

**KINGSTON AREA TAXI LICENSING COMMISSION MEETING
MINUTES**

**Minutes of Meeting 2021-7. Meeting held July 14, 2021
Via Teleconference**

PRESENT:

Commissioner Allan
Commissioner Chapelle
Commissioner Aziz
Commissioner Fraser

Commissioner Moulton
Commissioner Dowser
Commissioner Budarick

REGRETS:

Nil

STAFF:

Lillian Dunlop

OTHERS PRESENT:

Brian Campbell
Mark Greenwood

meeting was live streamed on Facebook

1. MEETING CALL TO ORDER

The meeting was called to order at 5:35 p.m.

2. POSSIBLE PECUNIARY INTEREST

None declared.

THIS IS NOT A VERBATIM REPORT

Action items are bolded.

3. CONFIRMATION OF AGENDA

***MOTION** to accept agenda*

Moved by Commissioner Aziz

Seconded by Commissioner Fraser

CARRIED

4. INTRODUCTION OF TAXI INSPECTOR - The Chair introduced Lillian Dunlop as the new Taxi Inspector. Lily will begin delivering monthly reports in August.

5. CORRESPONDENCE – The chair noted the 5 letters received and thanked the writers for their submissions. The letters were taken into consideration with items to be discussed later in the meeting.

6. APPROVAL OF MINUTES of June 9, 2021 minutes

***MOTION** to approve minutes*

Moved by Commissioner Aziz

Seconded by Commission Fraser

CARRIED

KINGSTON AREA TAXI LICENSING COMMISSION MEETING
Minutes of Meeting 2021- 7 July 14, 2021

APPROVAL OF MINUTES of June 16, 2021 minutes

***MOTION** to approve minutes*

Moved by Commissioner Aziz

Seconded by Commission Fraser

CARRIED

7. BUSINESS

a) Follow up on actions from previous meeting:

a. Several action items deferred to August meeting.

Action: Secretary to ensure they are noted for August meeting.

b. Commissioner Moulton to document procedure for processing fines. – Not completed, but will be done soon in conjunction with the new Taxi Inspector.

c. Action: Commissioner Moulton and Taxi Inspector to complete prior to August meeting.

b) New Business:

1) Quarterly financial review

- Commissioner Moulton updated the Commission on the current financial situation. It appears that the Commission could suffer an operating loss of approximately \$50,000 in 2021. This is due to significantly reduced revenue from Driver renewals, increased expenses for HR, security, etc. There is ample funding available from the Administrative Account, but serious consideration should be undertaken regarding the funding structure of the Commission.

2) Safeties – Commissioner Allan thanked everyone for their valuable input regarding the previously proposed changes to the Bylaw regarding safeties. In recognition of the difficulty that would be created, the Commission will not be making any changes to the bylaw at this time. Safeties are to be submitted in a timely fashion and spot checks will be managed by the Taxi Inspector. The proposed motion raised during the June 16, 2021 emergency meeting has been withdrawn.

3) Item 3 (Call History) was discussed in conjunction with Item 5 below.

4) Assignment of Commissioner Aziz as Special “Consultant” (unpaid) – Commissioner Allan explained that the Executive has had many items to contend with and continues to have many issues to deal with. They have asked Commissioner Aziz to work with them on a number of projects to assist in the overall administration of the Commission on an as needed basis.

KINGSTON AREA TAXI LICENSING COMMISSION MEETING
Minutes of Meeting 2021- 7 July 14, 2021

- 5) Item 5 (Admin Fee Increase) and Item 3 (Call History) were discussed together.
- Commissioner Dowser presented the following 6 documents, all of which are attached to these minutes.
 - Information Report # 21:001 – Increase to Administration Fee and Increase to Base Fare
 - Supplemental Information Report # 21-001(A) – Increase to Administration Fee and Increase to Base Fare
 - Motion 21-107 – Increase to Administration Fee and Increase to Base Fare
 - Information Report # 21-002 – COVID-19 Recovery/Potential Subsidy
 - Report # 21-102 – Submission of Call History and Data
 - Motion 21-110 Submission of Call History and Data

After a limited discussion it was agreed to table both of these items at a future meeting.

MOTION to table the Admin Fee and Base Fare increase for discussion at the August meeting after having received feedback from the industry.

Moved by Commissioner Aziz

Seconded by Commission Chappelle

CARRIED

MOTION to table the Call History/Electronic Submission of records for discussion at the August meeting.

Moved by Commissioner Chappelle

Seconded by Commission Budarick

CARRIED

6) Other Items Raised:

- It was agreed that Roy Ambury would be appointed to the Standing Regulatory Committee.
- Mr. Greenwood raised the issue of false emergency alarms when Paladin inspections are being completed. He also asked for details of the Paladin inspections for his cars.
 - **Action: Taxi Inspector to provide requested information to Mr. Greenwood.**

KINGSTON AREA TAXI LICENSING COMMISSION MEETING
Minutes of Meeting 2021- 7 July 14, 2021

8. IN CAMERA (including Inspector)

***MOTION** to go in camera at 700*

Moved by Commissioner Allan

Seconded by Commissioner Aziz

CARRIED

The Taxi Inspector left the meeting at 7:20

***MOTION** to exit in camera at 7:37*

Moved by Commissioner |Fraser

Seconded by Commissioner Aziz

CARRIED

9. ADJOURN

The next meeting will be held on August 11, 2021 at 5:30. Details of venue to follow.

MOTION to adjourn at 7:38

Moved by Commissioner Fraser

Seconded by Commissioner Chappelle

CARRIED

Chair

Date

Secretary

Date