

MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY, APRIL 23rd, 2018 AT THE STAVELY TOWN OFFICE.

PRESENT: Mayor Hall, Clrs. Whittingham, Norby, Martin, Varey, Binmore and Gugala. CAO Gillespie and Foreman Watson. ORRSC Planning Advisor Gavin Scott. Members of the public: Beth Hudson and Anny Moller

NOT PRESENT:

Mayor Hall called the meeting to order at 7:00 p.m.

Agenda

Clr. Binmore requested a discussion regarding Axia and a proposal regarding Emergency Preparedness week. Clr. Whittingham noted a bylaw inquiry and CAO Gillespie noted the addition of a request in relation to a fence under new business. After the additions Clr. Gugala moved to adopt the agenda as presented. **MOTION CARRIED.**

Confirmation Of Minutes

Clr. Whittingham moved the minutes of the regular meeting of April 9, 2018 be approved as presented. **MOTION CARRIED.**

Delegations

Gavin Scott

The Town's planning advisor, Gavin Scott was present to discuss the pending cannabis legislation and how it will affect municipalities. Gavin gave council members a handout that outlined some of the jurisdictional responsibilities and then Gavin went on to explain some of the ways in which the community can handle the retail sales of cannabis. Gavin noted a proposed bylaw change wouldn't need to be in place for some time so this was just a start but since this was legal matter some future sessions would have to be done in camera before bringing any proposal back to the public. Gavin touched on a number of documents that are available on how to deal with cannabis and then discussed the legislation that the Alberta Government has put in place noting a few different ways in which the municipality could deal with any potential applications for a retail store. Gavin then asked council if they had any questions to which a few were asked and answered. After no further discussion or questions council thanked Gavin for his time and information and Gavin left the meeting @ 7:23 pm.



NEW BUSINESS

2017 FS

The 2017 Financial statements as prepared by the Town's auditor were presented to council for consideration. Short discussion followed – auditor will be coming to answer questions at the next meeting and CAO Gillespie noted no concerns from his end. Clr. Binmore then moved to approve the financial statements as presented. **MOTION CARRIED.**

FCSS

A request from the FCSS board to appoint a member to the board was presented to council. It was noted there was one vacancy and the board had received interest from two persons – Kim Scott and Beth Hudson and the board had recommended Kim Scott as she had previous FCSS board experience. Clr. Whittingham moved to approve the FCSS Board’s recommendation to appoint Kim Scott to the FCSS Board for a one year term. **MOTION CARRIED.**

Axia

Clr. Binmore expressed concerns over the holes that had been left by the construction crew installing the fibre over the winter. CAO Gillespie noted that he had received a response from his contact at Axia and the contractor stating they would be back in the coming weeks to deal with the holes.

Emergency Preparedness

Clr. Binmore presented a proposal to council that the Town makes available a document to residents outlining how to be prepared and what to have on hand if an emergency should arise to coincide with Emergency Preparedness Week 2018. Discussion – small cost and could be advertised in the newsletter. Clr. Martin moved to approve the Emergency Preparedness proposal and provide 10 kits/information plans to have on hand at the Town office with the ability to make more if needed. **MOTION CARRIED.**

Fence Inquiry

CAO Gillespie stated that a resident had brought concerns forward regarding the fence at the end of the cul de sac on 52nd street that separates the street and the auction market and had requested something be done with the fence. Discussion followed over the concerns, who own the fence and possible options. Council advised that they would need more information before making any decisions.

Bylaw Inquiry

Clr. Whittingham requested clarification on the bylaw concerning garage sales. CAO Gillespie clarified that nothing is needed if a resident has three garage sales or less in a year but a development permit is needed if more were had.

BYLAWS

Bylaw No. 803

Code of Conduct

Moved by Clr. Norby Bylaw No. 803, being a bylaw to establish a code of conduct governing the conduct of councillors be given first reading. **MOTION CARRIED.**

Moved by Clr. Gugala Bylaw No. 803 be given second reading. **MOTION CARRIED.**

Moved by Clr. Varey all councillors present are in agreement of giving Bylaw No. 803 third and final reading. **MOTION CARRIED.**

Moved by Clr. Martin Bylaw No. 803 be given third and final reading and the Mayor and CAO be authorized to sign and countersign on behalf of the Town. **MOTION CARRIED.**

Bylaw No. 804 2018 Rates of Taxation

Moved by Clr. Binmore Bylaw No. 804, being a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Stavely for the 2018 Taxation year be given first reading. **MOTION CARRIED.**

Moved by Clr. Gugala Bylaw No. 804 be given second reading. **MOTION CARRIED.**

Moved by Clr. Norby all councillors present are in agreement of giving Bylaw No. 804 third and final reading. **MOTION CARRIED.**

Moved by Clr. Martin Bylaw No. 804 be given third and final reading and the Mayor and CAO be authorized to sign and countersign on behalf of the Town. **MOTION CARRIED.**

REPORTS

Clr. Whittingham Reported on the recent School committee meeting – fundraising efforts, update on head office and looking for help with the community spirit calendar. Reported on the FCSS meeting – director on medical leave and staffing issues. Also reported on the golf club – upcoming fireworks and open house on May 26.

Clr. Norby Reported on the need for gravel in some areas of town and the need for fill/clay on the berm separating the industrial from residential area at the north end of town and main street parking concerns.

Clr. Martin Reported on the Ag Society meeting – plans underway for the upcoming Rodeo and noted a volunteer has stepped up to help provide a listing of events at the arena.

Foreman Reported on the need for more gravel, update on capital projects that were delayed from 2017, update on the spring cleanup, street sweeping will start soon and update on the lagoon desludging. CAO Gillespie clarified that it is possible to utilize MSI funding for this type of project.



Clr. Varey Nothing to report.

Clr. Binmore Reported on the recent PHL meeting – business as usual and noted some upcoming meetings.

Clr. Gugala Nothing to report.

CAO Reported on availability of a new book for councillors, will be attending a workshop with neighboring communities to work on the intermunicipal collaboration frameworks, received a bursary to attend a conference in Kananaskis, accounting software update, capital budget work is ongoing and reminded council to submit committee meeting forms.

Mayor Hall Reported on the possibility to purchase a single axle gravel truck currently owned by the MD that will be going to auction and asked council for feedback on an amount to bid. After discussion Clr. Binmore moved that up to \$15,000 be spent to

purchase the truck at auction and if successful that the Town sell the current tandem gravel truck in the future. **MOTION CARRIED.**

CORRESPONDENCE

- Heritage Awards** Information for council on nominating individuals or groups for the annual provincial heritage awards.
- Performance** Information for council on new performance measures that Municipal affairs will be tracking.
- Livingstone** An invite for council to provide feedback on the draft Livingstone-Porcupine Hills Land Footprint and Recreation Management Plans.
- Leaders Caucus** An invite for council to attend the AUMA's Municipal Leader's Caucus in Camrose in June.

FINANCIAL

- Bank Rec.** The March 2018 Bank reconciliation presented to council for consideration. No questions or discussion. Clr. Gugala moved to accept the bank reconciliation as presented. **MOTION CARRIED.**
- A/P** Clr. Norby moved the accounts from chq # 16487 to 16494 together with internet payments and payroll chq # 16479 to 16486 for a total of \$35,289.22 be paid as listed. **MOTION CARRIED.**
- Adjournment** There being no further business to discuss at this time, the meeting was adjourned at 8:13 pm.

TOWN OF STAVELY


Mayor


Chief Administrative Officer