

**Minutes of the  
Regular Meeting of the Council  
Of the Town Of Castor  
Held Monday, April 9, 2018  
Council Chambers, Castor Town Hall  
Castor, Alberta**

**The meeting was called to order at 7:00 p.m. by Mayor Richard Elhard.**

**Councillors in**

**Attendance:** Lonny Nelner, Brenda Wismer, Trudy Kilner, Tony Nichols.

**Absent:** Rod Zinger, Travis Ryan

**Also in**

**Attendance:** Sandi Jackson – C.A.O.  
Arjan Van Hienen – Foreman  
Weston Gibson – Assist. Foreman  
Kevin Sabo – Castor Advance Correspondent  
Emily Wheller – ECA Review Correspondent  
John Wright – Castor Museum  
Greg Laverty – Castor Museum  
Ray Marquart – Castor Museum/Sewer Line Issue

*Mayor Elhard called for a moment of silence in honor of the Humboldt Broncos who suffered a horrific accident late Friday.*

**Agenda:**                   **084/18 MOTION:** Councillor Kilner that the agenda be approved with additions.

CARRIED

**Delegations/Interviews:**

Museum Delegation:

Members of the Castor and District Museum appeared before Council to give an update on the progress of the building.

- Have been to the County of Paintearth to make a plea for a donation.
- The two story portion of the museum is in need of work, as the end plates are starting to rot since a portion of the wall has been covered by soil for many years.
- An engineer has made an assessment but the report is not complete yet.
- Drainage in the alley way is another problem.
- There is a concern that the two story portion may not be salvageable.
- \$226,000.00 would be the cost of the freight shed portion. The museum committee currently has in excess of \$200,000.00. A grant has also been applied for.

*Mr. Wright and Mr. Laverty left the meeting at 7:25pm*

R. Marquart – Sewer:

Mr. Marquart discussed a recent sewer incident with Council.

- He is concerned that his service line is freezing up because of a problem that may be originating from the Town's pump station #4.

The Town crew will assess the situation.

*Mr. Marquart left the meeting at 7:41pm.*

**Minutes:**

Council reviewed the minutes of the March 26, 2018 Regular Meeting of Council.

**085/18 MOTION:** Councillor Nichols that the Minutes of the March 26, 2018 Regular meeting of Council be approved with a correction.

CARRIED

**Accounts:**

The Lists of Accounts was presented to Council for payment.

**086/18 MOTION:** Councillor Nichols that Account numbers 22912 to 22942 be approved for payment and that the list of Accounts be marked Schedule "A" and attached to these minutes of Council.

CARRIED

**Cash Statement:**

Council was presented with the Cash Statement for the Month ending March 31, 2018.

**087/18 MOTION:** Councillor Nichols that the Cash Statement for month ending March 31, 2018 be approved as presented.

CARRIED

**Correspondence:**

National Public Works Week:

A request from the Alberta Chapter of APWA was made to acknowledge May 20 – 26, 2018 as National Public Works Week.

**088/18 MOTION:** Councillor Kilner that the Town of Castor proclaim May 20 – 26, 2018 as National Public Works Week.

CARRIED

The proclamation will be posted in the Town Newsletter.

**Old Business:**

Power Line Trench In Alley:

The Foreman had an opportunity to access an alley for the placement of a private buried power line. He recommended that the resident be allowed to place the line providing that it would be two feet under the existing gas line that runs along that alley.

**089/18 MOTION:** Councillor Kilner that the request to place a buried power line under the alley be approved.

CARRIED

It was further discussed that a policy be made regarding private lines.

**New Business:**

Violence & Harassment  
In the Workplace Policy:

A policy to provide a safe working environment in which all individuals are treated fairly and with respect, honest, and dignity in the workplace was presented to Council.

**090/18 MOTION:** Councillor Wismer that the Violence and Harassment in the Workplace Policy be approved as presented.

CARRIED

Records Destruction:

The C.A.O. presented a request for the destruction of official records, as per Bylaw 878.

**091/18 MOTION:** Councillor Nelner that the request to destroy records be approved as presented.

CARRIED

Bylaw 1055:

The C.A.O. presented Council with a Bylaw to provide property tax incentive for new residential and commercial development, replacing old, low value structures.

**092/18 MOTION:** Councillor Nelner that Bylaw Number 1055 be Introduced and Read a First Time this 9<sup>th</sup> Day of April, 2018.

CARRIED

**093/18 MOTION:** Councillor Kilner that Bylaw Number 1055 be Read a Second time this 9<sup>th</sup> Day of April, 2018.

CARRIED

**094/18 MOTION:** Councillor Nichols that Bylaw Number 1055 be given a Third Reading at this Regular Meeting of Council.

CARRIED UNANIMOUSLY

**095/18 MOTION:** Councillor Wismer that Bylaw Number 1055 be Read a Third Time and Finally Passed this 9<sup>th</sup> Day of April, 2018.

CARRIED

Gas Tax Fund:

In 2018 the Town of Castor will receive \$51,238.00 in funding from the Federal Gas Tax Fund. The C.A.O. is requesting that Council use that funding towards sidewalk replacement on 50<sup>th</sup> Avenue (north side) from 49<sup>th</sup> Street to 50<sup>th</sup> Street.

**096/18 MOTION:** Councillor Nelner that the Federal Gas Tax funding be used for sidewalk replacement as presented.

CARRIED

The project will be tendered.

Tree Removal: A request was made from a resident to have maple trees and spruce trees removed to accommodate the demolition of an old residence and the building of a new residence.

The C.A.O. and the Foreman will discuss the removals with the resident and bring the issue back to Council

**Committee Reports:**

Councillor Nelner:

- Justin Hill has been named Acting Director of Palliser Regional Planning Commission.

Councillor Kilner:

- Would like to see a message of sympathy to the Humboldt Broncos and the city Humboldt, SK.

Councillor Nichols:

- Attended the Victims Services conference in Banff last week. Mr. Nichols attended many interesting seminars. The conference was a networking success and well attended.

Foreman:

- The crew has repaired yet another water break. The frost was very deep.
- Gas meters are being changes.
- The crew is working on drainage issues again.
- Filling in pot holes on 51<sup>st</sup> Street.

C.A.O.

- Attended a PCALC meeting. The CALP application has been submitted, most of the courses have been running as well as MCR, Building Blocks and Tutor/Learner pairs.

Mayor Elhard:

- Received updated information from ATCO concerning the generating station.
- Commended the Town crew for the work on the most recent water break.

**In Camera Session:**

Council moved to an in camera session to discuss a Land issue.

**097/18MOTION:** Councillor Nelner to move to an in camera session to discuss a Land issue.

CARRIED

*Council moved to an in camera session at 8:24pm.*

**098/18 MOTION:** Councillor Nichols to return to the Regular meeting of Council.

CARRIED

*Council returned to the regular meeting at 8:53pm*

**Adjournment:**

**099/18 MOTION:** Councilor Wismer that the meeting be adjourned.

CARRIED

The meeting adjourned at 8:58pm.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER