

# Executive Meeting Minutes

## **Slave Lake Dance Creations Society**

September, 24 2025 / 7:30pm @ Eben Construction

1. The meeting was called to order at 1932 pm.
2. Present: Christine, Karen, Rachael, Veronica, Tara, Chelsea, April, Holly  
Absent: Joanna and Reanna Maitland
3. Approval of Agenda: Motion to approve agenda moved by Karen. Seconded by April. Carried.
4. Adoption of last meeting minutes moved by Karen. Seconded by April. Carried.
5. Director Updates: Classes are sorted and going well. Some adjustments were made to the schedule to minimize breaks and account for changes to some available classes. Parent watch dates for October have been set, and outside choreographers are actively involved
6. Studio
  - a. Treasurer Report: Action:
    - Motion to accept August financials moved by Tara. Seconded by April.
    - Total Income \$10,642.79 and Expenses: \$6046.26 for August.
  - b. Registration: Classes are finalized, seeing less need for movement between classes. Overall things are going well.
  - c. Fundraising: First fundraiser underway. The upcoming fundraiser will be raffle tickets starting in November.
  - d. Costume/Apparel -The dance apparel order has been delayed; a partial shipment is anticipated to arrive in the coming week. We are currently exploring an order for Dance Creations branded merchandise featuring the updated logo..
  - e. Performance- Festival planning is complete, allowing for minimal school disruption for dancers. Hotel blocks for festivals are currently being booked.
  - f. Communications - The new domain is operational, and the website is currently undergoing revisions.
  - g. Vice-President- Schedules have been updated and distributed, and parent representatives have been assigned to all groups.
  - h. Secretary - Second financial auditor is required. Motion to approve Veronica as the second financial auditor. Moved by April. Seconded by Tara. Carried. A Special General Meeting of the Slave Lake Dance Creations Society is required in order to remediate identified deficiencies in current and past by-laws. President

Christine motioned to call a Special General Meeting of the Slave lake Dance Creations Society on October 23 in Studio B at 6pm. Carried unanimously.

7. Discussion Topics:

- a. Insurance - Current policy is being reviewed to ensure that our insurance best fits the needs of our dance studio.
  - b. Studio B- Computer/Audio System - Motion to purchase a speaker up to \$1000 to replace the sound system in Studio A as needed if ongoing concerns continue. Moved by April. Seconded by Rachael. Motion to replace computer in Studio B- Tabled.
  - c. 2026 Festival Planning: A survey was distributed to parents of performance dancers to determine interest in participating in a second festival this year. This follows inquiries from the performance division regarding the possibility of an additional festival.
  - d. Junior Teacher PD Day Dance Camps - Tabled.
  - e. Community Events -The Parade of Programs was a great success, and we were able to recruit new dancers to join the studio.
  - f. Studio Growth and Planning: Resume studio financial planning and re-evaluate the studio's growth strategy for the upcoming year.
  - g. Review Action Items / Task List: Reviewed.
8. Round Table: Snow Removal: Two parent volunteers have graciously offered to manage snow removal for the year.
9. Next meeting: October 23 in Studio B at 6:30pm.
10. Adjournment of meeting: 2136