a bill will be sent to the family/contact from the Parish of Saint Leonard.

4. Monument Installation

Monument Installers are required to submit a *Monument Installation Request Form* before a monument is installed. Please note that all fees must be paid before permission will be granted to install a monument on a grave.