

**BOARD OF SELECTMEN**  
**Meeting Minutes**

**May 11, 2020**

CALL TO ORDER: Gil opened the meeting through videoconferencing at 7:00PM.

SELECTMEN IN ATTENDANCE:

Gilbert S. Harris, Joanne L. Andrews, Dorothy M. Richard, Wendy M. Thorne, Heath D. Edgerly

ATTENDEES:

- Mike Ward, Mike McLean, Cindy Smith, Mike Gilpatrick, Roger Hooper

MINUTES:

- Dottie **motioned** to approve the minutes for May 4. Dottie **second**. Gil made the comment that it was not Tony Carroll who requested the sewage line be hooked up to the person's property but the resident of the property. Dottie also had one spelling correction for Iwork to be changed to Iworq. **All** were in favor.

DEPARTMENT REPORTS:

- Mike McLean, Fire Chief, gave an update on what was going on and told the Board that one of the ladders failed and they are having it tested and that they are also working on driver training. Mike introduced Roger Hooper who works as a York County Fire Chief. Roger spoke to the Board about a full time working Fire Chief. He talked to the Board about the things that a Fire Chief needs to do like, make sure the Fire Station and is up to the Bureau of Labor standards, keeping track of the narcotics in the ambulances, SOPs, and planning, he also talked about how the Fire Chief would work with the Code Officer on life and fire safety codes. Gil asked what the pay would be for someone to come in and be a working Fire Chief. Roger told him that looking at MMA's salary survey in York if the towns population is under 7,000 it would be between \$53,000 (Limington) and \$66,000 (Acton) and he said he would recommend the \$63,000 range which is about the average. Wendy asked if those numbers were straight salary of included benefits and Roger told her that it is straight salary so it would be closer to \$85,000. Gil asked how difficult it would be to recruit someone for the position and if there is training and support, Roger told Gil that it depends on what they are looking for when it comes to recruiting and with the training and support that is something that he does but there are other trainings available like National Fire Academy which is free and Maine Fire Chief's Association as well. Roger also suggested combining the Limerick Fire Department with the Limington Fire Department and lowering costs. Wendy asked about Hazard Pay and Roger told her that everything they do is hazardous but in Augusta they are working on something for First Responders through the Cares Act.
- Mike Ward, EMA Director, told everyone that they are still receiving supplies and that the state is still having the National Guard do fit testing.
- Cindy Smith, Library Director, talked about the plans for reopening and how she had ordered sneeze guards for the library with Gil's permission and that she will be submitting a bill for reimbursement because she had used her own credit card. Dottie **motioned** to

## **BOARD OF SELECTMEN**

### **Meeting Minutes**

approve the request for the purchase of that equipment. Heath **second**. Wendy said that it should be taken out of the Municipal Building Maintenance account. Dottie **motioned** to reimburse Cindy for the purchase of the guard protection out of the Municipal Building Maintenance account. Heath **second**. **All** were in favor. Gil asked what the plans were beyond protection and Cindy told him that there will be three phases and phase one will be curb side pickup. She also told everyone that the book drop is going to be unlocked and that they are taking precautions with the books that come back. Cindy also told everyone that she would try to do a book sale in September instead of this summer and that there will be summer reading programs.

- Mike Gilpatrick, Code Enforcement Officer, gave an update on the sewer project. He told the Board of an excavator running into a well at 24 Main Street on Tuesday and they took care of that. On Wednesday they found a 1000 gallon fuel tank that they were able to mitigate on their own after calling DEP and MDOT, Thursday they found another fuel tank that they had to call someone from Advanced Environmental to come and take the tank out because it had about 120 yards of fuel in it and a rusted out hole in the side of it. He told everyone that they had done three services that day, they have gone about 410 feet and have about 230 feet left, the next thing they will have to deal with is excavating across the road and that they should have the main run of the project done by Friday. He also told the Board about coming across a cross drain that had rotted out that MDOT will replace but will not install. Mike told the Board he had talked to Scott the project leader from Dearborn about it and he said that the 80 feet that they had been able to shorten the project by will cover the expense for it.

#### OLD BUSINESS:

- Wendy gave an update on the Brick Town Hall ADA Parking and sidewalk and said that the project is at about midpoint and the things that are left are final coat of asphalt, sidewalks to be finished, light fixtures, and finishing touches. Joanne told the Board she had talked to Foglio about the left side of the cubing and making it the same as the right. Heath asked if that was addition and also asked about the culvert and what had been done about that and he was told that they filled the culvert with the slurry and that she has not gotten the price for it yet and that they should have a price by the next week.
- The Board discussed the Fire Protection System and decided that before they go forward with decided with which of the two quotes that they have on it they would check with Mike Gilpatrick and have him get a quote for a blower door test. Heath also said that they should be moving forward with the HVAC system at some point this week.
- Joanne told everyone that she had been able to get her name taken off the Verizon account as the contact person and put Laura's name on. She also told the Board that she had nothing to do with the Code Officer's phone and that she did not understand why he couldn't go and get a tablet on his own but Dottie told her that there is only one contact person for the account.
- Workshops, the Board talked about having a workshop with the Road Commissioner the next week on the 18<sup>th</sup> at 7:00PM and how at the workshop the next night they would determine the priority of the workshop items.
- Warrant Articles, Article 6 is to repeal the Flood Plain Management Ordinance and adopt the Federal Emergency Management Agency's Final Map date, Dottie said that the only thing that had not been put on there was that copies of the proposed maps are available at the

## **BOARD OF SELECTMEN**

### **Meeting Minutes**

Town Clerk's Office. Article 7 is for permission to enter into a purchase and sale agreement for property on Main Street for \$185,000 for a new Fire Station. Wendy said that Natalie had revised it and asked if the seller is looking for earnest money and Heath told her no, the seller knows nothing will happen until the town votes on it. Wendy also asked what would be torn down on the property and if Heath had a demolition quote for it, Heath told her that the garage and the awning in front would be demoed and that the company he works for would like to donate the demolition and Wendy told him that the town would have to vote to accept that gift. Article 8 is for \$1,800 to be taken from the Fire Station capital reserve account for an engineer to come in and evaluate the existing structure on the property. **All** were in favor. Mike McLean told the Board that it would be a good idea for the Fire Department to have a presence on Main Street. Joanne asked about the Peppermill building and Heath told her that he has personal interest in it. There was a comment from the public about the 2011 Budget Committee annual report about the need for a new Fire Station and Wendy said that they should be ready for any questions that they get asked.

#### NEW BUSINESS:

- The Board discussed having a workshop on the Code of Ethics, Wendy brought up that all policies need to be updated. They briefly brought up the Road Commissioner but decided to have the workshop for him on a different day. Heath asked if it should be public oriented and he was told that yes it would be. It was asked which policies they would be going over the next night and it was decided that they would discuss the Town Hall Usage Policy, Code of Ethics, and Bid Policy.
- The Board talked about the Covid19 Protocol/ cleaning of the Media Room and Wendy went through all of the things that were listed on the protocol to have done when it comes to keeping the building clean. It was also brought up to have a professional cleaning company come in and they decided to look into a quote for it and what the professional cleaning company would do.
- Incident at Transfer Station, Gil told everyone that there was a complaint about not being able to take things from the metal pile at the Transfer Station, he brought up that people need to make a request with the Transfer Station employees before taking anything from the metal pile and that notices of this policy are posted at the Transfer Station. Gil also told the Board that there is a letter being drafted to be sent back to the townsperson who made the complaint and he also told them that he would send it to the Board for approval before sending it. Joanne told the Board that they do not deny anyone as long as they ask first. Heath brought up that everyone needs to have patience and asked about liability and Joanne told him that they always tell the people never to climb onto the pile and to stay at the base of it. Heath brought up the police report and how normally with something that restricts someone from entering a property for so much time usually goes before a judge. Heath said one of the boxes that was checked off, I was concerned with was taking pictures of underage children. Why was it checked off on the police report, done by someone at the Transfer Station and Joanne told him that the sheriff is the one who did the report.
- Committee Appointments: Animal Control Officer: Wade Andrews, Building Inspector-Alternate: Jesse Winters, Business Park Committee: Dave Candage, Anthony Carroll, Stephen McLean, Randy Oliver, Martha Smith, Cemetery Committee: Ray Bishop, Michael Ward, Stephen Foglio, Laurie Thyng, Code Enforcement Officer-Alternate: Jesse Winters, E911 Addressing Officer: Michael Gilpatrick, General Assistance Administrator: Courtney

## **BOARD OF SELECTMEN**

### **Meeting Minutes**

Davis, Handicap Accessibility & Revitalization: William Aronson, Stephen Foglio, Gail Libby, Martha Smith, Wendy Thorne, Plumbing Inspector: Michael Gilpatrick, Plumbing Inspector-Alternate: Jesse Winters, Public Access Officer: Courtney Davis, Recreation Director: Joseph parsons, Registrar of Voters: DeeDee Tibbetts, Saco River Cable TV Representative: DeeDee Tibbetts, Saco River Cable TV Representative-Alternate: Courtney Davis, Southern Maine Planning Commission: Joanne Andrews & Dorothy Richard, Tibbetts Park Committee: Denise Benton, Anthony Carroll, Vickie Carroll, Stephen Foglio, Shirley Keller. Dottie **motioned** to approve all that list that you just read. Joanne said that Wade Andrews had already been sworn in. Wendy **second**. Heath asked what was left for the Tibbetts Park Committee to do and Joanne told him that they take care of the park. **All** were in favor.

- Snowplow Contract, Heath brought up waiting until after the workshop with the contractor in regards to the Road Commissioner and Dottie told him that the contractor cannot get his line of credit from the bank until the contract is signed and Heath **motioned** to table it for two more weeks. Heath brought up that it had not been signed so therefor it was not finalized and Dottie and Joanne both told him that it was because the Board had voted on it. Wendy **motioned** to sign the contract as presented to us. Joanne **second**. Four were in favor, Heath was opposed.
- Heath read a written presentation on the new Fire Station.
- Heath talked about contingency plans for unpaid taxes and asked if there would be a way to have a longer grace period and brought up moving the \$400,000 from the Fire Rescue Account to offset taxes and Wendy told him that the numbers need to be analyzed and that they should wait until the end of the project and Heath brought up the Fire Department and asked if they are the lowest paid and said that the \$400,000 has to help, a comment from a townsperson about the \$400,000 said it would be a good idea to do use that money to offset the taxes. Another townsperson said that they could vote to lower the interest rate.
- Heath gave an update on the Community Garden Committee and asked about getting permission from the Board to put flower boxes by the Welcome to Limerick signs, all with donations from people in the committee, Heath **motioned** for the Selectmen to allow us to put flower beds in front of all the Welcome to Limerick signs. Wendy **second**. Wendy asked if this is the same as the community garden, the vegetable garden and was told that it was a different project all together. **All** were in favor.

#### HEARING OF CITIZENS:

- Heath brought up that he had talked to Mellen about the 40 to 50 garbage bags at the end of Woodbridge and Mellen told him that they had not picked it up because they did not know if it was household but because some of the bags had been torn open and it looked like household so Mellen was going to pick it all up.
- Gil read a letter from the President of the Historical Society and Heath apologized if the joke he had made the week before had upset her.
- Heath read a letter from Mr. Mann and asked if the Board should look into the ordinance and he was told that it is a Planning Board issue.

#### ANNOUNCEMENTS:

- Gil read the announcements.

**BOARD OF SELECTMEN**  
**Meeting Minutes**

ADJOURN MEETING:

- Dottie **motioned** to adjourn. **All** were in favor.
- The Meeting was adjourned at 9:30PM.

These minutes were approved by the Limerick Board of Selectmen on:

**End of Broadcast**

Respectfully submitted,

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Courtney Davis

**FOR DETAILS OF MEETING**  
**SEE RECORDING**  
“Limerick Selectmen’s Videoconferencing Meeting”  
May 11, 2020  
By Stephanie Bishop