



St. Gabriel School Parent Council

585 Signal Road, Fort McMurray, AB, T9H 4V3

EMAIL: stgabrielpc@gmail.com

Minutes –September 13, 2017

6:30pm School Staff Room

This meeting was called to order at 6:32pm with an opening prayer done by Everyone.

In attendance:

John Barfoot, Sarah Dube, Gayleen Sinclair, Marianne Corbett, Jana Slaney, Darlene Scharf

The minutes from the May 24th 2017 meeting were approved by Gayleen Sinclair and seconded by John Barfoot.

Treasurer Report

The Proposed 2017-18 Budget was presented by Gayleen Sinclair. Revenues and expenses were adjusted based on last years' numbers and/or anticipated increase of prices of goods. BrainPop has been included but the Principal will discuss the need of it with teachers. Overall expected loss of approximately \$990. But given the accounts balances below the loss can be managed.

The end of August statement is as follows:

Account balances: \$14,516.70

First account - \$12,372.76

Second account - \$2,143.94

Approximately \$500 is still to clear.

Principal's Report

Mr. Barfoot thanked Parent Council for hosting a Welcome Coffee and Tea for the parents.

Staffing numbers have been reduced to reflect the decline of students. We currently have 265 students enrolled; therefore, we have one class less. Changes in staff are as follows: Mrs. Glenn is off on maternity leave, Ms. Humphrey is at Sister Mary Phillips, Mr. Laws moved to BC, Mrs. Oulette has returned from maternity leave, and Mrs. Germain has been hired as our new music teacher. As well EAs have been reduced due to some special needs students leaving our school. Currently there is a EA job posting.

Start up was very smooth this year compared to last year. Last year following the fire the school wasn't ready and resources had to be ordered over the first few weeks.



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On August 28th and 29th staff attended a session on the 7 habits, the first venture into Leader in Me. The presenter was great and will be doing the next session on the first PLF day (October 20th). This session will cover how to start Leader in Me with the students.

Mr. Barfoot has completed the email distribution list and will continue to send out weekly updates.

Chair Discussion

Council Meeting Dates

The board agreed to continue to have meetings on the second Wednesday except for the February and May meetings. Future dates are as follows: October 11, November 8, January 10, February 7, March 14, April 11, May 16.

Proposed Bylaw Amendments

Gayleen Sinclair motioned to accept the changes to the bylaws and Marianne Corbett seconded. It was agreed upon unanimously.

Activities for the Year

The following activities and dates were agreed upon.

- Christmas Store (Dec 6, 7)
- Staff Christmas Luncheon (Dec 21)
- Valentine's Day Family Dance (Feb 13 6-7:30pm)
- Science in Motion (Feb 13-15)
- Good Deeds Scavenger Hunt (March)
- Spring Fun Afternoon (May 2)
- Council Year End Dinner (May 16)
- Walk-a-thon (June 6)
- Accelerated Reading Picnic (June 26)
- School Tools (June-July)
- Breakfast Program (Daily) – support designated class
- Apples for Apple School (Weekly)
- Bulletin Board (Monthly)
- Special Events Days (TBD)
- DancePlay (TBD)
- Teachers \$100 (Ongoing)
- Welcome Coffee/ Tea (Sept 2018)
- Fundraiser (April)- type to be determined if it is required



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Lessons Learned

Walk-a-thon - Would be best to use the siren on the blow horn to announce the change of color bracelet; should have more prizes or a reward for every participant.

AR Picnic - Minor adjustments to food/ supply purchases; could have used extra wraps; blue menu turkey has been discontinued; could not return deli cut meat; total cost was \$670 - ~ \$3.50 per person

Staples School Tools - Low quantities were ordered (39); maybe do our own school list and remove supplies that can be used year to year (for example, headsets) or allow parents to select items to add to their cart. Another company to use is School Start – out of Calgary which allows for parents to select items to add to their cart.

Teacher Appreciation - Only know of 3 classes that did this. Heard from EEP Parents that they liked how this was organized and it was well received by the EEP teacher. Suggest to not do this due to lack of Class Parent Reps involvement. Instead do other things to support the staff such as volunteers for supervision and help with scholastic flyers and bulletin boards.

Welcome Coffee/Tea - Had 6-7 families come. Signed up 3 for the Remind App and got 1 volunteer sign up form. Extra coffee was placed in the staff room for staff.

Parking Permit Draw

Will continue the same as last year and try to get all the volunteers at the school. Marianne Corbett was drawn for the School Council parking pass permit from Sept 14- Oct 11th.

Parent Council Welcome Letter

The letter was sent out last week. Only 11 individuals have signed up for the remind app and 6 for the volunteer sign up form. Sarah Dube will try to collect more individuals during the Meet the Teachers night. Also will include a reminder in Mr. Barfoot's weekly email. If follow up is required then another document to encourage more to sign up will be sent home.

Dieleman Fundraiser

The Dieleman Fall Catalogue Fundraiser catalogues should arrive next week. They are to be handed out by September 28th and the deadline for forms to be submitted by parents is October 11th. The delivery is the week of Nov 20th.



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Election of Executives

Co-chair: Sarah Dube

Co-chair: Darlene Scharf

Treasurer: Gayleen Sinclair

Secretary: Jennifer Malbon

Coordinators

Bulletin Board: Vacant

Breakfast Program: Vacant

Christmas Store: Marianne Corbett

Valentine Dance: Bev Pilgrim

Spring Fun Afternoon: Marianne Corbett

Walk-a-thon: Vacant

AR Picnic: Vacant

Good Deeds: Vacant

Special Events: Vacant

Welcome Coffee/Tea: Vacant

Meeting with Education Minister

The Alberta Education Minister, David Eggen, is available for to meet with school councils. It was agreed that a meeting like this would be beneficial and it was suggested that this might be something that could be include at a COSC meeting.

Other fundraising

Two other companies (younique and MM meats) provided information for school fundraising. Since we currently have Dielemans organized for this fall these could be other options in the spring. However, MM meats will have to revise their product selection to meet our district policies.

Closing Comments and Round Table

Santa Packs will probably not be done this year. Mr. Barfoot will follow up with Jody.

Meeting adjourned at 8:23pm

Next meeting date is October 11, 2017.