

Business Card Order Form


Businesses and Towns

INSTRUCTIONS:

1. Submit your logo/ town seal in a high quality pdf format (non-blurry or grainy).
2. Select a print style:

Raised Ink	Product ID: 00260R	Box of 400
Flat Ink	Product ID: 00260	Box of 400
3. Select an ink color:

Blue	Black
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4. Fill out the order form below (please TYPE)



Your Company/Town Name
Your Division Name
Your Department Name

John Smith
Your Job Title

Central Industries Office
1 Industries Drive, Building A
P.O. Box 123
Norfolk, MA 02056
● PRINTED ON RECYCLED PAPER

Tel: 123-850-1080
Cell: 456-472-9314
Fax: 789-850-1092
john.smith@yourcompany.com

ORDER FORM

**YOUR
LOGO
GOES
HERE**

COMPANY /DIVISION /DEPT. _____

NAME _____

JOB TITLE(S) _____

ADDRESS LINES (5) _____

CONTACT LINES (5) _____

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PLEASE SPECIFY TELEPHONE, CELL, FAX, E-MAIL, WEBSITE, ETC.

Note: Lengthy information will force us to move it to the next line. Consider abbreviating where possible if you have lengthy information. Hit PRINT button (top right corner) to create a form for your records. Prices subject to change. Call for information on other layout designs, full color business cards, or 2-sided business cards.