

**KINGSTON AREA TAXI LICENSING COMMISSION MEETING
MINUTES
Minutes of Meeting 2021-3
Meeting held March 10, 2021
Via Teleconference**

PRESENT:

Commissioner Allan
Commissioner Doherty
Commissioner Draeger

Commissioner Budarick
Commissioner Dowser
Commissioner Moulton

REGRETS:

Nil

STAFF:

Dave Kennedy

OTHERS PRESENT:

Roy Ambury
Brian Campbell
Mark Greenwood

1. MEETING CALL TO ORDER

The meeting was called to order at 5:35 p.m.

2. POSSIBLE PECUNIARY INTEREST

None declared.

THIS IS NOT A VERBATIM REPORT

Action items are bolded.

3. CONFIRMATION OF AGENDA

MOTION to accept agenda

Moved by Commissioner Dowser

Seconded by Commissioner Doherty

CARRIED

4. APPROVAL OF MINUTES of February 10, 2021 minutes

MOTION to approve minutes

Moved by Commissioner Dowser

Seconded by Commission Doherty

CARRIED

5. IN CAMERA – Hearing

MOTION to move In Camera at 5:37

Moved by Commissioner Doherty

Seconded by Commission Budarick

CARRIED

Members of the public left the meeting.

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MOTION to move out of In Camera at 5:55

Moved by Commissioner Dowser

Seconded by Commission Budarick

CARRIED

Members of the public rejoined the meeting.

6. BUSINESS

a. Follow up on actions from previous meeting:

- Test team to present progress on new test. (Commissioner Dowser & Dave Kennedy)
 - The new test is ready to go.
- Update on Taxi Inspector learning of QuickBooks. (Commissioner Dowser & Dave Kennedy)
 - Taxi Inspector is going to have separate training from Licensing Agent to ensure that coverage is available if and when needed.
- Establish a Committee to review Tariffs & comparison to other jurisdictions (Commissioner Allan)
 - **Motion** to create a committee to review bylaw #2
 - Moved by Commissioner Dowser
 - Seconded by Commissioner Doherty CARRIED
 - **Motion** to appoint Commissioners Dowser, Draeger and Moulton and the Taxi Inspector to the committee
 - Moved by Commissioner Allan
 - Second Commissioner Budarick CARRIED
- Follow up on Social Media (Commissioner Dowser)
 - Facebook presence is growing.
- Options for meeting in person at City Hall (Commissioner Doherty)
 - In person meetings are not underway with the City.

b. Committee Updates

Regulatory Standing Committee.

- a. **A Terms of Reference for a review will be prepared. Action Commissioner Dowser.**

c. New Business:

- 1) General Manager report (Dave Kennedy)
 - a. The General Manager updated the Commission on the month's activities.
 - b. It was agreed that many of the administrative tasks done by the Commission office will be reviewed as part of the Committee looking at bylaw #2.
 - c. **Taxi Inspector to send information re using iPhone for safety whereabouts to Chair and Commissioner Moulton as soon as possible.**

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- 2) Taxi Inspector Safety (Dave Kennedy)
 - a. As above.
- 3) Waiving of two-year requirement re leases. (Commissioner Allan)
 - Regarding leasing, the bylaw states in section 1(ii) schedule E “The lessee shall possess a valid Broker/plateholder/driver license issued by the Kingston Area Taxi Licensing Commission and the lessee shall be a licensed Broker/plateholder/driver for 2 years (24 months) prior to lease applications.
 - It was agreed that the two-year requirement would be cumulative rather than current.
 - This will be formalized by the committee reviewing Bylaw #2.
- 4) Need for visible Driver ID in vehicles (Commissioner Dowser)
 - a. Commissioner Dowser presented a motion for display of driver information in cabs. After much discussion and input from the Brokers, it was determined that more review is required.
 - b. This item will be reviewed as part of the Bylaw #2 review.
- 5) Fines and enforcement actions (Commissioner Dowser & Dave Kennedy)
 - a. The current process for fines allows for the funds to be paid to the city. The Taxi Inspector needs appropriate tickets and a process and appeal process for issuing these tickets.
 - b. This will be reviewed as part of the Bylaw #2 review.

7. IN CAMERA (including Inspector)

***MOTION** to go in camera at 7:09*

Moved by Commissioner Budarick

Seconded by Commissioner Dowser

CARRIED

Report out from In Camera session – the Chair updated the Commission on the status of the Uber Court Case.

The Taxi Inspector left the meeting at and the In-Camera Session excluding staff proceeded.

***MOTION** to exit in camera at 7:32*

Moved by Commissioner Budarick

Seconded by Commissioner Dowser

CARRIED

8. ADJOURN

The next meeting will be held on April 14, 2021. Details of venue to follow.

***MOTION** to adjourn at 7:33*

Moved by Commissioner Dowser

Seconded by Commissioner Budarick

CARRIED

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The meeting adjourned at 7:34.

Chair

Date

Secretary

Date