

**TOWN OF CASTOR
REGULAR COUNCIL MEETING MINUTES
TOWN OF CASTOR COUNCIL CHAMBERS
Tuesday, December 12th, 2023**

The regular meeting of the Council of the Town of Castor was held at the Town of Castor Council Chambers on Tuesday, December 12th, 2023, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Richard Elhard
Deputy Mayor Kevin McDougall
Councillor Trudy Kilner
Councillor Shawn Peach
Councillor Don Sisson
Councillor Brenda Wismer
Councillor Cecil Yates

Donna Rowland, C.A.O.

ABSENT

CALL TO ORDER

The meeting was called to order by Mayor Elhard at 7:00 p.m.

**ACCEPTANCE OF
AGENDA**

Res. No. 371/23

MOVED by Councillor McDougall to approve the agenda as presented.

CARRIED

**APPROVAL OF
MINUTES**

Res. No. 372/23

MOVED by Councillor Yates that the minutes of the Regular Meeting of Council held on November 27th, 2023 be approved as presented.

CARRIED

DELEGATION

Res. No. 373/23

MOVED by Councillor Yates to accept the presentation from Stuart and Deanna Weber as information.

CARRIED

CORRESPONDENCE

Res. No. 374/23

MOVED by Councillor McDougall to accept the Castor AG Society invitation as information.

CARRIED

Res. No. 375/23

MOVED by Councillor Yates to accept the letter from the RCMP as information.

CARRIED

Res. No. 376/23

MOVED by Councillor Peach to accept the letter from the Minister of Municipal Affairs as information.

CARRIED

FINANCIAL REPORTS

Councillor McDougall left the meeting at 7:17 p.m.

Res. No. 377/23

MOVED by Councillor Yates that account number 30274 be approved for payment.

CARRIED

Councillor McDougall returned to the meeting at 7:18 p.m.

Res. No. 378/23

MOVED by Councillor Sisson that account number 30220 – 30289 be approved for payment.

CARRIED

Res. No. 379/23

MOVED by Councillor McDougall that the Cash Statement ending November 30th, 2023 be accepted as presented.

CARRIED

BYLAWS

CLOSED

Res. No. 380/23

MOVED by Councillor McDougall that Council convene in closed session at 7:19 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 17 of the Freedom of Information and Protection of Privacy Act.

CARRIED

Present: 6 – Mayor Richard Elhard, Deputy Mayor Kevin McDougall, Councillor Trudy Kilner, Councillor Shawn Peach, Councillor Don Sisson, and Councillor Cecil Yates.

Administration: Donna Rowland, C.A.O.

Res. No. 381/23

MOVED by Councillor Peach that Council revert to regular meeting session at 7:28 p.m.

CARRIED

Res. No. 382/23

MOVED by Councillor McDougall that a two percent cost of living allowance increase be given to the employees of the Town of Castor.

CARRIED

Councillor Wismer returned to the meeting 7:29 p.m.

BUSINESS

Res. No. 383/23

MOVED by Councillor Yates that the 2024 Interim Budget be approved as presented.

CARRIED

Res. No. 384/23 MOVED by Councillor Yates that the Flag Policy be approved as presented.

CARRIED

Res. No. 385/23 MOVED by Councillor Peach that the 2017 Financial Records be destroyed.

CARRIED

Res. No. 386/23 MOVED by Councillor Sisson that the following be removed as signing authorities from the Town of Castor Vision Credit Union accounts Anthony Nichols and Christopher Robblee; and that Mayor Richard Elhard or in his absence Deputy Mayor Kevin McDougall, together with the Chief Administrative Officer Donna Rowland or in her absence, the Assistant Chief Administrative Officer, Larissa Lindmark shall be the signing authority for the Vision Credit Union accounts for the Town of Castor.

CARRIED

COMMITTEE REPORTS

Res. No. 387/23 MOVED by Councillor Wismer to accept the Council Reports for information.

CARRIED

Res. No. 388/23 MOVED by Councillor McDougall to accept the CAO report for information.

CARRIED

RECESS

Mayor Elhard recessed the meeting at 7:55 pm. and reconvened the meeting at 8:00 p.m.

CLOSED SESSION

Res. No. 389/23

MOVED by Councillor McDougall that Council convene in closed session at 8:05 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 21 and 17 of the Freedom of Information and Protection of Privacy Act.

CARRIED

Present: 7 – Mayor Richard Elhard, Deputy Mayor Kevin McDougall, Councillor Trudy Kilner, Councillor Shawn Peach, Councillor Don Sisson, Councillor Brenda Wismer and Councillor Cecil Yates.

Administration: Donna Rowland, C.A.O.

Res. No. 390/23

MOVED by Councillor Peach that Council revert to regular meeting session at 8:47 p.m.

CARRIED

Res. No. 391/23

MOVED by Councillor Yates to leave the Ambulance Bay rent at the current rate of \$750.00 per month and a five-year agreement be signed before the renovation begins with a commitment to return to the residence located at the Old Firehall after the renovations are complete.

CARRIED

Res. No. 392/23

MOVED by Councillor McDougall that the cost of the renovations shall be no more than \$40,000.00 on the ambulance residence renovation project.

CARRIED

ADJOURNMENT

Mayor Elhard adjourned the meeting at 8:49 p.m.

These minutes approved this 8th day of January 2024.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

DRAFT