

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY, SEPTEMBER 14<sup>th</sup>, 2020 AT THE STAVELY COMMUNITY CENTRE.**

PRESENT: Mayor Gentry Hall, Clrs. Ramona Whittingham, Don Norby, Tim Martin, Michael Varey, Janice Binmore, Dale Gugala, Foreman Jim Watson, CAO Candice Greig, ORRSC Planning Advisor Gavin Scott

NOT PRESENT:

Mayor Hall called the meeting to order at 7:00 p.m.

**Agenda**

The agenda was presented for consideration.

MOTION # 20-145

Clr. Martin moved to adopt the agenda as presented.

**MOTION CARRIED**

**Confirmation Of Minutes**

Council reviewed the minutes of the August 17th, 2020 regular council meeting.

MOTION # 20-146

Clr. Binmore moved the minutes of the regular meeting of August 17th, 2020 be approved as presented.

**MOTION CARRIED**

MOTION # 20-147

Moved by Clr. Norby to adjourn the regular meeting to hold the Public Hearing at 7:03pm.

**MOTION CARRIED**

**Public Hearing**

MOTION # 20-148

Moved by Clr. Gugala to open the public hearing regarding Bylaw No. 827 at 7:04pm

**MOTION CARRIED**

Representation from the Public – Lucill Maddison, Ramandup Kalra, Arvinder Maini, Karen & Jim Baker, Bob Elliot, C. Corbett, Cindy Pineo, Haley McEachen, Floyd & Shirley Schatz, Anny Moller, Laura Ryan, Chantal Pirard, Murray & Pat Brennan.

Bylaw No. 827 – Land Use Bylaw Amendment

ORRSC Planning Advisor Gavin Scott presented Bylaw No. 827, a Bylaw to create a new land use district entitled Residential Architectural Control 2 – RAC2 and amend the schedules where needed.

Mayor Hall asked if there were any comments from the public.

There was 9 letters received in support of Bylaw 827.

Discussion and questions around the guidelines of the area from residents which Advisor Scott responded too. Discussion occurred on the purpose of the Bylaw and the intended outcome.

MOTION # 20-149

Moved by Clr. Varey to close the Public Hearing for Bylaw No. 827 at 7:22pm.

**MOTION CARRIED**



MOTION # 20-150 Moved by Clr. Gugala to open the public hearing regarding Bylaw No. 828 at 7:23pm.  
**MOTION CARRIED**

ORRSC Planning Advisor Gavin Scott presented Bylaw No. 828, a Bylaw to amend the Land use designation of Lot 16 and westerly 25' of Lot 17, Block 4, Plan 1223J from Commercial - CO to Industrial – IN.

Mayor Hall asked if there were any comments from the public. No comments were received from the public regarding Bylaw No. 828.

MOTION # 20-151 Moved by Clr. Martin to close the Public Hearing for Bylaw No. 828 at 7:30pm.  
**MOTION CARRIED**

Members of the public in attendance left the meeting at 7:30pm.

MOTION # 20-152 Moved by Clr. Norby to reconvene to the regular meeting at 7:31pm  
**MOTION CARRIED**

## BYLAWS


### No. 827

MOTION # 20-153 Moved by Clr. Binmore to give Bylaw No. 827, a Land Use Bylaw Amendment 2<sup>nd</sup> reading.  
**MOTION CARRIED**

MOTION # 20-154 Moved by Clr. Gugala to give Bylaw No. 827, a Land Use Bylaw Amendment 3<sup>rd</sup> & final reading.  
**MOTION CARRIED**

### No. 828

MOTION # 20-155 Moved by Clr. Martin to give Bylaw No.828, a Land Use Bylaw Amendment 2<sup>nd</sup> reading.  
**MOTION CARRIED**

 MOTION # 20-156 Moved by Clr. Norby to give Bylaw No. 828, a Land Use Bylaw Amendment 3<sup>rd</sup> & final reading.  
**MOTION CARRIED**



Council thanked ORRSC Planning Advisor Scott for attending. Scott left the meeting at 7:35pm.

### No. 824

MOTION # 20-157 Moved by Clr. Gugala to give Bylaw No. 824 the Proceedings of Council Meetings Bylaw 2<sup>nd</sup> reading.  
**MOTION CARRIED**

MOTION # 20-158 Moved by Clr. Varey to give Bylaw No. 824 the Proceedings of Council Meetings 3<sup>rd</sup> and final reading.  
**MOTION CARRIED**

**No. 826**

MOTION # 20-159 Moved by Clr. Whittingham to give Bylaw No. 826 amending community standards Bylaw No. 736 2<sup>nd</sup> reading.

**MOTION CARRIED**

MOTION # 20-160 Moved by Clr. Varey to give Bylaw No. 826 amending community standards Bylaw No. 736 3<sup>rd</sup> & final reading.

**MOTION CARRIED**

**DELEGATIONS**

**NEW BUSINESS**

**Industrial Sub-Division Storm Water**

CAO Greig updated Council with the approval from the Environmental Protection and Enhancement Act Registration No. 422843-00-00 effective date August 18, 2020. Progress has been made with the land owner to try and move the storm water east. CAO Greig will proceed with Water Act Application # 001-00423303.

**Regional Assessment Review Board**

Council passed Bylaw No. 830 on August 17<sup>th</sup>, 2020 to establish a regional assessment review board. Council is now presented with an agreement for regional assessment review services.

MOTION # 20-161

Clr. Gugala moved that we enter into an Agreement for Regional Assessment Review Services with Oldman River Regional Services Commission.

**MOTION CARRIED**

MOTION # 20-162

Clr. Binmore moved to appoint Chair – Doug Kemery and Clerk – Lenze Kuiper with the Oldman River Regional Services Commission.

**MOTION CARRIED**

**MSP Projects & Quotes**

Council was presented with quotes for sani-dump re-location, fuel tank installation, and town office front door renovations. Council had no questions about the location of the projects. CAO Greig will contact the MD of Willow Creek for their approval due to the Joint Ownership of the Land the Sani-Dump will be on.

MOTION # 20-163

Clr. Gugala moved that CAO Greig proceed with MSP applications for the sani-dump, tank installation and Town office front door renovations once MD approval received.

**MOTION CARRIED**

**REPORTS**

**Mayor Hall**

Nothing to Report

**Clr. Whittingham**

Attended PAC meeting where new officers have been elected. The school will be using the community hall for gym, due to Covid restrictions. All meetings going forward will be in the fire hall the first Tuesday of every month.

**Clr. Martin** Arena has hired a new rink manager. Roast fundraiser was a success. Ag society board looking at doing a 50/50 fundraiser.

**Clr. Varey** Attended Golden Age Centre meeting they are going to start having coffee time in mornings and afternoons 2 days a week.

**Clr. Binmore** Porcupine Hills Lodge is operating as usual. Clr. Binmore has noticed a lot of buildup in the ditch to the North of the golf course that flows east. Council had brief discussion about the build up and the last time it was cleaned. Foreman Watson will get some quotes for Council's review.

**Clr. Gugala** Attended the Alberta SW meeting where discussion about the future of the program occurred. Funding cuts were close to 75%. They are looking at partnering with other organizations or possibly increasing fees to stay operational.

**Clr. Norby** Nothing to report.

**Foreman Watson** KJN has completed the cement work and sidewalk removal for the year and grass seeding has started. Still getting a lot of inquiries for sidewalks as residents see other work being completed. Foreman Watson will start a list and assess for next year's cement list. Centennial Park has had irrigation issues this summer which Foreman Watson will start to make minor repairs to this fall. Campground is typically closed October 1<sup>st</sup> each year Foreman Watson is proposing we close the campground a week early to start repairs before freeze up.

**CAO Greig** Tax arrears were calculated on September 1, 2020. We continue to stay on top of weed & grass cutting which is going good. A lot of complaints have been received lately on the odor coming from Sugarbud, CAO Greig continues to communicate with Sugarbud to have them rectify the problem. Window wells have been installed on the East side of the Town office Building and the back stairs will be installed within the week. One of our CPO's Adam Schneider has given his notice for the end of September. ORRSC 2019 annual report is available for Council's review upon request.



## **CORRESPONDENCE**

**Thank You** A thank you from Alberta Health Services for use of the Community Hall for Covid – 19 testing and how helpful and accommodating the staff at the Hall were.

**FINANCIAL**

**August Bank Rec.** The August 2020 bank reconciliation was presented to council for consideration. No questions or concerns were brought forward.

MOTION # 20-164 Clr. Gugala moved to accept the August 2020 bank reconciliation as presented.

**MOTION CARRIED**

**Reserves Listing** Council was presented with the current values of Reserves listings and which area they correspond too. Council had no questions or concerns.

MOTION # 20-165 Clr Martin moved to approve the Reserves listing as presented.

**MOTION CARRIED**

**A/P** The accounts payable listing from August 18<sup>th</sup>, 2020 to September 14<sup>th</sup>, 2020 was presented to council for consideration.

MOTION # 20-166 Clr. Norby moved the accounts from chq# 20200427 to 20200482 for a total of \$57,156.64 be paid as listed.

**MOTION CARRIED**

**CONFIDENTIAL**

**Adjournment** There being no further business to discuss at this time, the meeting was adjourned at 8:17pm.

**TOWN OF STAVELY**

  
\_\_\_\_\_  
Mayor / Deputy Mayor

  
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Chief Administrative Officer