

Executive Meeting Minutes - **Slave Lake Dance Creations Society**

August 20, 2025 / 6:00pm @ Dance Creations Studio

1. The meeting was called to order at 1802
2. Present: Christine, Tara, Karen, Joanna, Chelsea, Rachel, Holly, April
Absent: Reanna and Veronica
3. Motion to approve the agenda. Moved by April. Seconded by Joanna. Carried.
4. Adoption of July 20, 2025 meeting minutes: Motion to approve minutes from previous meeting. Moved by Joanna. Seconded by Tara. Carried.
5. Director Updates: Solos, Duos and Trios finalized. Reanna has connected with the outside choreographers. Information regarding solos, duos and trios and the corresponding contracts will be distributed to families in the coming weeks. The outside choreography budget is being finalized. Additional registration is required for adult musical theatre in order for the class to proceed. Clarification is required regarding the closure of the studio for the September 30th holiday.
6. Treasurer Report
 - i. Motion to accept July financials. Moved by Karen. Seconded by Tara. Carried.
 - ii. June Income: \$10,970 , Expenses \$33,993.85
 - b. Registration: Available classes and fees have been finalized for the 2025-2026 season. Performance classes still have several openings -- opportunity to increase numbers with continued promotion. Action: Explore options for accepting alternate payment methods, including VISA and Mastercard.
 - c. Fundraising: 2025-2026 fundraising has been finalized for the 2025-2026 season. This year fundraising will consist of 4 mandatory fundraisers including Bacon, Raffle Tickets, Calahoo Meats and Popcorn.
 - d. Costume/Apparel: A sizing/fit pop-up shop night has been planned for September 3, 2025 in Studio B from 5:00pm to 7:30pm. Still exploring costume ordering options due to potential tariff-related cost increases. Group Costume Fees will be posted in early September.
 - e. Performance- Dates have been finalized for dress rehearsal, and recital for the 2025-2026 dance season. Festival planning is currently under review due to extended date ranges, which may not be optimal for dancers and their families. Please refer to the 2025-2026 studio calendar for the most up to date information.
 - f. Communications: Transitioning domain provider to Gmail, anticipated completion by the end of September. Action: Ensure sufficient notice is provided for domain transfers/importing.
 - g. Vice-President: Exploring the continued use of parent representatives to help ensure consistent and timely communications with parents. Work is underway to create a sign-up schedule for group dances and solos, with priority given to group dances.

- h. Secretary: Finalizing the Rules and Regulations handbook. Vulnerable sector check requests have been sent out to all outside choreographers. Action: Find a second auditor for financials.
 - i. President: Thank-you letter sent on behalf of SLDCS to the Slave Lake Musical Theatre Association for their generous donation of a sound system.
7. Discussion Topics:
- a. 2026 Festival Planning: Festival planning being reviewed due to extended date ranges to ensure optimal opportunities for dancers and their families.
 - b. Summer Studio Use/Rentals: Policy created for Studio Use/Rentals.
 - c. Community Events - e.g. Parade of Programs- SLDCS will participate with the goal of increasing community engagement and enhancing registration.
 - d. Logo discussion- Rebranding in process; redesign of the logo is being finalized. A soft launch of new branding planned through communications and advertising.
 - e. Fall Kickoff Party & Second Location Plans- September 4th from 5pm to 7:30pm at Shurter Park. Junior Dance Teachers will run games during the event.
 - f. Studio Growth and Space Planning: Discussion was held regarding the potential for additional space to support future growth and programming. Motion to move \$3,00 per month into the savings account in preparation for studio growth and space planning. Moved by April. Seconded by Joanna. Carried unanimously.
 - g. Junior Teacher dance camp: Strong uptake for registrations. Motion to proceed with exploring PD day camps (October 10th, December 5th). Tabled until September pending availability of volunteers.
 - h. Review Action Items / Task List. Completed and updated as required
8. Round Table: No additional items.
9. Next meeting: September 24, 2025
10. Meeting adjourned at 2045.