

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY, JULY 16<sup>TH</sup>, 2018 AT THE STAVELY TOWN OFFICE.**

PRESENT: Mayor Hall, Clrs. Whittingham, Norby, Martin, Varey and Binmore. CAO Gillespie and Foreman Watson. Claresholm & District Citizen on Patrol reps.

NOT PRESENT: Clr. Gugala

Mayor Hall called the meeting to order at 7:00 p.m.

**Agenda** The agenda was presented for consideration with the addition of the June bank reconciliation and truck sale proceeds.  
**MOTION # 18-23** Clr. Martin moved to adopt the agenda as presented with additions. **MOTION CARRIED.**

**Confirmation Of Minutes** Council reviewed the minutes of the June 25, 2018 regular council meeting.  
**MOTION # 18-24** Clr. Norby moved the minutes of the regular meeting of June 25, 2018 be approved as presented. **MOTION CARRIED.**

**DELEGATIONS**

**Claresholm COP** Pamela and Kay from the Claresholm & District Citizens on Patrol were present to inform council of the Claresholm & District Citizen on Patrol. Pamela gave a brief presentation which outlined the role the group plays, requirements of the volunteers involved, goals of the group and then went on to explain the needs of the group – looking for volunteers and any sort of financial donations. Council asked a few general questions to which Pamela answered and then the group was thanked for their time and left the meeting at 7:15. Discussion followed – council requested that the topic be brought to the next meeting.

**NEW BUSINESS**

**Paving Project** CAO presented a request for decision regarding the potential paving project. CAO Gillespie noted that grant funding could be carried forward up to 5 years. Discussion followed – possibility to do the project in 2018 to avoid future price increases, other quotes, scope of work that would be involved and different scenarios if the project was done in future years.  
**MOTION # 18-25** Clr. Norby then moved to proceed with doing the project in 2019 – details to be confirmed at next meeting. **MOTION CARRIED.**

**Letter of Support** A request from the Town of Cardston for Stavely Town council to provide a letter of support for an initiative that would potentially see the Carway and Piegan border crossings have extended hours and expand each border's capacity to include commercial truck traffic. Discussion followed – the benefits of the initiative and the status of the initiative.

MOTION # 18-26 Clr. Varey moved the Town provide a letter of support at this stage of the initiative to the Town of Cardston as requested. **MOTION CARRIED.**

**Fire Training** A request from the Alberta Fire Training Conference Committee for monetary support of the upcoming conference. Discussion followed – Stavely fire fighters that attend and how this request would fit into the budget.

MOTION # 18-27 Clr. Binmore moved to donate \$100 to the Alberta Fire Training Conference. **MOTION CARRIED.**

**Signage** CAO Gillespie presented a request for direction concerning the sign structure located on the water plant property. Discussion followed – possible interest from business owners, work required to clean up the structure, costs of new signage that may go up and reasons the structure hasn't been utilized. After further discussion council was in agreement to have administration send out a notice to business owners to gauge interest before making any decisions.

**ACP Grant** CAO Gillespie presented a request for decision on whether to contribute to the cost of creating an IDP as part of a regional project and on whether to participate in a grant application to complete the required IDP which would cover part of the costs. Discussion – details of the project, costs involved and timing.

MOTION # 18-28 Clr. Norby moved the Town contribute their share of the costs of the IDP project (based on the quote from ORRSC) and that the Town of Stavely participates and acts as the managing partner in the ACP grant application. **MOTION CARRIED.**

**Truck Sale** CAO Gillespie advised that the Town had received the proceeds from the sale of the tandem gravel truck and requested the funds be moved into reserves for a future truck purchase. Discussion followed with no concerns.

MOTION #18-29 Clr. Martin moved the proceeds (\$15,640) be moved into capital reserves. **MOTION CARRIED.**

## BYLAWS

## REPORTS

**Clr. Binmore** Reported on the recent PHL meeting – all is good.

**CAO** Reported on a request to close an alley, work being done on a LUB amendment regarding cannabis, availability of the AB Muni affairs annual report and ORRSC annual report, status of the regional fire delivery study, the investment attraction tool that Alberta SW was working on, outcome of the recent MPC meeting and a developer request.

**Mayor Hall** Reported on possibility of doing dust control in conjunction with the MD of Willow Creek.

**Clr. Norby** Questions regarding tree maintenance.

- Clr. Martin** Reported on the recent Ag Society meeting – update from the rodeo, grant monies and the 50/50 donation.
- Foreman** Reported on repairs needed to the bin recycling trailer, drainage concerns near the welding shop, work continues on getting a quote for the generator project, ideas for the walking path to stop potential vehicles from entering and an accident at the Town shop.
- Clr. Varey** Nothing to report.

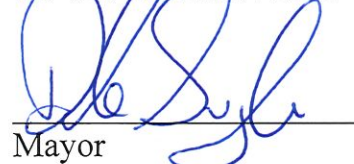
#### **CORRESPONDENCE**

- Alberta Parks** Information for council on a workshop available through Alberta Parks and Recreation.
- Stars of AB** Information for council on the Stars of Alberta Volunteer Awards and how council can nominate persons they see fit.
- Camp Horizon** Information from MP John Barlow on his team and their ride to raise funds for Camp horizon.
- AUMA Con.** Information for council on details of the 2018 AUMA Convention.

#### **FINANCIAL**

- June Bank Rec.** CAO Gillespie presented the June, 2018 bank reconciliation for consideration and approval. No questions or concerns were noted.
- MOTION # 18-30** Clr. Varey moved acceptance of the June, 2018 bank reconciliation as presented. **MOTION CARRIED.**
- A/P** The accounts payable listing from June 26, 2018 to July 16, 2018 presented to council for consideration. A few questions were asked to which CAO Gillespie answered and or clarified.
- MOTION # 18-31** Clr. Norby moved the accounts from chq # 16596 to 16629 together with internet payments and payroll chq # 16595 to 16609 for a total of \$52,116.82 be paid as listed. **MOTION CARRIED.**
- Adjournment** There being no further business to discuss at this time, the meeting was adjourned at 8:30 pm.

**TOWN OF STAVELY**

  
 Mayor

  
 Chief Administrative Officer